PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	16/9/20	Prepared by:	T. Bhash
PO/WO no.	69879	PO / WO Date.	26/8/20
Supplier Name	Praful Saitwal	PO/WO amount	11431
Firm/Company	VOC LLP	Project	VOC LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	328	2/9/20	11431
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			11431 Rs. 13,027/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82784	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				11431
Amount E – PO / WO value:				11431
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.______/- ☑ No
Payment – due date	19/9/20
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]						
Date	16/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST INVOICE

(ORIGINAL FOR RECIPIENT)

Praful Sanitary 3-6-429/6,SRI SAI TOWER, St.No.4 HIMAYAT NAGAR HYDERABAD GSTIN/UIN: 36ACWPG4864A1ZG State Name : Telangana, Code : 36 E-Mail : prafulsanitary@gmail.com	Invoice No. **PS/20-21/ 328**	Dated **2-Sep-2020**
	Delivery Note **Invoice**	
	Supplier's Ref.	Other Reference(s) **Credit**
Buyer **Villa Orchids LLP** 5-4-187/3 & 4, IInd Floor M.G. Road Secunderabad. GSTIN/UIN : 36AANFG4817C1ZH State Name : Telangana, Code : 36	Buyer's Order No. **69879**	Dated **26-Aug-2020**
	Despatch Document No. **Invoice**	Delivery Note Date **2-Sep-2020**
	Despatched through **Self**	Destination **Kowkur**

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**~~40~~ 25mm Upvc FAPT**	3917	18 %	**50 No:**	6.80	No:	30 %	**238.00**
2	**25mm Cpvc MAPT**	3917	18 %	**50 No:**	28.77	No:	45.49 %	**784.13**
3	**25mm Cpvc Ball Valve**	8481	18 %	**40 No:**	238.14	No:	45.49 %	**5,192.40**
4	**20mm Cpvc Ball Valve**	8481	18 %	**40 No:**	159.26	No:	45.49 %	**3,472.51**
								9,687.04
	Output CGST							**871.84**
	Output SGST							**871.84**
	ROUNDING OFF							**0.28**
	Total			**180 No:**				**₹ 11,431.00**

INWARD
Inward No: 15297 Dt: 08/09/20
MRN No: 82784 Dt: 09/09/20
Received By. Sign:
VILLA ORCHIDS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69231
Date 15/9

E. & O.E

Amount Chargeable (in words)

Indian Rupees Eleven Thousand Four Hundred Thirty One Only

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
3917	1,022.13	9%	91.99	9%	91.99	183.98
8481	8,664.91	9%	779.85	9%	779.85	1,559.70
Total	**9,687.04**		**871.84**		**871.84**	**1,743.68**

Tax Amount (in words) : **Indian Rupees One Thousand Seven Hundred Forty Three and Sixty Eight paise Only**

PRAFUL SANITARY HIMAYATNAGAR HYDERABAD-29.

Company's PAN : **ACWPG4864A**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Praful Sanitary

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 27-08-2020 12:22:06 PM

69879
26.08.20 1:23:35

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details			
Praful Sanitary 3-6-138/5, Himayat Nagar, Hyderabad.	**Doc No**	69879	63495
	Doc Date	26-08-2020	
	Quote No	NIL	
GSTIN 36ACWPG864A1ZG 40077300	**Quote Date**	26-08-2020	
65526886. 9849624797	**SupplyType**	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	10234 - Plumbing - PVC - FTA - NA - Nos *UPVC FAPT 1" SUPREME*	50.00	6.80	30.00	18.00	280.84
2	10080 - Plumbing - CPVC - CPVC Male adapter - 1 In - nos *MAPT 1"*	50.00	28.77	45.49	18.00	925.27
3	10098 - Plumbing - CPVC - CPVC Ball Valve - 1 In - nos	40.00	238.14	45.49	18.00	6,127.04
4	10097 - Plumbing - CPVC - CPVC Ball Valve - 3/4 In - nos	40.00	159.26	45.49	18.00	4,097.56
				Total Order Value . . .		**11,430.70**

Rupees : Eleven Thousand Four Hundred Thirty and Paise Seventy Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day
Delivery Location	Villas Orchids Behind: Janapriya, Kowkur. Phone. 9502232100/9502266233
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Water supply connection purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Villa Orchids LLP***

Authorised Signatory

Name : ____________________

Accepted the above Terms And Conditions

For ***Praful Sanitary***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	VOC LLP	Date:	25-08-2020
Site & Phase:	VOC	Time:	10:25
Supplier:		Req. No.	63495
Material required before :	**27-08-2020**	ID No.	59350

No	Description	Size	Quantity	Units	Inward No	Date
2	UPVC FAPT	1"	50	Nos		
3	CPVC MAPT	1"	50	Nos		
4	CPVC BALL WALL 69879	1"	40	Nos		
5	CPVC BALL WALL	3/4"	40	Nos		

Remarks: For VOC villa water supply connection & drain line connection work purpose

Prepared By	A Suresh	Approved by	
Sign.& Date	25-08-2020	Sign. & Date	

APPROVED BY
25 AUG 2020
SOHAM MODI
MANAGING DIRECTOR