

Sub: Revised list of accounts assigned to accountants to be effective from 01-07-2023.

However, new accountants to assist other accountants who have their existing accounts.

Accountants shall be grouped in teams as follows:

Group	Head of group/ Account Manager	Asst. Manager/ Sr. accountant	Accountants/Asst. Accountants
Group 1	Sangeetha	Srihari	Moin, Kartik
Group 2	Rajyalaxmi	Govind	Krishna Veni, Keertana
Group 3	D. Lavanya	N. Rajkumar	Bhavani, Sudheer,
Group 4	Praveen Raju	Mahesh,	Hari Priya, Intern: Divya
Group 5	Nagamalleswar,	Ramesh	Ramakrishna Intern: Anusa
Group 6	Rukmini	Vinod, Aparna	Pratusha Intern: Teja Sree
Group 7	Sambasiva Rao		
Group 8	Jaya Prakash	Swathi	Vian Chary
Group 9	Rishabh Arora/Nirisha	Gopi	
Group 10	Kusum	Naveen .G	

Sl. No	Name of the Company	Accountant
1.	Mayflower Platinum - Mpl GV Discovery Centres Pvt. Ltd., Vista View LLP	G. Sangeeta
2.	Modi Realty Genome Valley LLP	Srihari
3.	Modi Properties Pvt. Ltd Modi Housing Pvt. Ltd Modi & Modi Realty Hyderabad Pvt. Ltd. Crescentia Labs Pvt. Ltd. Paramount Builders	Vinod
4.	MBMC	Moin
5.	Modi Realty GV Hyderabad LLP Modi GV Ventures LLP Inventopolis LLP Vigyan Nacharam LLP Xploro Biopolis LLP	Kartik
6.	Vista Homes, Modi Realty Mallapur LLP	Rajyalaxmi
7.	Mehta & Modi Realty Kowkur LLP Villa Orchids LLP Greenwood Estates Greenwood Builders East Side Residency LLP	Nagamalleswar

8.	Soham Mansion Owners Association Modi Realty Vikarabad LLP Greens Group	Krishnaveni
9.	Modi Housing P Ltd. SOV III + SOV LLP as contractor. Silveroak Villas LLP – SOV I & II Silveroak Realty	Ramesh
10.	Matrix Real Estates Consultants LLP – Hyderabad	Ramakrishna
11.	Nilgiri Estates Summit Sales LLP – Trading A/c.	D. Lavanya
12.	Modi Realty Pocharam LLP (Nilgiri Heights)	Aparna
13.	Satish Modi HUF Nisha Modi Nidhi Modi Gaurang Mody HUF Summit Builders Soham Modi HUF Gaurang Mody	T. Bhavani
14.	Summit Sales Logistics Summit Sales common expenditure Cash account (upto 1 lakh)	N. Rajkumar
15.	Serene Constructions LLP Modi Farmhouse Hyderabad LLP Serene Clubs & Resorts LLP	Sudhir
16.	GV Research Centres Pvt. Ltd., Aedis Developers LLP GV Connect Association	Praveen Raju
17.	MCMET Modi Construction and Realtors LLP NRK Biotech Pvt. Ltd. Modi Realty LG Malakpet LLP Cash account (main)	Mahesh
18.	Kadakia & Modi Housing Modi Realty (Timmapur) LLP	Hari Priya
19.	Tapadia & Modi Medical Foundation Modi Ventures Modi Realty Siddipet LLP GMCT Modi Realty Gagilapur LLP M&M Associates Summit Sales LLP – Investment a/c. GVSH Manufacturing Facilities P. Ltd., Alpine Estates BNC Estates N Square Life sciences LLP Modi Realty Creatopolis LLP Paramount Estates Modi & Modi Constructions Modi Realty Miriyalaguda LLP	Rukmini
20.	AMTZ Medpolis Square 4554 Pvt. Ltd.,	Govinda

	AMTZ Medpolis Square Pvt. Ltd., AMTZ Medpolis Square 801 Pvt. Ltd., All other AMTZ group companies	
21.	Tejal Modi Soham Modi MCS	Swathi

Details of task assigned to managers.

Approval of statements of all kinds. Training and approval for P&L and balance sheet of all ongoing projects on quarterly basis. Filing of tax returns	Sambasiva Rao	
All works relating to liaisioning with banks including opening of a/c., closing of a/c., deposit of cheques, operating instructions, online payments, signature on all documents by partners, etc. Attending to service tax, VAT, GST, other litigations related to taxation (except income tax)	Jaya Prakash	Vinay Chary to assist in bank liaisioning and litigation works
Laisioning for loans RERA statements Periodic statements for banks & associates	Naveen/ Kusum	
GST, Monthly gate pass statement – monitor and raise GST bills	Swathi .K	Jaya Prakash to overwise work related to GST
All tasks related to compliance with company law, ROC. SEBI, NSC, etc. Making new companies, changing partnership, etc. Reviewing LOIs, agreements, etc.	Rishabh	To be assisted by Gopi 3 to 4 times a week.
Certification of cash books on weekly basis	Kanaka Rao	

Note:

1. Owners association and other firms/companies associated with the main project shall be deemed to be assigned to the respective accountant. Explicit mention is not made above.
2. Gopi to visit bank twice a day for depositing cheques or withdrawal of cash prepared by all the groups above – 11am and 2.30pm. Backup Sudhir (Mon, Tue), Vinay Chary (Wed, Thurs) & Naveen (Friday & Saturday), to be used as backup only in absence of Gopi or if absolutely required.

Soham Modi.