PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	69574	PO / WO Date.	12/08/2020
Supplier Name	Global Safety Solutions	PO/WO amount	Rs. 1,794/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1250	17/08/2020	Rs. 1,794/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 1,794/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1250	17/08/2020	82560	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	-
Amount C –Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	Rs. 1,794/-
Amount E – PO / WO value:	Rs. 1,794/-
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**19/09/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 16 SEP 2020				
Date	16/9/20		MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

(ORIGINAL FOR RECIPIENT)

GLOBAL SAFETY SOLUTIONS #5-5-48,Ranigunj, Secunderabad-500003 GSTIN/UIN: 36AAOFG9573A1Z5 State Name : Telangana, Code : 36 E-Mail : gss.infoteam@gmail.com	Invoice No. **1250**	Dated **17-Aug-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Buyer **Serene Constructions LLP** 5-4-187/374, IIrd Floor, MG Road , Secunderabad-003 GSTIN/UIN : 36ACVFS7909P1ZV State Name : Telangana, Code : 36	Buyer's Order No. **69574-150327**	Dated **17-Aug-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Rubber Hand Gloves**	40159030	18 %	**40 prs**	38.00	prs		**1,520.00**
	CGST@9%				*9*	%		**136.80**
	SGST@9%				*9*	%		**136.80**
	Round Off							**0.40**
	Total			**40 prs**				**₹ 1,794.00**

INWARD
Inward No: 5369 Dt: 02/09/20
MRN No: 82560 Dt: 03/09/20
Received By: Sign:
Serene Construction (Hyd) LLP

Amount Chargeable (in words) *E. & O.E*

INR One Thousand Seven Hundred Ninety Four Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
40159030	1,520.00	9%	136.80	9%	136.80	273.60
Total	**1,520.00**		**136.80**		**136.80**	**273.60**

Tax Amount (in words) : **INR Two Hundred Seventy Three and Sixty paise Only**

PROPERTIES PVT. LTD.
INWARD
No. 6902
Date 8/9/20

Company's PAN : **AAOFG9573A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Company's Bank Details
Bank Name : **AXIS BANK**
A/c No. : **919020070179320**
Branch & IFS Code : **MG Road, Secunderabad & UTIB0000068**

Customer's Seal and Signature

for GLOBAL SAFETY SOLUTIONS

Authorised Signatory

This is a Computer Generated Invoice

GSTIN : 36AAOFG9573A1Z5

DELIVERY CHALLAN

✆ : +91 6281248297
+91 9581228898
+91 9502555088

GSS

GLOBAL SAFETY SOLUTIONS

Manufacturers Representatives and Marketers of Industrial and Safety Products.
5-5-48, Ranigunj, Secunderabad - 500 003. T.S.
E-mail : gss.infoteam@gmail.com

To, Serene Constructions LLP

No. 1250 Date 17/08/2020

Against your order No. 69574 - 150327

PARTY GSTIN :

Date

S. No.	PARTICULARS	QTY.	RATE	HSN CODE	TAX
1)	Rubber hand gloves	40 Prs	38/-		

INWARD
Inward No: 5369 Dt: 02-08-20
MRN No: 82560 Dt: 03-08-2020
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD.
INWARD
No. 40936
Date 8/9

Goods once sold will not be taken back or exchanged.
Received the materials in good condition.
Subject to Secunderabad Jurisdiction

Signature of Customer.

For **GLOBAL SAFETY SOLUTIONS**

Purchase Order

 12-08-2020 2:18:02 PM

69574
11.08.20 11:32:21

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Global Safety Solutions 5-5-48, Ranigunj, secunderbad	**Doc No**	69574	150327
	Doc Date	12-08-2020	
	Quote No	Nil	
GSTIN 36AAOFG9573A1Z5	**Quote Date**	20-11-2019	
9502555088/9581228898	**SupplyType**	Supply	

Kind Attn : Mr.Qasim Hussain/AQ Shakir

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	4032 - Consumables - Gloves - NA - pairs *Cloth*	40.00	38.00	0.00	18.00	1,793.60
					Total Order Value . . .	**1,793.60**

Rupees : One Thousand Seven Hundred Ninty Three and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Global Safety Solutions***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Serene Constructions LLP	Date:	11-08-2020
Site & Phase :	Serene farms	Time:	12.50
Supplier		Req. No.	150327
Material required before date:	Urgent	ID No.	59075

No	Description	Size	Quantity	Units	Inward No	Date
1	**Earth Powder**	Std	20	Bags		
2	Tiles Grout (off white colour)	1 kg	20	Pkts		
3	Tiles Grout (Maroon colour) 69573	1 kg	15	Pkts		
4	Hand Glose (Cloth model) 69574	Std	40	Nos		
5						
6						
7						
8						
9						
10						

Remarks:The above material is require for Electrical work and Tiles works for 02,3,4,5,6,13,14,15,20,&50 and others at site

Prepared By	M.Mahesh	Approved by	
Sign.& Date	11-08-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	serene constructions llp	Date:	
Site & Phase :	serene farms	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	05.10.2019	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.