PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/9/20	Prepared by:	T. Shah
PO/WO no.	70128	PO / WO Date.	5/9/20
Supplier Name	[illegible]	PO/WO amount	590
Firm/Company	Sov LLP	Project	Sov [illegible]
Sl. No.	Bill No.	Bill Date	Bill amount
1.	0283	12/9/20	590
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			590 ~~Rs. 13,027/-~~

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82931	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	590
Amount E – PO / WO value:	590
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☐ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.__________/- ☐ No
Payment – due date	19/9/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	16/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

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Shop : 040-2771 8915, 6633 3915 Resi : 040-6666 4080
Mob. : 092463 63915, 93472 36012

SRI RAJA RAJESHWARA TRADERS

Shop No.18, Hyderi Complex, Ranigunj, Secunderabad - 500 003.

Dealers in : M.S.Wire, M.S.Wire Nails, G.I. Barbed Wire, G.I.St.Rods, Welding Electrodes, Welding Accessories, Wire Mesh, Hexwire Netting, Spades, Crow Bars, Screws, Ropes, Carbide, Bitumen Products, Tor Felt, Fibre Corrugated Sheets, Gamela, Nelton Mosquito Mesh, Sponges, Red Odixe Paint & General Hardware.

Email : srrt3915@gmail.com, prpk67@gmail.com

CASH / CREDIT INVOICE

To
M/s. SilVERoak VillAS LLP MG Road RNS

Invoice No. : 0283 Date : 12/9/2020
D.C. No. : Date :
P.O. No. : 70128 Date : 5/9/2020

Site : SilVERoak
LL/RR Truck No. : Secbad

Customer's GST No. : 36ADBFS3288A2Z7
Payment Mode :

Sl. No.	Quantity	Description of Goods	HSN CODE	GST	Rate Rs. Ps.	Amount Rs. Ps.
1	10	Bunder PVC wire	7217	18%	50/-	500/-
		CGST		9%		45/-
		SGST		9%		45/-
						590/-
	E. & O.E.				TOTAL	590/-

INWARD WITH TIME:
Inward No. 14738 Dt: 12/9/20
MRN No: 82931 Dt: 12/9/20
Received By: Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69247
Date 15/9
Sign.

590/-

Rupees

GST No. : 36AEPPP5662Q1ZF
Subject to Secunderabad Jurisdicition
1. Goods once sold will not be taken back or exchanged.
2. 24% Interest will be charged on bills remaining unpaid after due date.

HDFC BANK,
PARADISE BRANCH.
A/C No. : 00422020001922
RTGS : HDFC0000042

For SRI RAJA RAJESHWARA TRADERS

Authorised Signatory

Purchase Order

 05-09-2020 10:20:51 AM Orig

70128
03.09.20 11:50:23

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Sri Raja Rajeshwara Traders Shop No. 18, Hyderi complex, Ranigunj, Sec-Bad -500 003	**Doc No**	70128	155972
	Doc Date	05-09-2020	
	Quote No	Nil	
GSTIN 36AEPPP5662Q1ZF 27718915.	**Quote Date**	05-09-2020	
276363915 9246363915	**SupplyType**	Supply	

Kind Attn : Mr. Rajeshwar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6146 - Miscellaneous - PVC GI Wire - NA - nos	10.00	50.00	0.00	18.00	590.00
					Total Order Value . . .	**590.00**

Rupees : Five Hundred Ninty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for cloth Hanger purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For ***Sri Raja Rajeshwara Traders***

Name : ______________________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	03-09-2020
Site & Phase :	SOV	Time:	16.40
Supplier			155972
Material required before date:	10-09-2020	ID No.	59603.

No	Description	Size	Quantity	Units	Inward No	Date
1	Pvc coated GI wire	Std	10	Bundles		
2	70128					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: - For cloth hangers purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	03-09-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
17 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT