PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/9/20	Prepared by:	SOWMYA
PO/WO no.	69970	PO / WO Date.	31/8/20
Supplier Name	SSllp.	PO/WO amount	5,015
Firm/Company	Vista homes.	Project	Vista homes.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12988	2/9/20	5,015
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,015

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10967	2/9/20	82584	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				5,015
Amount E – PO / WO value:				5,015
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**5.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature] APPROVED 09 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	3/9/20	1/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12988
Vista Homes	Invoice Date.	02-09-2020
Kapra, Opp to MRR School, Ecil	PO No.	69970
	PO Date.	31-08-2020
SY.no.193	Req ID	59475
	Req Date	31-08-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99786

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4006 - Consumables - Bucket - other - nos	7310	6	220.00	1,320.00	18	237.60
2	9585 - Tools - Plastic mugs - Other - nos		10	45.00	450.00	18	81.00
3	4071 - Consumables - Wiper - Other - nos	9603	10	95.00	950.00	18	171.00
4	4098 - Consumables - Dust pan - NA - nos		10	25.00	250.00	18	45.00
5	4022 - Consumables - Dettol - NA - nos	3401	4	195.00	780.00	18	140.40
	antiseptic						
6	4001 - Consumables - Air Freshner - NA - nos	3307	10	50.00	500.00	18	90.00
	Odnil						
7							
8							
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13							
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15							

IGST	CGST	SGST	Total Taxable Amount	4,250.00		765.00
	382.50	382.50	Total Invoice Amount	5,015.00		

Rupees : Five Thousand Fifteen Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69631
Date 5/9
Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

Page(s) 1 Of 1 31-08-2020 4:00:02 PM

69970
27.08.20 2:29:37

From Company : **Vista Homes**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AAGFV2068P1ZJ

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69970	99786
	Doc Date	31-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	31-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4006 - Consumables - Bucket - other - nos	6.00	220.00	0.00	18.00	1,557.60
2	9585 - Tools - Plastic mugs - Other - nos	10.00	45.00	0.00	18.00	531.00
3	4071 - Consumables - Wiper - Other - nos	10.00	95.00	0.00	18.00	1,121.00
4	4098 - Consumables - Dust pan - NA - nos	10.00	25.00	0.00	18.00	295.00
5	4022 - Consumables - Dettol - NA - nos *antiseptic*	4.00	195.00	0.00	18.00	920.40
6	4001 - Consumables - Air Freshner - NA - nos *Odnil*	10.00	50.00	0.00	18.00	590.00
				Total Order Value . . .		**5,015.00**

Rupees : Five Thousand Fifteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Vista Homes Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school Phone. Contact: 8790166611
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Vista Homes***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Vista Homes	Date:	19.08.2020
Site & Phase :	Vista Homes	Time:	15:13
Supplier:		Req. No.	99786
Material required before date:	24.08.2020	ID No.	59475

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic White Buckets		06	No's		
2	Plastic White Mugs		10	No's		
3	Wipers		10	No's		
4	Dust Pans		10	No's		
5	Dettol Liquid		04	No's		
6	Odonil		10	No's		
7						
8						
9						
10						

69970

APPROVED
31 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For Site purpose.

Prepared By	T.Madhu	Approved by	
Sign.& Date	19.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10967
Vista Homes	DC Date.	02-09-2020
Kapra, Opp to MRR School, Ecil	PO No.	69970
	PO Date.	31-08-2020
SY.no.193	Req ID	59475
	Req Date	31-08-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99786

	Description of Goods	HSN/SAC	Qty
1	4006 - Consumables - Bucket - other - nos	7310	6
2	9585 - Tools - Plastic mugs - Other - nos		10
3	4071 - Consumables - Wiper - Other - nos	9603	10
4	4098 - Consumables - Dust pan - NA - nos		10
5	4022 - Consumables - Dettol - NA - nos	3401	4
6	4001 - Consumables - Air Freshner - NA - nos	3307	10
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INWARD
Inward No: 25120 Dt: 02/9/20
MRN No: 82584 Dt:
Received By: Sign:
Vista Homes

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 4094
Date 8/9
Sign

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12988
Vista Homes	Invoice Date.	02-09-2020
Kapra, Opp to MRR School, Ecil	PO No.	69970
	PO Date.	31-08-2020
SY.no.193	Req ID	59475
	Req Date	31-08-2020
GSTIN : 36AAGFV2068P1ZJ	Loc Req No	99786

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	Odnil						
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IGST	CGST	SGST	Total Taxable Amount	4,250.00		765.00
	382.50	382.50	Total Invoice Amount	5,015.00		

Rupees : Five Thousand Fifteen Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction