

Sub.: Permission for house warming ceremony

Where customers are requesting permission for house warming before the entire amount is paid or the flats are ready for possession, the following procedure is to be followed:

1. Collect a request letter as per the standard formats given herein and fax it to Peterson/Rambabu at the head office.
2. Mr. Peterson/Rambabu will verify the balance amount payable along with VAT, Service Tax, extra Specification charges with the accountants. Interest for delayed payment shall also be calculated.
3. Permission for house warming shall be granted by them provided the balance amount payable including interest is less than Rs. 50,000/- for apartments and Rs. 1,00,000/- for bungalows.
4. Permission for house warming shall be denied to customers who are not cooperating for paying the balance dues or disputing the balance amount payable.
5. In all other cases permission may be denied until payments are made. For exceptional cases matter may be referred to the Managing Director.
6. The letter of request shall be signed and approved by Peterson/Rambabu and faxed to the site office.

Managing Director