PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	8/9/20.	Prepared by:	SOWMYA
PO/WO no.	70072	PO / WO Date.	3/9/20.
Supplier Name	Sri raja rajeshwara Traders	PO/WO amount	14,980
Firm/Company	SSllp	Project	SSllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0258	4/9/20.	14,980
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,980.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82655	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits : Hamali Charges	29
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	15,010
Amount E – PO / WO value:	14,980
Amount F – Difference (A – E):	

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**12.9.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	8/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela, Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

CASH / CREDIT INVOICE

To
M/s. Summit SAlES LLP. M.G. Road Secbad

Invoice No. : 0258 Date : 4/9/2020
D.C. No. : Date :
P.O. No. : 70072 Date : 3/9/2020

7/9/20

Site : Summit

Customer's GST No. : 36AGQFS2044C1Z7

LL/RR Truck No. : Hawins

Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	60	NO PVC Gampabih	3926	18%	120/	7200/-
2	10	NO Measuringtape 5 MTR	9017	18%	108/-	1080/
3	5	NO Measuringtape 30 MTR	9017	18%	475/-	2375/-
4	2	NO Measuringtape 100 MTR	9017	18%	1020/	2040/
						12,695/-
		CGST		9%		1143/-
		SGST		9%		1143/-
						29/-
						/
E. & O.E.						

INWARD
Inward No: 14846 Dt: 5/9/20
MRN No: 82655 Dt: 7/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69180
Date. 10/9

Haram

R 15010/ Zero

Rupees

TOTAL 15010/

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK, PARADISE BRANCH.
A/C No. : 0042202001922
RTGS : HDFC0000042

For **SRI RAJA RAJESHWARA TRADERS**

Authorised Signatory

Purchase Order

 03-09-2020 10:38:42 AM

70072
03.09.20 11:46:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Raja Rajeshwara Traders Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc No**	70072	14853
	Doc Date	03-09-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	03-09-2020	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2148 - Carpentry - hardware - Plastic gampa - other - nos	60.00	120.00	0.00	18.00	8,496.00
2	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	10.00	108.00	0.00	18.00	1,274.40
3	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos *Steel*	5.00	475.00	0.00	18.00	2,802.50
4	2119 - Carpentry - hardware - Measuring tape - other - nos *100 mtrs*	2.00	1,020.00	0.00	18.00	2,407.20
					Total Order Value . . .	**14,980.10**

Rupees : Fourteen Thousand Nine Hundred Eighty and Paise Ten Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	Within 15days of delivery of all materials & production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for stock maintain purpose.
Completion Date	Nil
Measurment	Nil
Security	NIL
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	1.9.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14853
Material required before date:		ID No.	59522

No	Description	Size	Quantity	Units	Inward No	Date
1	PLASTIC GAMPA		60	NOS		
2	PVC MEASURING TAPE	30MTRS	5	NOS		
3	PVC MEASURING TAPE 70072	100MTRS	2	NOS		
4	PVC MEASURING TAPE	5MTRS	10	NOS		
5						
6						
7						
8						
9						
11						
12						
13						

Remarks: For stock maintenance and site use			
Prepared By	SOWMYA	Approved by	
Sign.& Date	1.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
- 2 SEP 2020
SOHAM M
MANAGING DIRECTOR