PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/09/2020	Prepared by:	T.D. Murthy
PO/WO no.	69765	PO / WO Date.	24/08/2020
Supplier Name	Naveen Metal Udyog	PO/WO amount	Rs. 14,750/-
Firm/Company	GV Reserch Centers PVT LTD	Project	Innopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1.	091	24/08/2020	Rs. 14,750/-
2.	-	-	-
3.	-	-	-
4.			-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 14,750/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	091	24/08/2020	82768	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 14,750/-
Amount E – PO / WO value:				Rs. 14,750/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**19/09/2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	16/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No. : 36AGOPD8982C1Z4

TAX INVOICE
~~CASH~~ / CREDIT

Phone : 27712497
40042626

NAVEEN METAL UDYOG

4-5-155, PAN BAZAR, SECUNDERABAD - 500 003.
E-mail : nmuhyd@yahoo.co.in

M/s. G.V. RESERH CENTERS PVT. LTD.
M. G. ROAD,
SECUNDERABAD

Phone ______ Fax ______

GST No. 3 6 A A H C G 4 5 6 2 D 1 Z P

Invoice No. : 091 Date : 24/08/20

P. O. No. & Date : 69765/163132 24/08/20

D. C. No. : Date :

Desp. Through :

HSN Code	PARTICULARS	Qty.	Unit Price	AMOUNT
7314	W. Mesh 4x25x125	1 Roll One Roll	@ 12500/-	12500=00
			SUB TOTAL	12500=00
				—
			SGST @9%.	1125=00
			CGST @9%.	1125=00
			IGST @	—
			G. TOTAL	14750=00

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 69174
Date 10/9

INWARD
Inward No: 1660
MRN No: 82708
Received By:
Dt: 24-9-2020
Dr:
Sign:
G.V. RESEARCH CENTERS PVT. LTD

BANK : **UNITED BANK OF INDIA** Branch : M. G. Road, Secunderabad.
A/c. No. : 0625210318512 IFSC Code : UTBioSEC813

Rupees Forteen thousand Seven hundred and fifty only

1. Goods once sold will not be taken back and No claim for shortage of damage will be entertained unless lodged within 24 hours.
2. Interest will be charged @ 18% per annum if payment is not made within 30 days.
3. Our responsibility ceases no sooner goods are handed over to the carrying agency.
4. Payment strictly by Account Payees Cheques only.
5. Subject to Secunderabad Jurisdiction only.

E & O. E.

For **NAVEEN METAL UDYOG**

Authorised Signatory

Purchase Order

 24-08-2020 14:16:18 Ori

69765
21.08.20 11:16:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5000
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Naveen Metal Udyog	**Doc No**	69765	163132
4-5-155, Pan Bazar, Sec-bad-03.	**Doc Date**	24-08-2020	
	Quote No	Nil	
GSTIN 36AGOPD8982C1Z4 27712497.	**Quote Date**	24-08-2020	
66382026. 9246297667	**SupplyType**	Supply	

Kind Attn : Mr.Surpat Singh Dugar/ Nikil Dugar

Purchase Order for the Supply of following Items.

	Item Name	**Qty**	**Rate**	**Dis%**	**GST**	**Amount**
1	6024 - Miscellaneous - GI -Wire - other - kgs *Wire mesh - 6mm hole - 4' x 25'*	100.00	125.00	0.00	18.00	14,750.00
				Total Order Value . . .		**14,750.00**

Rupees : Fourteen Thousand Seven Hundred Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Included in above prices
Delivery Date	Material delivered.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order is for dewatering pump stand purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Naveen Metal Udyog***

Name : ____________

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	20.08.20
Site & Phase :	INNOPOLIS	Time:	18:00
Supplier		Req. No.	163132
Material required before date: urgent		ID No.	59282

No	Description	Size	Quantity	Units	Inward No	Date
1	L angle - 6mm thick	1"	60	Rft		
2	Flat patti - 6mm thick	3/4"	120	Rft		
3	GI mesh - 6mm thick (4'x25')		100	Sft	125+187.	
4	Square rod - 10mm thick		20	Rft		
5						
6						
7	69757	69765				
8						
9						
10						

Remarks : For De-watering pumps stands at site purpose.

Prepared By	Mallikarjun	Approved by	VENKATESH.G
Sign.& Date	20.08.20	Sign. & Date	20.08.20

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 AUG 2020
SOHAM MODI
MANAGING DIRECTOR