PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 3/9/20. | Prepared by: | SOWMYA |
| PO/WO no. | 69987 | PO / WO Date. | 1/9/20 |
| Supplier Name | SS llp. | PO/WO amount | 26,207 |
| Firm/Company | Serene Constructions llp | Project | Serene farms |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 12976 | 2/9/20 | 26,207 |
| 2. | | | |
| 3. | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 26,207 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 10955 | 2/9/20 | 82583 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |
| Amount B –Other Credits : | | | | – |
| Amount C –Other Debits : | | | | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | | | | 26,207 |
| Amount E – PO / WO value: | | | | 26,207 |
| Amount F – Difference (A – E): | | | | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | ~~□ Approved – within acceptable limits~~ □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | **5.9.2020** |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | [signature] | [signature] APPROVED 14 SEP 2020 MINISH PARIKH MANAGER-PROCUREMENT | | | | |
| Date | 3/9/20 | 14/9 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12976 |
|---|---|---|
| Serene Constructions LLP | Invoice Date. | 02-09-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 | PO No. | 69987 |
| | PO Date. | 01-09-2020 |
| | Req ID | 57264 |
| | Req Date | 29-05-2020 |
| GSTIN : 36ACVFS7909P1ZV | Loc Req No | 150256 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 2368 - Carpentry - wood - MDF Board - 7.5 MM - sft 8'x4'-21 nos | | 672 | 33.05 | 22,209.60 | 18 | 3,997.72 |
| 2 | | | | | | | |
| 3 | | | | | | | |
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| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 22,209.60 | | 3,997.72 |
|---|---|---|---|---|---|---|
| | 1,998.86 | 1,998.86 | Total Invoice Amount | 26,207.33 | | |

Rupees : Twenty Six Thousand Two Hundred Seven and Paise Thirty Three Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69019 Date. 5/9

*Authorised signatory*

# Purchase Order

 02-Sep-20 11:26:36 AM

69987
27.08.20 2:29:37

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 69987 | 150339 |
| | **Doc Date** | 01-09-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 13-03-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | **Item Name** | **Qty** | **Rate** | **Dis%** | **GST** | **Amount** |
|---|---|---|---|---|---|---|
| 1 | 2368 - Carpentry - wood - MDF Board - 7.5 MM - sft<br>*8'x4'-21 nos* | 672.00 | 33.05 | 0.00 | 18.00 | 26,207.33 |
| | | | | | **Total Order Value . . .** | **26,207.33** |

Rupees : Twenty Six Thousand Two Hundred Seven and Paise Thirty Three Only.

## Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All boards are Action tesa brand, Acatia light, OSL each design of 15 nos of boards, one board cost is Rs-1248, included GST. |
| **Payment Terms** | After delivery and productions of bill |
| **Tax** | GST Included in the above prices |
| **Delivery Date** | With in 15 days |
| **Delivery Location** | Serene Farms<br>Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503<br>Phone. .. |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Extra as per actuals |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications, above order is for villa no: 3,4,29, purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | Nil |

For ***Serene Constructions LLP***
Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ______________________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Serene Constructions LLP | Date: | 27-08-2020 |
| Site & Phase : | Serene farms | Time: | 11:15 |
| Supplier | | Req. No. | 150339 |
| Material required before date: | asap | ID No. | 59401 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | **MDF Boards(wenge colour)** | 8'x4' | 21 | nos | | |
| 2 | | | | | | |
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69987

Remarks:The above material is required for false ceiling work in villa-03,04,29.

| | | | |
|---|---|---|---|
| Prepared By | syed golam sarwar | Approved by | |
| Sign.& Date | 27-08-2020 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | | Date: | |
| Site & Phase : | | Time: | |
| Supplier | | Req. No. | |
| Material required before date: | | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | | | | | | |
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Remarks:

| | | | |
|---|---|---|---|
| Prepared By | | Approved by | |
| Sign.& Date | | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 10955 |
|---|---|---|
| Serene Constructions LLP | DC Date. | 02-09-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 | PO No. | 69987 |
| | PO Date. | 01-09-2020 |
| | Req ID | 57264 |
| GSTIN : 36ACVFS7909P1ZV | Req Date | 29-05-2020 |
| | Loc Req No | 150256 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 2368 - Carpentry - wood - MDF Board - 7.5 MM - sft | | 672 |
| 2 | | | |
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INWARD
Inward No: 5364 Dt: 02-9-2020
MRN No: 82563 Dt: 03-09-2020
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40922
Date 3-9
Sign

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 12976 |
|---|---|---|
| Serene Constructions LLP | Invoice Date. | 02-09-2020 |
| Sy No. 44, Yenkepally Village, Chevella Mandal, RR Disterict, 501203 | PO No. | 69987 |
| | PO Date. | 01-09-2020 |
| | Req ID | 57264 |
| GSTIN : 36ACVFS7909P1ZV | Req Date | 29-05-2020 |
| | Loc Req No | 150256 |

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| | 8'x4'-21 nos | | | | | | |
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INWARD
Inward No: 5364 Dt: 02/09/20
MRN No: 82563 Dt: 03/09/20
Received By: Sign:
Serene Construction (Hyd) LLP

| IGST | CGST | SGST | Total Taxable Amount | 22,209.60 | | 3,997.72 |
|---|---|---|---|---|---|---|
| | 1,998.86 | 1,998.86 | Total Invoice Amount | 26,207.33 | | |

Rupees : Twenty Six Thousand Two Hundred Seven and Paise Thirty Three Only.

**for Summit Sales LLP**

Authorised signatory

Subject to Hyderabad Jurisdiction