PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08/09/20.	Prepared by:	Prabhakar.P
PO/WO no.	69937	PO / WO Date.	29-8-20
Supplier Name	Reflection Electricals Pvt. Ltd.	PO/WO amount	(69937) 617.38
Firm/Company	MPPL	Project	H.O.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	882	29/8/20	617.00
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			617.00

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	256	29/8/20.		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	—
Amount C –Other Debits :_	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	617.00
Amount E – PO / WO value:	617.38
Amount F – Difference (A – E):	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	14/9/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		8/9/20					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Karbala Maidan, M G Road Secunderabad - 500 003, T.S. TELE:27543785 Mb: 970 55 77 77 6 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **882** Delivery Note **256** Supplier's Ref. **882**	Dated **29-Aug-2020** Mode/Terms of Payment **Against Delivery** Other Reference(s)
Buyer **Modi Properties Pvt Ltd** 5-4-187/3 & 4, II Floor MG Road, Secunderabad 500 003 GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **69937/16443** Despatch Document No. Despatched through **Your Self** Terms of Delivery	Dated **29-Aug-2020** Delivery Note Date **29-Aug-2020** Destination **Head Office**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**4M Plate Venia BP944**	8538	18 %	**3.0000 nos**	39.00	nos	**117.00**
2	**Socket 6A 2/3 Pin Venia B1410**	8536	18 %	**4.0000 nos**	55.20	nos	**220.80**
3	**Switch 6A 1way Venia B0110**	8536	18 %	**6.0000 nos**	30.90	nos	**185.40**
							523.20
	OUTPUT CGST						**47.09**
	OUTPUT SGST						**47.09**
	Less : ***Rounding Off***						**(-)0.38**
	Total			**13.0000 nos**			**₹ 617.00**

INRWARD No. 68915 Date 3/9

Amount Chargeable (in words) *E. & O.E*

INR Six Hundred Seventeen Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8538	117.00	9%	10.53	9%	10.53	21.06
8536	406.20	9%	36.56	9%	36.56	73.12
Total	**523.20**		**47.09**		**47.09**	**94.18**

Tax Amount (in words) : **INR Ninety Four and Eighteen paise Only**

Company's Bank Details
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's VAT TIN : **28163593748**
Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO SECUNDERABAD/ HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

REFLECTIONS
ELECTRICALS PVT. LTD.
Bright Ideas
5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776
GST No. : 36AADCR2047Q1ZZ

M/s. Modi Properties Pvt Ltd
Head Office, MG Road
Secunderabad 500003

Date: 29/08/20 No.: 256

Invoice No.............No.of Cases ....Date............Way Bill No............

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	DC No: 69937/16443 dt 29/08/20				
1	BP944 Plate 4M	03	Nos.		Invoice NO: 882
2	B1410 Socket 6A	04	Nos.		dt 29/08/20.
3	B0110 Switch 6A	06	Nos.		

INWARD
Inward No: 426 Dt: 29/08/20
MRN No: Dt:
Received By: Sign:
MODI PROPERTIES

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40842
Date 3/9

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Received by

Authorised Signatory

Purchase Order

 29-08-2020 10:25:53 AM

69937
27.08.20 2:29:37

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	69937	16443
	Doc Date	29-08-2020	
	Quote No	Nil	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote Date**	29-08-2020	
27543785.. 9849875767	**SupplyType**	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4630 - Electrical - other - Modular Plate - 4way - nos	3.00	130.00	70.00	18.00	138.06
2	4791 - Electrical - other - Modular socket - 6 A - nos	4.00	184.00	70.00	18.00	260.54
3	4793 - Electrical - other - Modular Switch - 6 A - nos	6.00	103.00	70.00	18.00	218.77
	Total Order Value . . .					**617.38**

Rupees : Six Hundred Seventeen and Paise Thirty Eight Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'Wipro' brand, Venia series.
Payment Terms	Within 10 days of delivery of all materials & production of bills.
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation Cost	Included in the above price.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for E & D cabinelectrical work purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : 29/08/2020

Accepted the above Terms And Conditions

For ***Reflections Electricals Pvt. Ltd.,***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	27-08-2020
Site & Phase :	HEAD OFFICE	Time:	16.24 PM
Supplier		Req. No.	16443
Material required before date:	Urgent	ID No.	~~16444~~. 59426

No	Description	Size	Quantity	Units	Inward No	Date
1	Switches	5amps	06	Nos		
2	Sockets 3-pintype 69937	5 amps	4	Nos		
3	Model plate	4way	03	nos		
4	Insulationtapes	Std	06	Nos		
5						
6						
7						
8						
9						
10						

Remarks : FOR EAND D CABIN

Prepared By	T.SURYANARAYANA	Approved by	
Sign.& Date	27-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
28 AUG 2020
SOHAM MODI
MANAGING DIRECTOR