PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	70030	PO / WO Date.	02/09/2020
Supplier Name	Elegant Enterprises	PO/WO amount	Rs. 2,631/-
Firm/Company	Serene Constructions LLP	Project	Serene Farms
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0152	03/09/2020	Rs. 2,631/-
2.			-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 2,631/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	0152	03/09/2020	82816	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :-				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 2,631/-
Amount E – PO / WO value:				Rs. 2,631/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**19/09/2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 16 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	16/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN. 36AJBPK0412E1ZY	☑ Orignal for Receipient	☐ Duplicate for Supplier / Transporter	☐ Triplicate for Supplier	GST INVOICE CASH | CREDIT

Elegant Enterprises

ELEGANT

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

Reverse Charge :	Nil	Transportation Mode :	Not Applicable
Invoice Number :	EE2021-0152	Vehicle/LR Number :	Not Applicable
Invoice Date :	03 September 2020	Date of Supply :	03 September 2020
State :	Telangana State Code : 36	Place of Supply :	Hyderabad

Details of Buyer I Billed to:

Name : M/s Serene Constructions LLP
Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion,
Mahatma Gandhi Road,
Secunderabad - 500003
GSTIN : 36ACVFS7909P1ZV
State : Telangana State Code : 36

Delivery Challan No. : Not Applicable Date : - x -
Purchase Order No. : 70030 Date : 02.09.2020
Delivery Location : Serene Farms, Sy no-44, Chevella Mandal, RR Dist
Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice.

Sl. No.	Description of Goods	HSN/SAC	Quantity	UoM	CGST %	SGST %	IGST %	Rate	Amount
1	Crompton 48" Ceiling Fan White Type Sea-Wind	8414	2.00	No's	9.00	9.00	0.00	1050.00	2100.00
2	15" Downrod	8414	2.00	No's	9.00	9.00	0.00	65.00	130.00

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69226 Date 1/9 Sign

Elegant Enterprises ELEGANT Secunderabad

Total Invoice Amount in Words:
Rupees: Two Thousand Six Hundred Thirty One Only.

Total Amount Before Tax:		2,230.00
Add : C G S T	:	200.70
Add : S G S T	:	200.70
Add : I G S T	:	0.00
R/o + Transportation	:	-0.40
Total Amount	:	Rs. 2,631.00

Our Bank Details:

Name of the Bank : HDFC Bank	Account No. : 50200009719725
Branch Address : Paradise, S.D. Road, Sec-Bad-3	IFS Code : HDFC0000042

Receiver's Seal and Signature with Name & Mobile Number

P/R

Terms and Conditions :
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter .... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises
ELEGANT ENTERPRISES
Authorised Signatory
E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr.
Eway Bill No. Not Applicable Dated: Not Applicable

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 500016

INWARD
Inward No: 5374 Dt: 9/9/20
MRN No: 82816 Dt: 9/9/20
Received By: sandeep Sign:
Serene Construction (Hyd) LLP

Purchase Order

 02-09-2020 3:19:03 PM

70030
03.09.20 11:46:55

From Company : **Serene Constructions LLP**
5-4-187/374,ii Floor,M.G.Road,Secunderabad-500 003.
G S T No. : 36ACVFS7909P1ZV

Supplier Details			
Elegant Enterprises 5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.	**Doc No**	70030	150344
	Doc Date	02-09-2020	
	Quote No	Nil	
GSTIN 36AJBPK0412E1ZY	**Quote Date**	02-09-2020	
66385358 9985113450/9885073880	**SupplyType**	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4525 - Electrical - other - Ceiling fan - other - nos	2.00	1,050.00	0.00	18.00	2,478.00
2	4566 - Electrical - other - Fan Rod - Others - nos 2'	2.00	65.00	0.00	18.00	153.40
	Total Order Value . . .					**2,631.40**

Rupees : Two Thousand Six Hundred Thirty One and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'CG' brand, Seawind model
Payment Terms	After Delivery & Production of bill.
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Above order for Labour quarter purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Serene Constructions LLP***

Authorised Signatory

Name : ______________________

Accepted the above Terms And Conditions

For ***Elegant Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	Modi farm house(hyd)llp	Date:	31-08-2020
Site & Phase :	Serene farms	Time:	17.20
Supplier		Req. No.	150344
Material required before date:	Urgent	ID No.	59491

No	Description	Size	Quantity	Units	Inward No	Date
1	**Ceiling fan**	Std	02	Nos		
2	Fan Rod	2 ft	02	Nos		
3	70030					
4						
5						
6						
7						
8						
9						
10						

Remarks:The above material is require for labour quarter -I

Prepared By	M.Mahesh	Approved by	
Sign.& Date	31-08-2020	Sign. & Date	APPROVED BY - 2 SEP 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	serene constructions llp	Date:	
Site & Phase :	serene farms	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	05.10.2019	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.