PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	1/9/20.	Prepared by:	SOWMYA
PO/WO no.	69950	PO / WO Date.	29/8/20
Supplier Name	SS/lp.	PO/WO amount	1,628
Firm/Company	Modi properties pvt ltd	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12947	31/8/20	1,628
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,628

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10926	31/8/20		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,628.
Amount E – PO / WO value:	1,628
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____ ☑ No
Payment – due date	**5.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]					
Date	1/9/20.	8/9/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12947
Modi Properties Pvt. Ltd.	Invoice Date.	31-08-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	69950
	PO Date.	29-08-2020
	Req ID	59338
GSTIN : 36AABCM4761E1ZM	Req Date	25-08-2020
	Loc Req No	16426

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	15	46.00	690.00	18	124.20
	silk						
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	15	46.00	690.00	18	124.20
	white						
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,380.00		248.40
	124.20	124.20	Total Invoice Amount	1,628.40		

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

08/9/20

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 68900 1/9

for Summit Sales LLP

Authorised signatory

Purchase Order

 29-08-2020 2:59:42 PM

69950
27.08.20 2:29:37

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69950	16426
	Doc Date	29-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	29-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3134 - Chemicals - Tile Grout - 1kg - pkts *silk*	15.00	46.00	0.00	18.00	814.20
2	3134 - Chemicals - Tile Grout - 1kg - pkts *white*	15.00	46.00	0.00	18.00	814.20
				Total Order Value . . .		**1,628.40**

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	On complete delivery of all maerials only.
Tax	Inclusive of all GST taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

p

Requisition Form

Company Name:	MPPL	Date:	26-08-2020
Site & Phase :	HEAD OFFICE	Time:	18.24 PM
Supplier		Req. No.	16426
Material required before date:	Urgent	ID No.	59338

No	Description	Size	Quantity	Units	Inward No	Date
1	ULTRA SPRINKLE L	10"X 15"	15	BOXES		
2	ULTRA SPRINKLE HL	10"X 15"	15	BOXES		
3	ULTRASPRINKLE DARK(D)	10 " X15"	15	BOXES		
4	LUNA –L	10"X15 "	18	BOXES		
5	LUNA –D	10"X15"	18	BOXES		
6	LUNA – HL	10"X 15"	18	BOXES		
7	TILE GROUT IVORY	STD	15	NOS		
8	TILE GROUT WHITE 69950	STD	15	NOS		
9						
10						

Remarks : FOR STAFF TOILET FLOOR PURPOSE.
TILES REQUISTEDWITH 15 AND 20%OF REQUIRED
MALE TOILET - 325 SFT
FEMALE TOILET- 337 @ 2NOS
NOTE:- AS PER CATOLOG.

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	24-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10926
Modi Properties Pvt. Ltd.	DC Date.	31-08-2020
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	PO No.	69950
	PO Date.	29-08-2020
	Req ID	59338
	Req Date	25-08-2020
GSTIN : 36AABCM4761E1ZM	Loc Req No	16426

	Description of Goods	HSN/SAC	Qty
1	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	15
2	3134 - Chemicals - Tile Grout - 1kg - pkts	3214	15
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
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29			
30			

INWARD
Inward No: 432 Dt: 31/08/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 40835 Date 3/9

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	12947
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	31-08-2020
	PO No.	69950
	PO Date.	29-08-2020
GSTIN : 36AABCM4761E1ZM	Req ID	59338
	Req Date	25-08-2020
	Loc Req No	16426

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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2	3134 - Chemicals - Tile Grout - 1kg - pkts white	3214	15	46.00	690.00	18	124.20
3							
4							
5							
6							
7							
8							
9							
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IGST	CGST	SGST				
	124.20	124.20	Total Taxable Amount	1,380.00		248.40
			Total Invoice Amount	1,628.40		

Rupees : One Thousand Six Hundred Twenty Eight and Paise Fourty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory