

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		2/9/20.		Prepared by:		SOWMYA	
PO/WO no.		69774		PO / WO Date.		24/8/20	
Supplier Name		SSlp.		PO/WO amount		409	
Firm/Company		Voclp		Project		Voclp	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	12971	1/9/20.		409			
2.				1			
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						409	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10950	1/9/20	82554	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						409	
Amount E – PO / WO value:						409	
Amount F – Difference (A – E):						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			5.9.2020				
Remarks:							
Approved by Sign: Date Purchase Officer 2/9/20 Purchase Manager 12/8/20 APPROVED 12 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT MD Accounts – receiver of bill Accountant Accounts Manager							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

ORIGINAL INVOICE

1 of 1 : 01-09-2020

Customer Details				Invoice No.		12971	
Villa Orchids LLP Behind Janapriya, Kowkur, Hyderabad GSTIN : 36AANFG4817C1ZH				Invoice Date.		01-09-2020	
				PO No.		69774	
				PO Date.		24-08-2020	
				Req ID		59272	
				Req Date		20-08-2020	
				Loc Req No		63494	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4080 - Consumables - Bombay Brooms - Other - Nos	9603	30	8.30	249.00	0	0.00
2	4009 - Consumables - Coconut Broom - other - nos	9603	10	16.00	160.00	0	0.00
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		409.00	0.00
		0.00	0.00	Total Invoice Amount		409.00	
Rupees : Four Hundred Nine Only.							

for Summit Sales LLP



Authorized Signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

24-08-2020 3:03:41 PM



69774

21.08.20 11:16:08

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69774	63494
Doc Date	24-08-2020	
Quote No	Nil	
Quote Date	24-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4080 - Consumables - Bombay Brooms - Other - Nos	30.00	8.30	0.00	0.00	249.00
2 4009 - Consumables - Coconut Broom - other - nos	10.00	16.00	0.00	0.00	160.00
Total Order Value . . .					409.00

Rupees : Four Hundred Nine Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Villas Orchids
Behind: Janapriya, Kowkur.
Phone. 9502232100/9502266233

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks

For **Villa Orchids LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : 

Name : _____

Date : __/__/__

Requisition Form

[illegible]

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

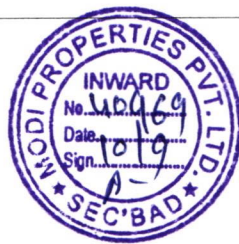
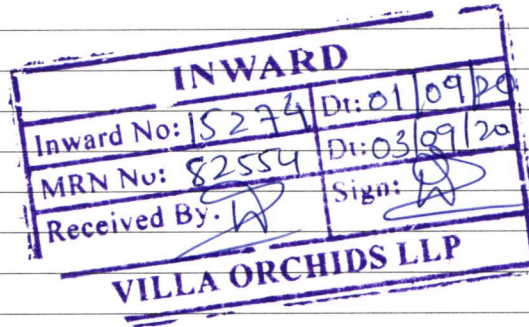
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1 of 1 : 01-09-2020

Customer Details		DC No.	10950
Villa Orchids LLP		DC Date.	01-09-2020
Behind Janapriya, Kowkur, Hyderabad		PO No.	69774
		PO Date.	24-08-2020
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		Req Date	20-08-2020
GSTIN : 36AANFG4817C1ZH		Loc Req No	63494
	Description of Goods	HSN/SAC	Qty
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2	4009 - Consumables - Coconut Broom - other - nos	9603	10
3			
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for Summit Sales LLP

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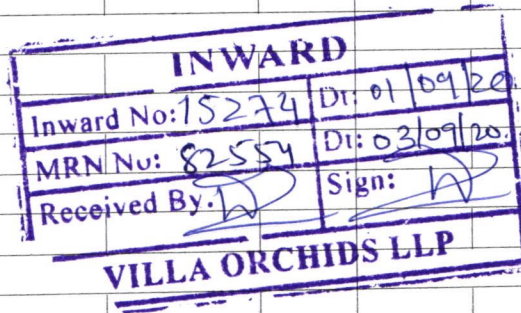
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TRANSIT COPY

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				PO Date.	24-08-2020			
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IGST					409.00		0.00	
CGST								
SGST								
Total Taxable Amount								
Total Invoice Amount					409.00			

Rupees : Four Hundred Nine Only.



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