PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	4/9/20.	Prepared by:	SOWMYA
PO/WO no.	69868	PO / WO Date.	26/8/20
Supplier Name	SSllp.	PO/WO amount	1,305
Firm/Company	Modi properties pvt ltd.	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13014	3/9/20.	1,305
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,305

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	SOV 3202.	3/9/20		☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,305
Amount E – PO / WO value:	1,305
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**12.9.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	h					
Date	4/9/20.	8/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd, (Head office)	DC No. : 3202
	Date : 28/8/20.
Site:	Vehicle No. : TS10UA0143
	P.O. / W.O. No. : 69868
	P.O. / W.O. Date : 26/8/20

Sl. No.	PARTICULARS	Quantity
1	Steel grey granite (19mm) 8'.0 x 2'.1' - 01 (No/01)	16.72 sft
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		16.72 sft.

GSTIN :

Received the above materials in good condition.

Received by : Shekrappa.

Stamp:

Date : 28/8/20

For **SUMMIT SALES LLP**

Authorised Signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	13014
Modi Properties Pvt. Ltd.	Invoice Date.	03-09-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	69868
	PO Date.	26-08-2020
	Req ID	59332
	Req Date	25-08-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16423

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8507 - Stone - granite - Steel Grey - 19mm - sft	6802	16.72	66.15	1,106.03	18	199.08
	8'0 x 2'1" - 01 no						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,106.03		199.08
	99.54	99.54	Total Invoice Amount	1,305.12		

Rupees : One Thousand Three Hundred Five and Paise Twelve Only.

MODI PROPERTIES PVT. LTD. INWARD No. 69058 Date 5/9 Sign SEC'BAD

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 26-08-2020 15:39:46

69868
26.08.20 1:23:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69868	16423
	Doc Date	26-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	26-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8507 - Stone - granite - Steel Grey - 19mm - sft *8'0 x 2'1" - 01 no*	16.72	66.15	0.00	18.00	1,305.11
					Total Order Value . . .	**1,305.11**

Rupees : One Thousand Three Hundred Five and Paise Eleven Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO 2nd floor Anand Mehta Cabin purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

26/08/2020

Name : ______

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	24-08-2020
Site & Phase :	HEAD OFFICE	Time:	07.04 PM
Supplier		Req. No.	16423
Material required before date:	Urgent	ID No.	59332

No	Description	Size	Quantity	Units	Inward No	Date
1	STEEL GREY GRANITE	8' X 2-1"	01	NO		
2						
3						
4		~~69868~~				
5						
6						
7						
8	28/8/2020					
9						
10						

Remarks : FOR II FLOOR ANAND MEHTA CABIN PURPOSE

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	24-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd, (Head office)	DC No. : 3202
	Date : 28/8/20.
Site:	Vehicle No. : TS10UA0143
	P.O. / W.O. No. : 69868
	P.O. / W.O. Date : 26/8/20

Sl. No.	PARTICULARS	Quantity
1	Steel grey granite (19mm) 8'.0 x 2'.1' = 01 (No1)	16.72 sft
2		
3		
4		
5	INWARD	
6	Inward No: 414 Dt: 28/08/20	
7	MRN No: Dt:	
8	Received By: Somarjit Sign:	
9	MODI PROPERTIES	
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		16.72 sft

GSTIN :

Received the above materials in good condition.

Received by Shenappa.

Date : 28/8/20

Stamp:

MODI PROPERTIES PVT. LTD. INWARD No. 40737 Date 31/8 SECBAD

For SUMMIT SALES LLP

Authorised Signatory