PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	8/9/20.	Prepared by:	SOWMYA
PO/WO no.	69997	PO / WO Date.	1/9/20,
Supplier Name	Ganesh tube Traders	PO/WO amount	1,180
Firm/Company	SSllp	Project	SHllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	198	2/9/20.	1,180
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,180

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82654	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	
Amount C –Other Debits :_	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,180.
Amount E – PO / WO value:	1,180
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**12.9.2020**

Remarks:_

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	8/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor:

lair®

Too Strong to Resist...

GANESH TUBE TRADERS

(ORIGINAL FOR RECIPIENT)

Invoice No. **198**

Ref. No. **69997**

Dated **2-Sep-2020**

9/9/20.

TAX INVOICE

Party : **SUMMIT SALES LLP**
5-4-187/3&4, 2 Nd Floor, Mg Road,
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**J PASTE**	3506	18 %	**20 NO**	50.00	NO		**1,000.00**
	CGST							**90.00**
	SGST							**90.00**
	Total			**20 NO**				**₹ 1,180.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 29182 Date 10/8 Sign.

INWARD
Inward No: 14845 Dt: 5/9/20
MRN No: 82654 Dt: 8/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words) *E. & O.E*

INR One Thousand One Hundred Eighty Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3506	1,000.00	9%	90.00	9%	90.00	180.00
Total	**1,000.00**		**90.00**		**90.00**	**180.00**

Tax Amount (in words) : **INR One Hundred Eighty Only**

Company's PAN : **ADBPJ8881C**

Company's Bank Details
Bank Name : **HDFC CA 50200014835551**
A/c No. : **50200014835551**
Branch & IFS Code: **PG ROAD,SEC-BAD & HDFC0000042**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for GANESH TUBE TRADERS(2018-2019)

GANESH TUBE TRADERS SEC'BAD

Authorised Signatory

REVERSE CHARGE: NO

H.No.5-2-270, Plot No.29, Hyderbasti,
(Back side of Old Traffic P.S.)
Secunderabad - 500 003.
Ph: 040-66568587, 66568581
Email: ganeshtubetraders@gmail.com
www.ganeshtubetraders.com

Purchase Order

 01-09-2020 2:19:20 PM

69997
27.08.20 2:29:38

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.	**Doc No**	69997	14847
	Doc Date	01-09-2020	
	Quote No	Nil	
GSTIN 36ADBPJ8881C1ZJ 66568587/ 66384751	**Quote Date**	01-09-2020	
9246330441. 9949248666	**SupplyType**	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6621 - Paints - Janta pasta - NA - Nos	20.00	50.00	0.00	18.00	1,180.00
					Total Order Value . . .	**1,180.00**

Rupees : One Thousand One Hundred Eighty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	31.8.2020
Site & Phase :	SHLLP	Time:	14.30
Supplier		Req. No.	14847
Material required before date:		ID No.	59507

No	Description	Size	Quantity	Units	Inward No	Date
1	BLACK OXIDE 69996		20	NOS		
2	RED OXIDE 69997		5	NOS		
3	JANTHA PASTE	500 G	20	NOS		
4						
5						
6						
7						
8						
9						
10						
11						
12						

Remarks: For stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	31.08.2020	Sign. & Date	31 AUG 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.