

Sub: Revised list of accounts assigned to accountants to be effective from 5-09-2022.

However, new accountants to assist other accountants who have their existing accounts.

Accountants shall be grouped in teams as follows:

Group	Head of group/ Account Manager	Asst. Manager/ accountant	Sr.	Accountants/Asst. Accountants
Group 1	Sangeetha	Manohar		Parmesh, Naveen,
Group 2	Rajyalaxmi	Nagamalleswar, Ramesh		Krishna Veni, Vindya , Rishab, Hasira
Group 3	D. Lavanya	Pooja		Bhavani, N. Rajkumar, Sudheer
Group 4	Praveen Raju	Mahesh, Vinod		Vinay Raja, Hari Priya
Group 5	Sambasiva Rao	Rukmini		
Group 6	Jaya Prakash			Vianey Chary
Group 7	Rupal	Gopi		
Group 8	Kusum	Naveen .G		

Sl. No	Name of the Company	Accountant
1.	Mayflower Platinum - Mpl GV Discovery Centres Pvt. Ltd.,	G. Sangeeta
2.	Modi Realty Miriyalaguda LLP Modi Consultancy Services (payment for acquisition of new lands including Celestial & Anand Reddy land at GV). Payment of repairs and maintenance of RJK/SJK/JRPL/SRPL/Greens group	Parmesh
3.	Modi Realty Genome Valley LLP	Manohar
4.	Modi Properties Pvt. Ltd Modi Housing Pvt. Ltd Modi & Modi Realty Hyderabad Pvt. Ltd. Crescentia Labs Pvt. Ltd. Paramount Builders	Vinod
5.	MBMC Vista View LLP Cash account (upto 1 lakh)	Naveen
6.	Vista Homes, Modi Realty Mallapur LLP	Rajyalaxmi
7.	Mehta & Modi Realty Kowkur LLP Villa Orchids LLP Greenwood Estates Greenwood Builders East Side Residency LLP	Nagamalleswar
8.	Soham Mansion Owners Association Modi Realty Vikarabad LLP Greens Group	Krishnaveni
9.	Modi Housing P Ltd. SOV III + SOV LLP as contractor. Silveroak Villas LLP – SOV I & II Silveroak Realty	Ramesh
10.	Matrix Real Estates Consultants LLP – Hyderabad	Vindya Hasira
11.	Nilgiri Estates	D. Lavanya

	Summit Sales LLP – Trading A/c. (overwise) Modi Realty Pocharam LLP (Nilgiri Heights)	
12.	Summit Sales LLP – Trading A/c. - purchases Serene Constructions LLP Modi Farmhouse Hyderabad LLP Serene Clubs & Resorts LLP	Pooja
13.	Satish Modi HUF Nisha Modi Nidhi Modi Gaurang Mody HUF Summit Builders Soham Modi HUF	T. Bhavani
14.	Summit Sales Logistics Summit Sales common expenditure	N. Rajkumar
15.	GV Research Centres Pvt. Ltd., Aedis Developers LLP GV Connect Association	Praveen Raju
16.	MCMET Modi Construction and Realtors LLP NRK Biotech Pvt. Ltd. Modi Realty LG Malakpet LLP	Mahesh
17.	Cash account (main) Modi Realty (Timmapur) LLP Kadakia & Modi Housing Tejal Modi Gaurang Mody Soham Modi	Vinay Raja
18.	Tapadia & Modi Medical Foundation Modi Ventures Modi Realty Siddipet LLP GMCT Modi Realty Gagilapur LLP M&M Associates Summit Sales LLP – Investment a/c. GVSH Manufacturing Facilities P. Ltd., Alpine Estates BNC Estates N Square Life sciences LLP Modi Realty Creatopolis LLP Paramount Estates Modi & Modi Constructions	Rukmini

Details of task assigned to managers.

Approval of statements of all kinds. Training and approval for P&L and balance sheet of all ongoing projects on quarterly basis. Filing of tax returns	Sambasiva Rao	
All works relating to liaisoning with banks including opening of a/c., closing of a/c., deposit of cheques,	Jaya Prakash	Vinay Chary to assist in bank liaisoning and litigation works

operating instructions, online payments, signature on all documents by partners, etc. Attending to service tax, VAT, GST, other litigations related to taxation (except income tax)		
Liaisoning for loans RERA statements Periodic statements for banks & associates	Naveen/ Kusum	Jaya Prakash to oversee work related to statements & loans
GST, Monthly gate pass statement – monitor and raise GST bills	Swathi .K	
All tasks related to compliance with company law, ROC. SEBI, NSC, etc. Making new companies, changing partnership, etc. Reviewing LOIs, agreements, etc.	Rupal	To be assisted by Gopi 3 to 4 times a week.
Certification of cash books on weekly basis	Kanaka Rao	

Note:

1. Owners association and other firms/companies associated with the main project shall be deemed to be assigned to the respective accountant. Explicit mention is not made above.
2. Gopi to visit bank twice a day for depositing cheques or withdrawal of cash prepared by all the groups above – 11am and 2.30pm. Backup Sudhir (Mon, Tue), Vinay Chary (Wed, Thurs) & Naveen (Friday & Saturday), to be used as backup only in absence of Gopi or if absolutely required.

Soham Modi.