PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	31/8/20.	Prepared by:	SOWMYA
PO/WO no.	69622	PO / WO Date.	17/8/20
Supplier Name	Lepakshi Tarpaulin Industries	PO/WO amount	22,939/-
Firm/Company	SSllp	Project	SSllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	1646	28/8/20.	22,939/-
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			22,939/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	82398	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	22,939/-
Amount E – PO / WO value:	22,939/-
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	**5.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 16 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	31/8/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Invoice No. 1646

Date : 28/8/20

State Code : 36

LEPAKSHI TARPAULIN INDUSTRIES

Lepakshi

1st Floor, Shop No.F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-500 003.
Phone : (O) 2770 6071, 9121013748, Cell : 99591 02999,
E-mail: lepakshitarp@gmail.com, Lnt_91@yahoo.in, www.lepakshitarpaulin.com

GSTIN : 36ADOPN7656C1Z7

Details of Receiver (Billed to)	Details of Consignee (Shipped to)
Name : Summit Sales LLP.	Name :
Address : 5-4-187/3&4. IInd floor. M.G. Road. Secbad-03	Address : ~~Cheralapally~~
Ph. Cell :	Ph. Cell :
GSTIN/UIN : 36ACQFS2044C1Z7	GSTIN/UIN :
P.O. No. & Dt. PO 69622	Vehicle No. :

Sl. No.	HSN (SAC) Code	Description of the Goods	Qty.	Rate	Amount Rs.	Taxable Value	CGST Rate	CGST Amount	SGST Rate	SGST Amount	IGST Rate	IGST Amount
	3926	HDPE tarpaulin. 10 No Due → 24x18 = 20 nos	8640 SFT	1.50/-		12960	9%	1166.40	9%	1166.4		
		18x12 ft = 20 No	4320 SFT	1.50/-		6480.	9%	~~1166.40~~ 583.20	9%	~~1166.40~~ 583.20		
		TOTAL				19440		1749.60		1749.60		

Received 9/9/20

INWARD
Inward No: 14874 Dt: 9/9/20
MRN No: 82833 Dt: 9/9/20
Received By: Sign:
SUMMIT SALES LLP

Certified by
Stores Manager

(Rupees : in words Rs. Twenty two thousand nine hundred thirty nine and twenty paise only) only

E-way Bill No.

TOTAL INVOICE RS. Rs 22939.20/- only

TERMS & CONDITIONS :
1. Goods once sold will not be taken back or exchanged.
2. Subject to Secunderabad Jurisdiction only.
3. The customer should inform the firm if there is any complaint regarding the quality or quantity of the material within 48 hours from the date of invoice.
4. Inspection should be carried out at our premises.
5. Interest will be charged at the rate of 24% per annum for all overdue payments.
6. Our risk & responsibility ceases as soon as the goods are despatched from our premises.

INWARD
Inward No: 14790 Dt: 29/8/20
MRN No: 82398 Dt: 29/8/20
Received By: Sign:
SUMMIT SALES LLP

OUR BANK DETAILS
Bank Name : PUNJAB NATIONAL BANK
Bank Account Number : 3631002100019635
Branch : M.G. Road, Secbad
IFSC : PUNB0363100

INWARD 88865 1/9

For LEPAKSHI TARPAULIN INDUSTRIES

Authorised Signatory

Purchase Order

 17-08-2020 2:06:46 PM

69622
14.08.20 11:47:15

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Lepakshi Tarpaulin Industries # 5-5-65, 1st Floor, Shop No. F10, S.A. Trade Centre, Above Bombay Hotel, Ranigunj 'X' Road, Secunderabad-3.	**Doc No**	69622	14799
	Doc Date	17-08-2020	
GSTIN 36ADOPN7656C1Z7 2770 6071	**Quote No**	Nil	
66486071 9642662732	**Quote Date**	17-08-2020	
	SupplyType	Supply	

Kind Attn : Mr. Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft *20 nos*	8,640.00	1.50	0.00	18.00	15,292.80
2	6010 - Miscellaneous - Plastic Blue Sheet - 18 ft x 12 ft - sft *20 nos*	4,320.00	1.50	0.00	18.00	7,646.40
					Total Order Value . . .	**22,939.20**

Rupees : Twenty Two Thousand Nine Hundred Thirty Nine and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "HDPE" material, Blue colour, 150gsm thickness
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Payment as per actual recipt of material.Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : 21/08/2020

Accepted the above Terms And Conditions

For ***Lepakshi Tarpaulin Industries***

Name : ____________

Date : __/__/__

Requisition Form

Company Name:	SSLLP	Date:	12.08.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14799
Material required before date:		ID No.	059135

No	Description	Size	Quantity	Units	Inward No	Date
1	BLUE SHEETS	24X18	20	NOS		
2	BLUE SHEETS 09622	18X12	20	NOS		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: For stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	✓
Sign.& Date	12.08.2020	Sign. & Date	APPROVED BY 14 AUG 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.