

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		1/9/20.		Prepared by:		SOWMYA	
PO/WO no.		69911		PO / WO Date.		28/8/20	
Supplier Name		SSM.		PO/WO amount		1,239.	
Firm/Company		Serene Constructions		Project		Serene farms.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	12931	29/8/20.		1,239			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,239	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10910	29/8/20	82417	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,239	
Amount E – PO / WO value:						1,239	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			5.9.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>	<i>[Signature]</i>	<i>[Signature]</i>				
Date	1/9/20.	12/8	12/8				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-08-2020

Customer Details				Invoice No.		12931			
Serene Constructions LLP Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 GSTIN : 36ACVFS7909P1ZV				Invoice Date.		29-08-2020			
				PO No.		69911			
				PO Date.		28-08-2020			
				Req ID		59402			
				Req Date		28-08-2020			
				Loc Req No		150340			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4500 - Electrical - conducting - PVC bend - other -			3917	150	7.00	1,050.00	18	189.00
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		1,050.00	189.00
		94.50		94.50		Total Invoice Amount		1,239.00	
Rupees : One Thousand Two Hundred Thirty Nine Only.									

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

28-08-2020 4:02:29 PM



69911

27.08.20 2:29:37

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69911	150340
Doc Date	28-08-2020	
Quote No	Nil	
Quote Date	28-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4500 - Electrical - conducting - PVC bend - other - nos	150.00	7.00	0.00	18.00	1,239.00
Total Order Value . . .					1,239.00

Rupees : One Thousand Two Hundred Thirty Nine Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** GST included in above price.**Delivery Date** Next Day.

Delivery Location Serene Farms
Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503
Phone. ..

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above items forelectrical work purpose**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**For **Serene Constructions LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Serene Constructions LLP		Date:		27-08-2020	
Site & Phase :		Serene farms		Time:		11.30	
Supplier				Req. No.		150340	
Material required before date:		asap		ID No.		59302	

No	Description	Size	Quantity	Units	Inward No	Date
1	pvc bends 1.5mm	std	150	nos		
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: The above material is required for electrical work in villas

Prepared By		syed golam sarwar		Approved by			
Sign. & Date		27-08-2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:				ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By				Approved by			
Sign. & Date				Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

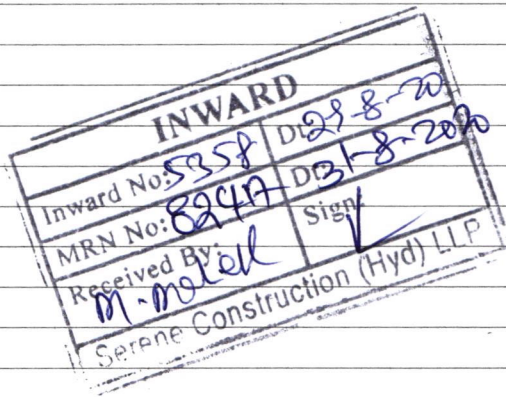
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-08-2020

Customer Details		DC No.	10910
Serene Constructions LLP		DC Date.	29-08-2020
Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203		PO No.	69911
		PO Date.	28-08-2020
		Req ID	59402
		Req Date	28-08-2020
GSTIN : 36ACVFS7909P1ZV		Loc Req No	150340
	Description of Goods	HSN/SAC	Qty
1	4500 - Electrical - conducting - PVC bend - other - nos	3917	150
2			
3			
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 29-08-2020

Customer Details				Invoice No.		12931	
Serene Constructions LLP				Invoice Date.		29-08-2020	
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				Req ID		59402	
				Req Date		28-08-2020	
				Loc Req No		150340	
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2							
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11							
12							
13							
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IGST				CGST		SGST	
Total Taxable Amount				1,050.00		189.00	
Total Invoice Amount				1,239.00			

Rupees : One Thousand Two Hundred Thirty Nine Only.

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