PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/9/20	Prepared by:	T. Shah
PO/WO no.	69848	PO / WO Date.	26/8/20
Supplier Name	Praful Sanitary	PO/WO amount	212
Firm/Company	MPPC	Project	MFP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	329	2/9/20	212
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			212 ~~Rs. 13,027/-~~

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			89612	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	212
Amount E – PO / WO value:	212
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______ /- ☑ No
Payment – due date	19/9/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	16/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 329**	Dated **2-Sep-2020**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **Credit**
Buyer **Modi Properties Private Limited** 5-4-187/3 & 4, IInd Floor, M.G. Road Secunderabad GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code : 36	Buyer's Order No. **69848**	Dated **26-Aug-2020**
	Despatch Document No. **Invoice**	Delivery Note Date **2-Sep-2020**
	Despatched through **Self**	Destination **May Flower Platinum**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**Pvc Bib Cock Short**	8481	18 %	**3 No:**	66.65	No:	10 %	**179.96**
	Output CGST							**16.20**
	Output SGST							**16.20**
	Less : ***ROUNDING OFF***							**(-)0.36**
	Total			**3 No:**				**₹ 212.00**

Amount Chargeable (in words) *E. & O.E*

Indian Rupees Two Hundred Twelve Only

INWARD
Inward No 13981 Dt 3/9/20
Main No: 8612 Dt:
Received By Sign Nizam
Modi Properties Pvt. Ltd
Sy. No.82/1

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No.
Date
Sign

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8481	179.96	9%	16.20	9%	16.20	32.40
Total	**179.96**		**16.20**		**16.20**	**32.40**

Tax Amount (in words) : **Indian Rupees Thirty Two and Forty paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29.

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 26-08-2020 3:18:24 PM

69848
26.08.20 1:23:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	69848	11899
	Doc Date	26-08-2020	
	Quote No	Nil	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	09-08-2018	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7430 - Plumbing - other - Taps - Others - nos *PVC*	3.00	60.00	0.00	18.00	212.40
					Total Order Value . . .	**212.40**

Rupees : Two Hundred Twelve and Paise Fourty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	GST included in above price.
Delivery Date	Next Day.
Delivery Location	May Flower Platinum Sy 82/1, Mallapur, Nacharam. Phone. 7680971999
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right items not confirming to qlty & specs. Breakage in your account. Above order for labour quarter purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Properties Pvt.Ltd.***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	Modi Properties Pvt Ltd	Date:	25-08-2020
Site & Phase :	May Flower Platinum	Time:	10;40
Supplier		Req.No.	11899
Material required before date:	28-08-2020	ID No.	59365

No	Description	Size	Quantity	Units	Inward No	Date
1	Plastic gampa	Std	12	Nos		
2	Safety belt	Std	10	Nos		
3	Spade with handle 69847	Std	12	Nos		
4	Tapes 69848	Std	03	Nos	APPROVED	
5	Red oxide powder	Std	06	Nos	17 SEP 2020	
6	Black oxide powder	Std	06	Nos	MINISH PARIKH MANAGER PROCUREMENT	
7						

Remarks : for site use purpose			
Prepared By	K.sravani	Approved by	SV.subbareddy
Sign.& Date	25-08-2020	Sign. & Date	