PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/9/20.	Prepared by:	SOWMYA
PO/WO no.	69946	PO / WO Date.	29/8/20
Supplier Name	Ssllp.	PO/WO amount	7,269
Firm/Company	Modi properties pvt ltd	Project	H.O
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12946	31/8/20	7,269
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			7,269

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10925	31/8/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	7,269
Amount E – PO / WO value:	7,269
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptab~~le limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**5.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	1/9/20	8/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	12946
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	31-08-2020
	PO No.	69946
	PO Date.	29-08-2020
	Req ID	59440
GSTIN : 36AABCM4761E1ZM	Req Date	29-08-2020
	Loc Req No	16450

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	10	577.50	5,775.00	18	1,039.50
2	6621 - Paints - Janta pasta - NA - Nos	3506	7	55.00	385.00	18	69.30
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	6,160.00		1,108.80
	554.40	554.40	Total Invoice Amount	7,268.80		

Rupees : Seven Thousand Two Hundred Sixty Eight and Paise Eighty Only.

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD SEC'BAD 68899 1/9

for Summit Sales LLP

Authorised signatory

Purchase Order

 29-08-2020 2:59:42 PM

69946
27.08.20 2:29:37

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69946	16450
	Doc Date	29-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7109 - Plumbing - other - Araldite - other - gms	10.00	577.50	0.00	18.00	6,814.50
2	6621 - Paints - Janta pasta - NA - Nos	7.00	55.00	0.00	18.00	454.30
					Total Order Value . . .	**7,268.80**

Rupees : Seven Thousand Two Hundred Sixty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ______

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	29-08-2020
Site & Phase :	HEAD OFFICE	Time:	06.44 AM
Supplier		Req. No.	16450
Material required before date:	Urgent	ID No.	59440

No	Description	Size	Quantity	Units	Inward No	Date
1	ARALDILITE WITH RESIN	500 GMS	10	NOS		
2	JANATA PASTE 69946	500 GMS	07	NOS		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks : FOR III FLOOR PANTRY & ANAND MEHTA GRANITE FIXING WORK PURPOSE

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	29-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10925
Modi Properties Pvt. Ltd.	DC Date.	31-08-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	69946
	PO Date.	29-08-2020
	Req ID	59440
	Req Date	29-08-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16450

	Description of Goods	HSN/SAC	Qty
1	7109 - Plumbing - other - Araldite - other - gms	3506	10
2	6621 - Paints - Janta pasta - NA - Nos	3506	7
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			

INWARD
Inward No: 433 Dt: 31/08/20
MRN No: Dt:
Received By: Sameer
Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 49836
Date 3/9

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12946
Modi Properties Pvt. Ltd.	Invoice Date.	31-08-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	69946
	PO Date.	29-08-2020
	Req ID	59440
	Req Date	29-08-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16450

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7109 - Plumbing - other - Araldite - other - gms	3506	10	577.50	5,775.00	18	1,039.50
2	6621 - Paints - Janta pasta - NA - Nos	3506	7	55.00	385.00	18	69.30
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	6,160.00		1,108.80
	554.40	554.40	Total Invoice Amount	7,268.80		

Rupees : Seven Thousand Two Hundred Sixty Eight and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory