

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

|                                                               |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
|---------------------------------------------------------------|------------------|-------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------|------------|------------------|
| Date:                                                         |                  | 9/9/20.                 |                                                                                                                                                                           | Prepared by:                                                        |                             | SOWMYA     |                  |
| PO/WO no.                                                     |                  | 70084                   |                                                                                                                                                                           | PO / WO Date.                                                       |                             | 3/9/20     |                  |
| Supplier Name                                                 |                  | S8llp.                  |                                                                                                                                                                           | PO/WO amount                                                        |                             | 14,063     |                  |
| Firm/Company                                                  |                  | Modi properties prt ltd |                                                                                                                                                                           | Project                                                             |                             | H-0        |                  |
| Sl. No.                                                       | Bill No.         | Bill Date               |                                                                                                                                                                           | Bill amount                                                         |                             |            |                  |
| 1.                                                            | 13095            | 8/9/20.                 |                                                                                                                                                                           | 14,063                                                              |                             |            |                  |
| 2.                                                            |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 3.                                                            |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| 4.                                                            |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount A – Bills total(Excluding Transport & Hamali Charges): |                  |                         |                                                                                                                                                                           |                                                                     |                             | 14,063     |                  |
| Sl. No.                                                       | DC No            | DC. Date                | MRN No.                                                                                                                                                                   | DC matches MRN                                                      |                             |            |                  |
| 1.                                                            | 11063            | 8/9/20                  |                                                                                                                                                                           | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |                             |            |                  |
| 2.                                                            |                  |                         |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 3.                                                            |                  |                         |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| 4.                                                            |                  |                         |                                                                                                                                                                           | <input type="checkbox"/> Yes <input type="checkbox"/> No            |                             |            |                  |
| Amount B –Other Credits :                                     |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount C –Other Debits :                                      |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Amount D (D=A+B-C) – Amount to be credited to the supplier:   |                  |                         |                                                                                                                                                                           |                                                                     |                             | 14,063     |                  |
| Amount E – PO / WO value:                                     |                  |                         |                                                                                                                                                                           |                                                                     |                             | 14,063     |                  |
| Amount F – Difference (A – E):                                |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Quantity received as per PO /WO                               |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below) |                                                                     |                             |            |                  |
| Is difference between PO / Bill acceptable?                   |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)                                                                                     |                                                                     |                             |            |                  |
| Excess / short material received                              |                  |                         | <input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)                                                     |                                                                     |                             |            |                  |
| Close PO / W?O                                                |                  |                         | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)                             |                                                                     |                             |            |                  |
| Advance paid / PDC given (deduct when paying)                 |                  |                         | <input type="checkbox"/> Yes – Rs. /- <input checked="" type="checkbox"/> No                                                                                              |                                                                     |                             |            |                  |
| Payment – due date                                            |                  |                         | 12.9.2020                                                                                                                                                                 |                                                                     |                             |            |                  |
| Remarks:                                                      |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
|                                                               |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Approved by                                                   | Purchase Officer | Purchase Manager        | Procurement Manager                                                                                                                                                       | M D                                                                 | Accounts – receiver of bill | Accountant | Accounts Manager |
| Sign:                                                         |                  |                         |                                                                                                                                                                           |                                                                     |                             |            |                  |
| Date                                                          | 9/9/20           | 14/9/20                 | 14 SEP 2020                                                                                                                                                               |                                                                     |                             |            |                  |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 08-09-2020

| Customer Details                                                                                     |                                                         |          |          | Invoice No.          |          | 13095      |          |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------|----------|----------------------|----------|------------|----------|
| Modi Properties Pvt. Ltd.<br>HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD<br><br>GSTIN : 36AABCM4761E1ZM |                                                         |          |          | Invoice Date.        |          | 08-09-2020 |          |
|                                                                                                      |                                                         |          |          | PO No.               |          | 70084      |          |
|                                                                                                      |                                                         |          |          | PO Date.             |          | 03-09-2020 |          |
|                                                                                                      |                                                         |          |          | Req ID               |          | 59559      |          |
|                                                                                                      |                                                         |          |          | Req Date             |          | 03-09-2020 |          |
|                                                                                                      |                                                         |          |          | Loc Req No           |          | 16458      |          |
|                                                                                                      | Description of Goods                                    | HSN/SAC  | Qty      | Rate                 | Gross    | Tax%       | Tax Amt  |
| 1                                                                                                    | 4791 - Electrical - other - Modular socket - 6 A - nos  | 8536     | 50       | 65.00                | 3,250.00 | 18         | 585.00   |
| 2                                                                                                    | 4793 - Electrical - other - Modular Switch - 6 A - nos  | 8536     | 120      | 36.00                | 4,320.00 | 18         | 777.60   |
| 3                                                                                                    | 4794 - Electrical - other - Modular switch - 16 A - nos | 8536     | 10       | 55.00                | 550.00   | 18         | 99.00    |
| 4                                                                                                    | 4790 - Electrical - other - Modular socket - 15 A - nos | 8536     | 10       | 89.00                | 890.00   | 18         | 160.20   |
| 5                                                                                                    | 4792 - Electrical - other - Modular Step Dimmer - NA    | 8536     | 12       | 195.00               | 2,340.00 | 18         | 421.20   |
| 6                                                                                                    | 4500 - Electrical - conducting - PVC bend - other -     | 3917     | 24       | 7.00                 | 168.00   | 18         | 30.24    |
| 7                                                                                                    | 4777 - Electrical - conducting - Junction Box - 25mm    | 39174000 | 20       | 20.00                | 400.00   | 18         | 72.00    |
| 8                                                                                                    |                                                         |          |          |                      |          |            |          |
| 9                                                                                                    |                                                         |          |          |                      |          |            |          |
| 10                                                                                                   |                                                         |          |          |                      |          |            |          |
| 11                                                                                                   |                                                         |          |          |                      |          |            |          |
| 12                                                                                                   |                                                         |          |          |                      |          |            |          |
| 13                                                                                                   |                                                         |          |          |                      |          |            |          |
| 14                                                                                                   |                                                         |          |          |                      |          |            |          |
| 15                                                                                                   |                                                         |          |          |                      |          |            |          |
| IGST                                                                                                 |                                                         | CGST     | SGST     | Total Taxable Amount |          | 11,918.00  | 2,145.24 |
|                                                                                                      |                                                         | 1,072.62 | 1,072.62 | Total Invoice Amount |          | 14,063.24  |          |
| Rupees : Fourteen Thousand Sixty Three and Paise Twenty Four Only.                                   |                                                         |          |          |                      |          |            |          |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorised signatory

## Purchase Order

Page(s) 1 Of 2

05-09-2020 10:20:51 AM

From Company : **Modi Properties Pvt.Ltd.**  
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AABCM4761E1ZM



70084

03.09.20 11:46:55

**Supplier Details**

Summit Sales LLP  
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7

040-66335551

9618244433

|                   |            |       |
|-------------------|------------|-------|
| <b>Doc No</b>     | 70084      | 16458 |
| <b>Doc Date</b>   | 03-09-2020 |       |
| <b>Quote No</b>   | Nil        |       |
| <b>Quote Date</b> | 03-09-2020 |       |
| <b>SupplyType</b> | Supply     |       |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| Item Name                                                    | Qty    | Rate   | Dis% | GST   | Amount           |
|--------------------------------------------------------------|--------|--------|------|-------|------------------|
| 1 4791 - Electrical - other - Modular socket - 6 A - nos     | 50.00  | 65.00  | 0.00 | 18.00 | 3,835.00         |
| 2 4793 - Electrical - other - Modular Switch - 6 A - nos     | 120.00 | 36.00  | 0.00 | 18.00 | 5,097.60         |
| 3 4794 - Electrical - other - Modular switch - 16 A - nos    | 10.00  | 55.00  | 0.00 | 18.00 | 649.00           |
| 4 4794 - Electrical - other - Modular switch - 16 A - nos    | 10.00  | 55.00  | 0.00 | 18.00 | 649.00           |
| 5 4792 - Electrical - other - Modular Step Dimmer - NA - Nos | 12.00  | 195.00 | 0.00 | 18.00 | 2,761.20         |
| 6 4500 - Electrical - conducting - PVC bend - other - nos    | 24.00  | 7.00   | 0.00 | 18.00 | 198.24           |
| 7 4777 - Electrical - conducting - Junction Box - 25mm - nos | 20.00  | 20.00  | 0.00 | 18.00 | 472.00           |
| <b>Total Order Value . . .</b>                               |        |        |      |       | <b>13,662.04</b> |

Rupees : Thirteen Thousand Six Hundred Sixty Two and Paise Four Only.

**Terms and Conditions :-****Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Head Office

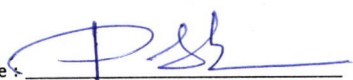
5-4-187/3 &amp; 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** 10 years warranty.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for HO purpose**Completion Date** Nil**Measurment** NilFor **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**Name : 

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_

## Requisition Form

|                                |  |             |        |          |        |            |       |
|--------------------------------|--|-------------|--------|----------|--------|------------|-------|
| Company Name:                  |  | MPPL        |        | Date:    |        | 02.09.2020 |       |
| Site & Phase :                 |  | HEAD OFFICE |        | Time:    |        | 13.45 PM   |       |
| Supplier                       |  |             |        | Req. No. |        | 16458      |       |
| Material required before date: |  |             | Urgent |          | ID No. |            | 59559 |

| No | Description     | Size        | Quantity | Units | Inward No | Date |
|----|-----------------|-------------|----------|-------|-----------|------|
| 1  | SOCKETS         | 6AMPS       | 50       | NOS   |           |      |
| 2  | SWITCHES        | 6 AMPS      | 120      | NOS   |           |      |
| 3  | SOCKETS         | 15 AMPS     | 10       | NOS   |           |      |
| 4  | SWITCHES        | 15 AMPS     | 10       | NOS   |           |      |
| 5  | FAN DIMMERS     | STD         | 12       | NOS   |           |      |
| 6  | 1.2 -PVC BENDS  | 1" OR 25 MM | 24       | NOS   |           |      |
| 7  | PVC JUCTION BOX | 1"          | 20       | NOS   |           |      |
| 8  |                 |             |          |       |           |      |
| 9  |                 |             |          |       |           |      |
| 10 |                 |             |          |       |           |      |

X0084

Remarks : FOR NORTH WEST WING ELECTRICAL WORK PURPOSE.

|             |                 |              |  |
|-------------|-----------------|--------------|--|
| Prepared By | T.SURYANARAYANA | Approved by  |  |
| Sign.& Date | 02-09-2020      | Sign. & Date |  |

Note: On receipt of material at site write inward number and date in last 2 columns.

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

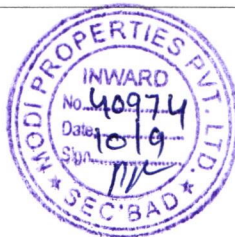
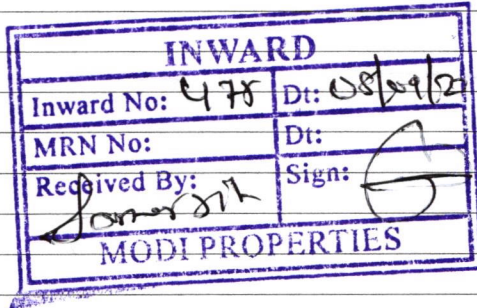
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 08-09-2020

| Customer Details                         |                                                            | DC No.     | 11063      |
|------------------------------------------|------------------------------------------------------------|------------|------------|
| Modi Properties Pvt. Ltd.                |                                                            | DC Date.   | 08-09-2020 |
| HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD |                                                            | PO No.     | 70084      |
|                                          |                                                            | PO Date.   | 03-09-2020 |
|                                          |                                                            | Req ID     | 59559      |
|                                          |                                                            | Req Date   | 03-09-2020 |
| GSTIN : 36AABCM4761E1ZM                  |                                                            | Loc Req No | 16458      |
|                                          | Description of Goods                                       | HSN/SAC    | Qty        |
| 1                                        | 4791 - Electrical - other - Modular socket - 6 A - nos     | 8536       | 50         |
| 2                                        | 4793 - Electrical - other - Modular Switch - 6 A - nos     | 8536       | 120        |
| 3                                        | 4794 - Electrical - other - Modular switch - 16 A - nos    | 8536       | 10         |
| 4                                        | 4790 - Electrical - other - Modular socket - 15 A - nos    | 8536       | 10         |
| 5                                        | 4792 - Electrical - other - Modular Step Dimmer - NA - Nos | 8536       | 12         |
| 6                                        | 4500 - Electrical - conducting - PVC bend - other - nos    | 3917       | 24         |
| 7                                        | 4777 - Electrical - conducting - Junction Box - 25mm - nos | 39174000   | 20         |
| 8                                        |                                                            |            |            |
| 9                                        |                                                            |            |            |
| 10                                       |                                                            |            |            |
| 11                                       |                                                            |            |            |
| 12                                       |                                                            |            |            |
| 13                                       |                                                            |            |            |
| 14                                       |                                                            |            |            |
| 15                                       |                                                            |            |            |
| 16                                       |                                                            |            |            |
| 17                                       |                                                            |            |            |
| 18                                       |                                                            |            |            |
| 19                                       |                                                            |            |            |
| 20                                       |                                                            |            |            |
| 21                                       |                                                            |            |            |
| 22                                       |                                                            |            |            |
| 23                                       |                                                            |            |            |
| 24                                       |                                                            |            |            |
| 25                                       |                                                            |            |            |
| 26                                       |                                                            |            |            |
| 27                                       |                                                            |            |            |
| 28                                       |                                                            |            |            |
| 29                                       |                                                            |            |            |
| 30                                       |                                                            |            |            |



for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

## TAX INVOICE

**Summit Sales LLP**

#5-4-187/3 &amp; 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

1 of 1 : 08-09-2020

| Customer Details                                                                                     |                                                         |          |  | Invoice No.   |     | 13095                |          |           |          |
|------------------------------------------------------------------------------------------------------|---------------------------------------------------------|----------|--|---------------|-----|----------------------|----------|-----------|----------|
| Modi Properties Pvt. Ltd.<br>HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD<br><br>GSTIN : 36AABCM4761E1ZM |                                                         |          |  | Invoice Date. |     | 08-09-2020           |          |           |          |
|                                                                                                      |                                                         |          |  | PO No.        |     | 70084                |          |           |          |
|                                                                                                      |                                                         |          |  | PO Date.      |     | 03-09-2020           |          |           |          |
|                                                                                                      |                                                         |          |  | Req ID        |     | 59559                |          |           |          |
|                                                                                                      |                                                         |          |  | Req Date      |     | 03-09-2020           |          |           |          |
|                                                                                                      |                                                         |          |  | Loc Req No    |     | 16458                |          |           |          |
|                                                                                                      | Description of Goods                                    |          |  | HSN/SAC       | Qty | Rate                 | Gross    | Tax%      | Tax Amt  |
| 1                                                                                                    | 4791 - Electrical - other - Modular socket - 6 A - nos  |          |  | 8536          | 50  | 65.00                | 3,250.00 | 18        | 585.00   |
| 2                                                                                                    | 4793 - Electrical - other - Modular Switch - 6 A - nos  |          |  | 8536          | 120 | 36.00                | 4,320.00 | 18        | 777.60   |
| 3                                                                                                    | 4794 - Electrical - other - Modular switch - 16 A - nos |          |  | 8536          | 10  | 55.00                | 550.00   | 18        | 99.00    |
| 4                                                                                                    | 4790 - Electrical - other - Modular socket - 15 A - nos |          |  | 8536          | 10  | 89.00                | 890.00   | 18        | 160.20   |
| 5                                                                                                    | 4792 - Electrical - other - Modular Step Dimmer - NA    |          |  | 8536          | 12  | 195.00               | 2,340.00 | 18        | 421.20   |
| 6                                                                                                    | 4500 - Electrical - conducting - PVC bend - other -     |          |  | 3917          | 24  | 7.00                 | 168.00   | 18        | 30.24    |
| 7                                                                                                    | 4777 - Electrical - conducting - Junction Box - 25mm    |          |  | 39174000      | 20  | 20.00                | 400.00   | 18        | 72.00    |
| 8                                                                                                    |                                                         |          |  |               |     |                      |          |           |          |
| 9                                                                                                    |                                                         |          |  |               |     |                      |          |           |          |
| 10                                                                                                   |                                                         |          |  |               |     |                      |          |           |          |
| 11                                                                                                   |                                                         |          |  |               |     |                      |          |           |          |
| 12                                                                                                   |                                                         |          |  |               |     |                      |          |           |          |
| 13                                                                                                   |                                                         |          |  |               |     |                      |          |           |          |
| 14                                                                                                   |                                                         |          |  |               |     |                      |          |           |          |
| 15                                                                                                   |                                                         |          |  |               |     |                      |          |           |          |
| IGST                                                                                                 |                                                         | CGST     |  | SGST          |     | Total Taxable Amount |          | 11,918.00 | 2,145.24 |
|                                                                                                      |                                                         | 1,072.62 |  | 1,072.62      |     | Total Invoice Amount |          | 14,063.24 |          |
| Rupees : Fourteen Thousand Sixty Three and Paise Twenty Four Only.                                   |                                                         |          |  |               |     |                      |          |           |          |

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