PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/9/20.	Prepared by:	SOWMYA
PO/WO no.	70017	PO / WO Date.	1/9/20
Supplier Name	Shubham Enterprises	PO/WO amount	1,06,468
Firm/Company	Ssllp	Project	Shllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	994	4/9/20	25,866
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			25,866

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	82619	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				25,866
Amount E – PO / WO value:				-1,06,468
Amount F – Difference (A – E):				-80,602/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☒ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**12.9.2020**
Remarks: Final bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 12 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	5/9/20	12/					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AMRPG2711M1ZT

TAX INVOICE

Ph : (O) : 66318150
: 66568150
: 66568151

SHUBHAM ENTERPRISES

5-2-288/D, Hyderbasti, Lane Opp. Arya Samaj, Secunderabad - 500 003.
E-mail : shubhamentp1999@yahoo.co.uk

Invoice No. : 994 **Date :** 4-Sep-2020 P.O. No. : 70017 // 14843 Date : 4-Sep-2020

Reverse Charge (Y/N) : No D.C. No. : Date :

State : Telangana State Code : 36 Vehicle No. : E-Way Bill No. :

Bill to Party :	Ship to Party :
SUMMIT SALES LLP 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**	**SUMMIT SALES LLP** 5-4-187 / 3& 4, II ND FLOOR, MG ROAD , SECUNDERABAD - 500003 SECUNDERABAD State: Telangana(36) **GSTIN No.: 36ACQFS2044C1Z7**

E 7/9/20

DESCRIPTION	HSN CODE	QUANTITY	RATE Rs. Ps.	AMOUNT Rs. Ps.
1 8M METAL BOX	8538	120.00 NOS.	36.00	4,320.00
2 6M METAL BOX	8538	500.00 NOS.	32.00	16,000.00
3 2M METAL BOX	8538	100.00 NOS.	16.00	1,600.00
				21,920.00
CGST TAX 9 %				1,972.80
SGST TAX 9%				1,972.80
ROUNDED				0.40
				25,866.00

INWARD
Inward No: 14833 Dt: 4/9/20
MRN No: 82619 Dt: 4/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT LTD SEC'BAD
INWARD
No. 60094
Date 8/9/20
Sign

Indian Rupees Twenty Five Thousand Eight Hundred Sixty Six Only
Despatched Through :
Destination :

1.Goods once sold will not be taken back.
2.Interest 24% p.a. will be applicable after due date.
3.Subject to Secunderabad Jurisdiction.
4.Cheque return Charges Rs. 500/-
5.Bank Details : **PUNJAB NATIONAL BANK, Account No. : 3631001600000013**
IFS Code : PUNB0363100

E.&O.E.

For **SHUBHAM ENTERPRISES**

Purchase Order

 01-09-2020 4:48:32 PM

70017
03.09.20 11:46:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Shubham Enterprises 5-2-288/D,Hyderbasti,R.P. Road,Lane Opp.Arya Samaj,sec-bad-500 003	**Doc No**	70017	14843
	Doc Date	01-09-2020	
	Quote No	Nil	
GSTIN 36AMRPG2711M1ZT 6656-8151..	**Quote Date**	01-09-2020	
040-66318150/23468151 9849153774	**SupplyType**	Supply	

Kind Attn : Viral.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4779 - Electrical - conducting - PVC Pipe - 1 In X 1.5 mm - nos	300.00	88.29	32.00	18.00	21,253.17
2	4777 - Electrical - conducting - Junction Box - 25mm - nos	600.00	27.21	32.00	18.00	13,099.98
3	4617 - Electrical - other - Metal box - 8way - nos	120.00	36.00	0.00	18.00	5,097.60
4	4616 - Electrical - other - Metal box - 6way - nos	500.00	32.00	0.00	18.00	18,880.00
5	4613 - Electrical - other - Metal box - 2way - nos	100.00	16.00	0.00	18.00	1,888.00
6	4782 - Electrical - wires - A1 service Wire - 7/20 - mts *10 coils*	1,000.00	15.00	0.00	18.00	17,700.00
7	4710 - Electrical - wires - TV wire - RG-6 - mtrs *7 coils*	700.00	11.28	0.00	18.00	9,317.28
8	4708 - Electrical - wires - Telephone wire - 2pair - bundles	10.00	510.00	0.00	18.00	6,018.00
9	4803 - Electrical - conducting - PVC Round Cover - 3 In - nos	500.00	5.00	0.00	18.00	2,950.00
10	3509 - Computers and Peripherals - Internet Cable - NA - mtrs *D link Cat 6 305 bundle -2 nos*	610.00	14.26	0.00	18.00	10,264.35
					Total Order Value . . .	**106,468.38**

Rupees : One Lakh(s) Six Thousand Four Hundred Sixty Eight and Paise Thirty Eight Only.

Terms and Conditions :-

Specification / Brand	All items in Sl.no.1,2 shall be of 'Sudhkhar' brand.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Included in the above price.

PO. value = 106,468.38
Bill value = 80,599

Bill Recdivable = 25,869.38

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Shubham Enterprises***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	29.8.2020
Site & Phase :	SHLLP	Time:	17.30
Supplier		Req. No.	14843
Material required before date:		ID No.	59503

No	Description	Size	Quantity	Units	Inward No	Date
1	INSULATION TAPE 700-6		500	NOS		
2	METAL BOX	8M	120	NOS		
3	METAL BOX	6M	500	NOS		
4	METALBOX	2M	100	NOS		
5	PVC ROUND VOVER	3”	500	NOS		
6	PVC PIPE	1.5MM	300	NOS		
7	JUNCTION BOX		600	NOS		
8	TV WIRE		700	MTS		
9	TELEPHONE WIRE 700-17		10	BDLS		
	SERVICE WIRE	7/20	1000	MTS		
11	CAT 6 WIRE		610	MTS		
12	FLEXIBLE PIPE		10	BDLS		

Remarks: For stock maintenance And site

Prepared By	HEMENDRA	Approved by	
Sign.& Date	29.08.2020	Sign. & Date	APPROVED BY 3 1 AUG 2020 SOHAM MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.