PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	12/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	69764	PO / WO Date.	24/08/2020
Supplier Name	Sri Sai Rohith Marketing Company	PO/WO amount	Rs. 2,23,940/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	398	05/09/2020	Rs. 2,23,940/-
2.			-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,23,940/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	412	04/09/2020	82662	☑ Yes □ No
2.	411	04/09/2020	82663	☑ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 2,23,940/-
Amount E – PO / WO value:	Rs. 2,23,940/-
Amount F – Difference (A – E):	-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. 1,11,970/- □ No
Payment – due date	**19/09/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	12/9/20.	12/9	12/09/2020				

APPROVED BY
12 SEP 2020
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplecate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)

INVOICE NO: 398

INVOICE DATE: 05-09-2020

TRANSPORTATION NAME:

VEHICLE NO: AP29W0533 L/R.NO:

DATE & TIME OF SUPPLY:

PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/S Summit Sales LLP 5-4-187/3&4, IInd Floor, M.G.Road, Secbad-500003,

STATE CODE GSTIN NO: 36ALDFS2044C1Z7

DETAILS OF CONSIGNEE (SHIPPED TO)

-do-

P.O.No. 69764

STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1	7610		Alluminium 3 Track windows 4X4 →	6nos	96sft	310/-	29760	00
2	7610		" " " 4X3 →	12nos	144sft	310/-	44640	00
3	7610		" " " 3X4 →	12nos	144sft	310/-	44640	00
4	7610		" " " 6X4 →	9nos	216sft	280/-	60480	—
5	7610		Alluminium Openable window 3X2 →	3nos	18sft	370/-	6660	00
6	7610		Alluminium Ventilator 2X2 →	2nos	8sft	450/-	3600	—
					TOTAL BEFORE TAX		189780	00
					ADD:CGST	9%	17080	20
					ADD:SGST	9%	17080	20
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		223940	40

MODI PROPERTIES PVT. LTD. INWARD No. 6977 Date 8/9/20 Sign.

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words.......................................

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature.............................

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

DELIVERY CHALLAN / INVOICE Phone : 040-6555619

SRI SAI ROHITH MARKETING CO.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of Aluminium Section Sheets & Allied Products

To,

M/s. Summit Sales LLP

Phones :

Your Order No. AP29 W0533

Date : 04-09-2020

Customer TIN No. :

Invoice No. 412 Our P.O. No. 69764. Date: 04/09/2020

S.No.	Description	Quantity
1	Alluminium 3 Track windows 3X4 →	5 nos
2	Alluminium Ventilaters 2X2 →	2 nos
3	Alluminium Openable windows 3X2 →	3 nos
	Total Quantity	

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 40983 Date 10/9 Sign.

Certified by:

Stores Manager

TIN : 36211139541 36AMHPC9678H1ZM

• Goods once sold will not be taken back.

INWARD	
Inward No: 14835	Dt: 4/9/20
No: 82662	Dt: 7/9/20
Received By:	Sign:
SUMMIT SALES LLP	

Receiver's Signature with Stamp

Authorised Signature

DELIVERY CHALLAN / INVOICE

Phone : 040-65556190

SRI SAI ROHITH MARKETING CO.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad -76

DEALERS IN : All Kinds of Aluminium Section Sheets & Allied Products

To,

M/s. Summit Sales LLP

Phones :

Your Order No. AP29W0533

Date : 04-09-202

Customer TIN No. :

Invoice No. 411

Our P.O. No. 69764-14822 Date: 04/09/2020

S.No.	Description	Quantity
1	Allumirium 3Track Windows 6x4 →	9nos
2	" " " 4x4 →	6nos
3	" " " 4x3 →	12nos
4	" " " 3x4 →	7nos
	Total Quantity	

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 40982 Date 10/9 Sign.

Certified by:

Stores Manager

TIN : 36211139541 36AMHPC9678H1ZM

• Goods once sold will not be taken back.

INWARD

Inward No: 14636 Dt: 4/9/20

MRN No: 82663 Dt: 7/9/20

Received By: Sign:

SUMMIT SALES LLP

Receiver's Signature with Stamp

Authorised Signature

Purchase Order

 27-08-2020 12:06:20

69764
21.08.20 11:16:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Sai Rohith Marketing Company New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076. **GSTIN** 36AMHPC9678H1ZM 9866512288	**Doc No**	69764	14822
	Doc Date	24-08-2020	
	Quote No	Nil	
	Quote Date	06-03-2020	
	SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 47.50" - 3 track - 06 nos*	96.00	310.00	0.00	18.00	35,116.80
2	2214 - Carpentry - windows - Al. Sliding - other - sft *47.50" x 35.50" - 3 track - 12 nos*	144.00	310.00	0.00	18.00	52,675.20
3	2214 - Carpentry - windows - Al. Sliding - other - sft *35.50" x 47.50" - 3 track - 12 nos* 5+7	144.00	310.00	0.00	18.00	52,675.20
4	2214 - Carpentry - windows - Al. Sliding - other - sft *71.50" x 47.50" - 3 track - 09 nos*	216.00	280.00	0.00	18.00	71,366.40
5	2205 - Carpentry - windows - Al. Openable - other - sft *35.50" x 23.50" - 03 nos*	18.00	370.00	0.00	18.00	7,858.80
6	2218 - Carpentry - windows - Al.Ventilator - other - sft *23.50" x 23.50" - Openable - 02 nos*	8.00	450.00	0.00	18.00	4,248.00
					Total Order Value . . .	**223,940.40**

Rupees : Two Lakh(s) Twenty Three Thousand Nine Hundred Fourty and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand specifications as per Cir.No. 565(a). Approved rates on dtd. 10/08/2018.
Payment Terms	50% as advance & balance 50% on delivery of all materials.
Tax	All taxes included in above price.
Delivery Date	Within 6days.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Rs. 1,11,970/- to be pay vide cheque no. , dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintaine purpose.
Completion Date	Work to be completed in 2days. Penalty of 5% of order value per week shall be levied for delay.
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Sri Sai Rohith Marketing Company***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	20.08.2020
Site & Phase :	SHLLP	Time:	13.00
Supplier		Req. No.	14822
Material required before date:		ID No.	59269

No	Description	Size	Quantity	Units	Inward No	Date
1	ALU WINDOWS -3 TRACK	6'X4'	9	NOS		
2	ALU WINDOWS -3 TRACK	4'X4'	6	NOS		
3	ALU WINDOWS -3 TRACK	4'X3'	12	NOS		
4	ALU WINDOWS -3 TRACK 69764	3'X4'	12	NOS		
5	AL OPENABLE VENTILATOR	2'X2'	2	NOS		
6	AL OPENABLE VENTILATOR	3'X2'	3	NOS		
7						
8						
9						

Remarks:For stock maintenance and site use

Prepared By	SOWMYA	Approved by	
Sign.& Date	20.08.2020	Sign. & Date	APPROVED BY 21 AUG 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.