

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	01	Owner name	Jhansi Rani
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	12,000/-		
Remarks			
Contact date	06/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,000/-	Next follow-up dt	
Outcome of call:	She will pay online.		
Contact date	22/6/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500/-	Next follow-up dt	
Outcome of call:	He said will pay next month total 15,000/- Rs.		
Contact date	27/8/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	22,500/-	Next follow-up dt	
Outcome of call:	Not Received my call.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Unit no.	02	Owner name	Ramesh Donepudi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	2,500/-		
Remarks			
Contact date	06/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	2,500/-	Next follow-up dt	
Outcome of call:	Complaints		
Contact date	23/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000/-	Next follow-up dt	
Outcome of call:	With in on week send		
Contact date	26/7/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	8,000	Next follow-up dt	
Outcome of call:	Next month He will pay.		
Contact date	13/8/2020	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	2,500/-	Next follow-up dt	
Outcome of call:	He will pay in next week.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	03	Owner name	Ponugoti Sukanya
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	51,000/-		
Remarks			
Contact date	06/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	51,000/-	Next follow-up dt	
Outcome of call:	Number not working		
Contact date	27-06-2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	57,000/-	Next follow-up dt	
Outcome of call:	Number not working.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	04	Owner name	Rajashakar vadlusi
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	+3000/-		
Remarks			
Contact date	06/02/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000/-	Next follow-up dt	
Outcome of call:	He is paid.		
Contact date	29/06/2020	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	1,550	Next follow-up dt	
Outcome of call:	He is transferring now.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	05	Owner name	BSRC. Murthy
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	17,200/-		
Remarks			
Contact date	06/02/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	17,200/-	Next follow-up dt	
Outcome of call:	He said about complaints.		
Contact date	15/02/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	17,200/-	Next follow-up dt	
Outcome of call:	He paid.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	08	Owner name	Dr. Manoj
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	7,500/-		
Remarks			
Contact date	06/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7,500/-	Next follow-up dt	
Outcome of call:	online payment.		
Contact date	24/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500.	Next follow-up dt	
Outcome of call:	Switch off.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	63	Owner name	Rajesh Kumar
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	21,000/-		
Remarks			
Contact date	06/02/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	21,000/-	Next follow-up dt	
Outcome of call:	Complaints.		
Contact date	11/7/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	27,000	Next follow-up dt	
Outcome of call:	Not lifting my call.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	64	Owner name	Vignona Tejaswi
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	7,500/-		
Remarks			
Contact date	15/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	2,500/-	Next follow-up dt	
Outcome of call:	Paid.		
Contact date	24/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,500	Next follow-up dt	
Outcome of call:	They are going to pay.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	65	Owner name	Pendem Rakesh
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	21,000/-		
Remarks			
Contact date	15/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	21,000/-	Next follow-up dt	
Outcome of call:	Within One Week Send		
Contact date	27/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,000	Next follow-up dt	
Outcome of call:	Switch off		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	66	Owner name	Samthosh
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	15,000/-		
Remarks			
Contact date	15/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	15,000/-	Next follow-up dt	
Outcome of call:	Switch off Not connecting.		
Contact date	27/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	21,000	Next follow-up dt	
Outcome of call:	He will pay Now.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	68	Owner name	Bellamkonda Sireesha
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	1500/-		
Remarks			
Contact date	15/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	1500/-	Next follow-up dt	
Outcome of call:	She said that pay in 2 days.		
Contact date	11/7/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	1,500	Next follow-up dt	
Outcome of call:	He will pay now.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	70	Owner name	D.V.A.H.G. Soodgop
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	3,000/-		
Remarks			
Contact date	15/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000/-	Next follow-up dt	
Outcome of call:	Not connecting the call.		
Contact date	11/7/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	9,000	Next follow-up dt	
Outcome of call:	He will send tomorrow.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Unit no.	71	Owner name	CH. Srixama Sasthy
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	3,000/-		
Remarks			
Contact date	15/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000/-	Next follow-up dt	
Outcome of call:	Cross checking the payment.		
Contact date	21/7/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	1,500	Next follow-up dt	
Outcome of call:	He will pay Now.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	72	Owner name	Sri Krishna Rao
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	7,500/-		
Remarks			
Contact date	15/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	7,500/-	Next follow-up dt	
Outcome of call:	Not connecting.		
Contact date	27/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,500	Next follow-up dt	
Outcome of call:	Not responding.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Unit no.	13	Owner name	Ranga Srinivas
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	12,000/-		
Remarks			
Contact date	25/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,000/-	Next follow-up dt	
Outcome of call:	He is not lifting the call.		
Contact date	24/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	18,000	Next follow-up dt	
Outcome of call:	On Saturday He will come to office.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Unit no.	80D	Owner name	Bharath Kumar
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	2,1500/-		
Remarks			
Contact date	25/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	2,1500/-	Next follow-up dt	
Outcome of call:	Not lifting the call.		
Contact date	1/7/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	13,490	Next follow-up dt	
Outcome of call:	Not Responding.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

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Unit no.	81	Owner name	D. Vijaya Lakshmi
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	12,000/-		
Remarks			
Contact date	25/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,000/-	Next follow-up dt	
Outcome of call:	She pay total amount in April - 2020.		
Contact date	29/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	18,000	Next follow-up dt	
Outcome of call:	He is Not taking my call.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	31	Owner name	M. Aruna
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	21,050/-		
Remarks			
Contact date	25/02/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	21,050/-	Next follow-up dt	
Outcome of call:	Not lifting the call.		
Contact date	24/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	27,050	Next follow-up dt	
Outcome of call:	Not Responding.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	17	Owner name	Sneha Jagadeep
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC			
Remarks			
Contact date	24/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	6,000	Next follow-up dt	
Outcome of call:	Online Payment		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	46	Owner name	Alle vijay kumar
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	4,564/-		
Remarks			
Contact date	09/9/20	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	4,564/-	Next follow-up dt	
Outcome of call:	paid on 3000/- today.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	21	Owner name	Raghu
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	12,050/-		
Remarks			
Contact date	30/08/2020	Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	10,550/-	Next follow-up dt	
Outcome of call:	He will said that pay in next month.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	36	Owner name	Surinder Reddy
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	4,500/-		
Remarks			
Contact date	08/06/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,000/-	Next follow-up dt	
Outcome of call:	He will pay next day.		
Contact date	5/8/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3000/-	Next follow-up dt	
Outcome of call:	He said that he will pay next month.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month - before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	62	Owner name	Sathish Kumar
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	41500/-		
Remarks			
Contact date	07/07/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	91000/-	Next follow-up dt	
Outcome of call:	He will pay on that day.		
Contact date	17/8/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	31000/-	Next follow-up dt	
Outcome of call:	He will pay in one week.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month -- before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	51	Owner name	Vijayalakshmi
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	1500/-		
Remarks			
Contact date	26/8/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	1500/-	Next follow-up dt	
Outcome of call:	She will pay with in one week.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	80B	Owner name	S. Ramakrishna
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	3,000/-		
Remarks			
Contact date	12/08/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	6,000/-	Next follow-up dt	
Outcome of call:	He will pay in tomorrow.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	117	Owner name	Ravi Kishore
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	4,500/-		
Remarks			
Contact date	24/07/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	3,000/-	Next follow-up dt	
Outcome of call:	He will pay within 2 or 3 days.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges -- Collections -- Log Book
Nilgiri Estates Owners Association, Rampally, Hyderabad.

Unit no.	78	Owner name	Vasudha Devi
Occupied by	☐ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	4,500/-		
Remarks			
Contact date	2/9/2020	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	4,500/-	Next follow-up dt	
Outcome of call:	He will pay in next month.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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