PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 3/9/20. | Prepared by: | SOWMYA |
| PO/WO no. | 69836. | PO / WO Date. | 26/8/20 |
| Supplier Name | Ganesh tube Traders | PO/WO amount | 33,040 |
| Firm/Company | SSllp | Project | Shllp. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 193 | 31/8/20. | 33,040 |
| 2. | | | |
| 3. | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 33,040. |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 82437 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |
| 4. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits :_ | – |
| Amount C –Other Debits :_ | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 33,040. |
| Amount E – PO / WO value: | 33,040 |
| Amount F – Difference (A – E): | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ☐ ~~Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs._____/- ☐ No |
| Payment – due date | **5.9.2020** |

Remarks:

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | | APPROVED 09 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 3/9/20 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# GANESH TUBE TRADERS

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

Clair® Too Strong to Resist...

Invoice No. **193**

Ref. No. **69836**

Dated **31-Aug-2020**

## TAX INVOICE

(E) 3/9/20

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

| Sl No. | Description of Goods | HSN/SAC | GST Rate | Quantity | Rate | per | Disc. % | Amount |
|---|---|---|---|---|---|---|---|---|
| 1 | **ARALDITE 500GMS** | 3506 | 18 % | **40 NO** | 550.00 | NO | | **22,000.00** |
| 2 | **J PASTE** | 3506 | 18 % | **120 NO** | 50.00 | NO | | **6,000.00** |
| | | | | | | | | 28,000.00 |
| | ***CGST*** | | | | | | | **2,520.00** |
| | ***SGST*** | | | | | | | **2,520.00** |
| | Total | | | **160 NO** | | | | **₹ 33,040.00** |

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68980 Date 5/9 Sign.

INWARD
Inward No: 14802 Dt: 31/8/20
MRN No: 82437 Dt: 31/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

E. & O.E

Amount Chargeable (in words)

**INR Thirty Three Thousand Forty Only**

| HSN/SAC | Taxable Value | Central Tax | | State Tax | | Total Tax Amount |
|---|---|---|---|---|---|---|
| | | Rate | Amount | Rate | Amount | |
| 3506 | 28,000.00 | 9% | 2,520.00 | 9% | 2,520.00 | 5,040.00 |
| **Total** | **28,000.00** | | **2,520.00** | | **2,520.00** | **5,040.00** |

Tax Amount (in words) : **INR Five Thousand Forty Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code : **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

**for GANESH TUBE TRADERS(2018-2019)**

GANESH TUBE TRADERS SEC-BAD

Authorised Signatory

REVERSE CHARGE: NO



H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

# Purchase Order

 26-08-2020 3:33:23 PM

69836
26.08.20 1:23:34

py

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Ganesh Tube Traders<br>5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3. | **Doc No** | 69836 | 14829 |
| | **Doc Date** | 26-08-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ADBPJ8881C1ZJ 66568587/ 66384751 | **Quote Date** | 26-08-2020 | |
| 9246330441. 9949248666 | **SupplyType** | Supply | |

**Kind Attn : Sandeep Jain**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7109 - Plumbing - other - Araldite - other - gms | 40.00 | 550.00 | 0.00 | 18.00 | 25,960.00 |
| 2 | 6621 - Paints - Janta pasta - NA - Nos | 120.00 | 50.00 | 0.00 | 18.00 | 7,080.00 |
| | | | | | **Total Order Value . . .** | **33,040.00** |

Rupees : Thirty Three Thousand Fourty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Summit Housing LLP<br>Cherlapally,Behind Kingston PG college, Hyderabad<br>Phone. 9618244433, Hamendra,9502266233, Mahesh. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ____________

Date : __/__/____

# Requisition Form

| Company Name: | SSLLP | Date: | 24.08.2020 |
|---|---|---|---|
| Site & Phase : | SHLLP | Time: | 16.00 |
| Supplier | | Req. No. | 14829 |
| Material required before date: | | ID No. | 59322 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | ARALDITE | | 40 | NOS | | |
| 2 | JANTHA PASTE 69836 | | 120 | NOS | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| | | | | | | |
| | | | | | | |

Remarks:For Stock maintenance at ssllp

| Prepared By | SOWMYA | Approved by | |
|---|---|---|---|
| Sign.& Date | 24.08.2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 AUG 2020
SOHAM MODI
MANAGING DIRECTOR