PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	2/9/20.	Prepared by:	SOWMYA
PO/WO no.	69793	PO / WO Date.	25/8/20
Supplier Name	sslp.	PO/WO amount	708
Firm/Company	Voc llp	Project	Voc llp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	12968	1/9/20.	708
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			708

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	10947	1/9/20	82552	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	708
Amount E – PO / WO value:	708
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**5.9.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	2/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

ORIGINAL INVOICE

Customer Details		
Villa Orchids LLP	Invoice No.	12968
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	01-09-2020
	PO No.	69793
	PO Date.	25-08-2020
	Req ID	59202
	Req Date	19-08-2020
GSTIN : 36AANFG4817C1ZH	Loc Req No	63466

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2	300.00	600.00	18	108.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	600.00		108.00
	54.00	54.00	Total Invoice Amount	708.00		

Rupees : Seven Hundred Eight Only.

MODI PROPERTIES PVT. LTD. INWARD SEC'BAD

69003

519

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Customer Details

Invoice No. 12969

Purchase Order

 25-08-2020 16:34:20

69793
21.08.20 11:16:08

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Summit Sales LLP	**Doc No**	69793	63466
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	25-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	25-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3516 - Computers and Peripherals - Mouse - NA - nos	2.00	300.00	0.00	18.00	708.00
					Total Order Value . . .	**708.00**

Rupees : Seven Hundred Eight Only.

Terms and Conditions :-

Specification /	All items shall be of Epsion brand,744 model
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	29.07.2020
Site & Phase:	VOC	Time:	14:41
Supplier:		Req. No.	63466
Material required before :	**01.08.2020**	ID No.	59202

No	Description	Size	Quantity	Units	Inward No	Date
1	Printer catridge (canon LBP 2900)	12A	03	Nos		
2	Mouse 69793	Std	02	Nos		
	19/08/2020					

Remarks: voc site purpose

Prepared by	Sneha.k	Approved by	A.Suresh
Sign.& Date	29.07.2020	Sign. & Date	29.07.2020

APPROVED BY
19 AUG 2020
SOHAM MODI
MANAGING DIRECTOR

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	10947
Villa Orchids LLP	DC Date.	01-09-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	69793
	PO Date.	25-08-2020
	Req ID	59202
GSTIN : 36AANFG4817C1ZH	Req Date	19-08-2020
	Loc Req No	63466

	Description of Goods	HSN/SAC	Qty
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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29			
30			

Inward No. 15272 01/09/20
MRN No. 8255R 03/09/20
Received By
VIL ... P

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40967
Date 10/9
Sign.

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	12968
Villa Orchids LLP	Invoice Date.	01-09-2020
Behind Janapriya, Kowkur, Hyderabad	PO No.	69793
	PO Date.	25-08-2020
	Req ID	59202
GSTIN : 36AANFG4817C1ZH	Req Date	19-08-2020
	Loc Req No	63466

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3516 - Computers and Peripherals - Mouse - NA - nos	84716060	2	300.00	600.00	18	108.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
Inward No: 15272 Dt: 01/09/20
MRN No: 82552 Dt: 03/09/20
Received By: Sign:
VILLA ORCHIDS LLP

IGST	CGST	SGST	Total Taxable Amount	600.00		108.00
	54.00	54.00	Total Invoice Amount	708.00		

Rupees : Seven Hundred Eight Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Invoice No 12969