PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	10/9/20.	Prepared by:	SOWMYA
PO/WO no.	70113	PO / WO Date.	4/9/20
Supplier Name	sslp.	PO/WO amount	2,044
Firm/Company	Modi farm house (hyd) llp	Project	Serene farms.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13104	9/9/20.	2,044
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,044

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11072	9/9/20	82822	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,044.
Amount E – PO / WO value:	2,044
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**12.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 16 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	10/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13104
Modi Farm House (Hyderabad) LLP	Invoice Date.	09-09-2020
Sy No. 44, Yenkepally Village, Chevella Mandal	PO No.	70113
	PO Date.	04-09-2020
	Req ID	59576
	Req Date	03-09-2020
GSTIN : 36	Loc Req No	150348

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	20	16.00	320.00	5	16.00
	yellow						
2	4014 - Consumables - Colin - 500ml - nos	3402	10	77.00	770.00	18	138.60
3	7592 - Stationery - other - stamp pad - NA - nos	9612	3	42.00	126.00	18	22.68
	black						
4	2117 - Carpentry - hardware - Measuring tape - 5mtrs	9017	4	115.00	460.00	18	82.80
5	7544 - Stationery - other - Marker - NA - nos	9608	6	16.00	96.00	12	11.52
	Black						
6							
7							
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9							
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12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	1,772.00		271.60
	135.80	135.80	Total Invoice Amount	2,043.60		

Rupees : Two Thousand Fourty Three and Paise Sixty Only.

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 6926
Date. 15/9
Sign.

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 05-09-2020 13:09:59 C

70113
03.09.20 11:50:23

From Company : **Modi Farm House (Hyderabad) LLP**
5-4-187/3&4, IInd Floor,M.G.Road, Secunderabad-500003.
G S T No. : 36

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	70113	150348
	Doc Date	04-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	04-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4008 - Consumables - Cleaning Cloth - other - nos *yellow*	20.00	16.00	0.00	5.00	336.00
2	4014 - Consumables - Colin - 500ml - nos	10.00	77.00	0.00	18.00	908.60
3	7592 - Stationery - other - stamp pad - NA - nos *black*	3.00	42.00	0.00	18.00	148.68
4	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	4.00	115.00	0.00	18.00	542.80
5	7544 - Stationery - other - Marker - NA - nos *Black*	6.00	16.00	0.00	12.00	107.52
				Total Order Value . . .		**2,043.60**

Rupees : Two Thousand Fourty Three and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Serene Farms Sy no-44, Yenkepally Village, Chevella Mandal,RR.Dist-501 503 Phone. ..
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Modi Farm House (Hyderabad) LLP***
Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	Modi Farm house (Hyd)llp	Date:	03-09-2020
Site & Phase :	Serene farms	Time:	15.25
Supplier		Req. No.	150348
Material required before date:	Urgent	ID No.	59576

No	Description	Size	Quantity	Units	Inward No	Date
1	**Yellow Cloths**	Std	20	Nos		
2	Colin Bottles	Std	10	Nos		
3	Stamp pads (Black colour)	Std	03	Nos		
4	Measurement tapes X0113	Std	04	Nos		
5	Perminant Markers (Black)	Std	06	Nos		
6						
7						
8						
9						
10						

Remarks:The above material is required for Office Maintenance in MFHLLp

Prepared By	M Mahesh	Approved by	
Sign.& Date	03-09-2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Company Name:	serene constructions llp	Date:	
Site & Phase :	serene farms	Time:	
Supplier		Req. No.	
Material required before date:		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks:

Prepared By	syed golam sarwar	Approved by	
Sign.& Date	05.10.2019	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11072
Modi Farm House (Hyderabad) LLP	DC Date.	09-09-2020
Sy No. 44, Yenkepally Village, Chevella Mandal	PO No.	70113
	PO Date.	04-09-2020
	Req ID	59576
	Req Date	03-09-2020
GSTIN : 36	Loc Req No	150348

	Description of Goods	HSN/SAC	Qty
1	4008 - Consumables - Cleaning Cloth - other - nos	6307	20
2	4014 - Consumables - Colin - 500ml - nos	3402	10
3	7592 - Stationery - other - stamp pad - NA - nos	9612	3
4	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	9017	4
5	7544 - Stationery - other - Marker - NA - nos	9608	6
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INWARD
Inward No: 5380 Dt: 9-9-20
MRN No: 82822 Dt: 9/9/20
Received By: Sandeep Sign:
Serene Construction (Hyd) LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 41094
Date 15/9
Sign.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	13104
Modi Farm House (Hyderabad) LLP	Invoice Date.	09-09-2020
Sy No. 44, Yenkepally Village, Chevella Mandal	PO No.	70113
	PO Date.	04-09-2020
	Req ID	59576
	Req Date	03-09-2020
GSTIN : 36	Loc Req No	150348

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