PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	08-09-20	Prepared by:	Prabhakar P
PO/WO no.	69944	PO / WO Date.	29-8-20
Supplier Name	Elegant Enterprises	PO/WO amount	2429.62
Firm/Company	Silver Oak Villas LLP	Project	Phase - IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	EE2021-0140	29/08/20	2,430-10
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,430-10

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82445	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2430-10
Amount E – PO / WO value:	2429-62
Amount F – Difference (A – E):	–
Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ☑ No
Payment – due date	14/09/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		PS					
Date		8/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36AJBPK0412E1ZY	☑ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

ELEGANT

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge : Nil		Transportation Mode :	Not Applicable
Invoice Number : EE2021-0140		Vehicle/LR Number :	Not Applicable
Invoice Date : 29 August 2020		Date of Supply :	29 August 2020
State : Telangana	State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Silver Oak Villas LLP		Delivery Challan No. : Not Applicable	Date : - x -
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003		Purchase Order No. : 69944	Date : 29.08.2020
		Delivery Location :	Silver Oak Villas Phase-IX, Sy.No.291, Cherlapally, Hyderabad.
GSTIN : 36ADBFS3288A2Z7		Term of Payment :	☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.
State : Telangana	State Code : 36		

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Polycab 1Sq.mm x 2Core x 100mtrs Copper Flexible Wire	8544	1.00	Coil(s)	9.00	9.00	0.00	2059.00	2059.00

Total Invoice Amount in Words:

Rupees: Two Thousand Four Hundred Thirty Only.

Elegant Enterprises ELEGANT Secunderabad

Total Amount Before Tax:		2,059.00
Add : C G S T	:	185.31
Add : S G S T	:	185.31
Add : I G S T	:	0.00
R/o + Transportation	:	0.38
Total Amount	:	Rs. 2,430.00

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

Terms and Conditions :

1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

MODI PROPERTIES PVT. LTD. INWARD No. 68936 Date 3/9 Sign. SEC'BAD

for Elegant Enterprises

ELEGANT ENTERPRISES

Authorised Signatory

E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.

**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr.

Eway Bill No. Not Applicable Dated: Not Applicable

minilec | L&T SWITCHGEAR | SIEMENS | GEM | COOPER Bussmann | dowell's | HMI | PHILIPS | Crompton Greaves | TEKNIC | SG | POLYCAB WIRES & CABLES | Finolex Cables Limited | legrand | Capco

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

INWARD WITH TIME:	
Inward No. 14664	Dt: 31/8/20
MRN No: 8246	Dt: 1/9/20
Received By:	Sign:
SILVER OAK VILLAS LLP	

Purchase Order

 29-08-2020 2:59:42 PM

69944
27.08.20 2:29:37

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	69944	155937
	Doc Date	29-08-2020	
	Quote No	Nil	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	29-08-2020	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4697 - Electrical - wires - Copper wire - NA - mtrs *1 sq mm*	100.00	20.59	0.00	18.00	2,429.62
	Total Order Value . . .					**2,429.62**

Rupees : Two Thousand Four Hundred Twenty Nine and Paise Sixty Two Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Polycab Brand.
Payment Terms	After delivery of all materials & production of bill.
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	1 year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for lawn cutting work purpose.
Completion Date	NA
Measurment	Nil
Security	Nil
Remarks	

For *Silver Oak Villas LLP*

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For *Elegant Enterprises*

Name :

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas LLP	Date:	13-08-2020
Site & Phase :	Silver Oak Villas	Time:	11.00
Supplier		Req. No.	155937
Material required before date:	20-08-2020	ID No.	59140

No	Description	Size	Quantity	Units	Inward No	Date
1	lawn mower	2hp	01	Nos		
2	2 core Copper cable	1/18	100	Mtrs		
3	69941					
4						
5						
6						
7						
8						
9						
10						

Remarks: -For lawn cutting work person.photo copy is attached.

Prepared By	K.Purshotham	Approved by	
Sign.& Date	13-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.