PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/9/20	Prepared by:	T - Shah
PO/WO no.	67976	PO / WO Date.	15/6/20
Supplier Name	S - Abc Electricals	PO/WO amount	34869
Firm/Company	SSCCP	Project	SHCCP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	349	5/8/20	17110
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			17110 Rs. 13,027/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			81744	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	17110
Amount E – PO / WO value:	34869
Amount F – Difference (A – E):	17759
Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._______/- ☑ No
Payment – due date	19/9/20
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED				
Date	16/9/20		17 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT) B

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **349**	Dated **5-Aug-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. 67976	Dated
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**R-TPN06 WAY MD DB**	8537	**10 nos**	1,450.00	nos		**14,500.00**
	CGST						**1,305.00**
	SGST						**1,305.00**
	Total		**10 nos**				**Rs. 17,110.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 68994
Date 5/9
Sign.

Amount Chargeable (in words) *E. & O.E*

INR Seventeen Thousand One Hundred Ten Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8537	14,500.00	9%	1,305.00	9%	1,305.00	2,610.00
Total	**14,500.00**		**1,305.00**		**1,305.00**	**2,610.00**

Tax Amount (in words) : **INR Two Thousand Six Hundred Ten Only**

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

Authorised Signatory

SRI AMBE ELECTRICALS SEC'BAD

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

This is a Computer Generated Invoice

03|8|20

Sri Ambe Electrical

Po- 67976
Req- 14616

①. Distubution Bord 6way — 10. Nq

INWARD	
Inward No: 14669	Dt: 3/8/20
MRN No: 81744	Dt: 4/8/20.
Received By:	Sign:
SUMMIT SALES LLP	

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40636
Date 25/8
Sign.

Purchase Order

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67976
03.06.20 12:48:14

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc No**	67976	14616
	Doc Date	15-06-2020	
GSTIN 36	**Quote No**	Nil	
7702963535 7702963535	**Quote Date**	03-02-2020	
	SupplyType	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4 w*	10.00	1,200.00	0.00	18.00	14,160.00
2	4548 - Electrical - other - Distribution Board - Single Phase - nos	10.00	305.00	0.00	18.00	3,599.00
3	4547 - Electrical - other - Distribution Board - 3 Phase - nos *6 w*	10.00	1,450.00	0.00	18.00	17,110.00
				Total Order Value . . .		**34,869.00**

Rupees : Thirty Four Thousand Eight Hundred Sixty Nine Only.

(CB.No: 136, dt: 18/9/20)

→ Part bill received of Rs. -17,759/-, and bal. bill of Rs. 17,110/- to be receivable.

6/7/20.

Terms and Conditions :-

Specification / Brand	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Ambe Electricals***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	13.06.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14616
Material required before date:		ID No.	57631

No	Description	Size	Quantity	Units	Inward No	Date
1	INSULATION TAPE		500	NOS		
2	METAL BOX	6M	150	NOS		
3	PVC ROUND COVERS 67975	6"	300	NOS		
4	AL SERVICE WIRE	7/20	2000	MTRS		
5	BETONITE POWDER		15	BAGS		
6	COPPER PLATE		20	NOS		
7	EARTH PIPE		10	NOS		
8	VIDEO DOOR PHONE 67974		20	NOS		
9	DB- 4 WAY		10	NOS		
10	DB CHANGE OVER 67976		10	NOS		
11	DB -6 WAY		10	NOS		
12	FP ISOLATOR -4 POLE		12	NOS		
13	CHANGE OVER		12	NOS		

Remarks: FOR STOCK MAINTAINCE

Prepared By	SOWMYA	Approved by	
Sign.& Date	13.06.2020	Sign. & Date	APPROVED BY 13 JUN 2020 MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.