

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date: 16/09/20		Prepared by: Keshvi					
PO/WO no. 70070		PO / WO Date. 21/09/20					
Supplier Name: Shri Ganesh pumps & Machinery Centre		PO/WO amount 4720/-					
Firm/Company: Vista Homes		Project: Vista Homes					
SL No.	Bill No.	Bill Date	Bill amount				
1.	C1074	21/09/20	4720/-				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			4720/-				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	C1074	21/09/20	82749	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :			—				
Amount C –Other Debits :			—				
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4720/-				
Amount E – PO / WO value:			4720/-				
Amount F – Difference (A – E):			—				
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)					
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)					
Excess / short material received		<input type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)					
Close PO / WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)					
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes – Rs. ___/- <input checked="" type="checkbox"/> No					
Payment – due date		21/09/20					
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Keshvi						
Date	16/09.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from Rs. 5,000/- to 1,00,000/-. 4. Attach. D/- Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude



**TAX INVOICE**

(See Rule US-31 of CGST ACT read with Rule 1 of Invoice, Debit & Credit Note Rule.)

**SHRI GANESH PUMPS & MACHINERY CENTRE**

5-2-174/2, RASHTRAPATI ROAD

SECUNDERABAD-500003 TEL 040-27540090,6300759590

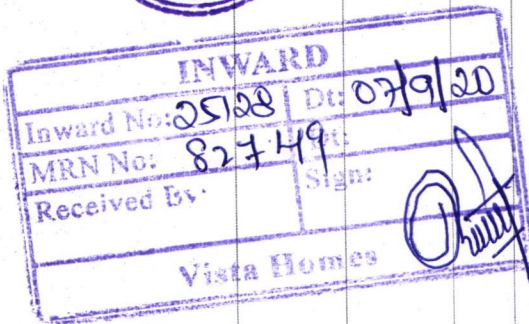
Phone: Email : sgpmc@live.com

Serial No. of Invoice : **C1074** GST Registration No. : **36AAHFS8926LIZI** D.C. No : **70070** Date : **2/9/2020**  
 Date of Invoice : **02/09/2020** State : **Telangana** P.O No. :  
 Date & Time of Supply : State Code: **TS 36** P.O Date:  
 Despatch Through :

**Details of Receiver (Billed to) :**  
**VISTA HOMES**  
**M.G ROAD, SEC'BAD.**  
  
 State : **Telangana**  
 State Code : **36**  
 GSTIN/Unique ID : **36AAGFV2068PIZJ**

**Details of Consignee (Shipped to) :**  
**VISTA HOMES.**  
**SY.NO-193, KAPRA,**  
**HYD'BAD.**  
**CONT-8790166611**  
  
 State : **Telangana**  
 State Code : **36**  
 GSTIN/Unique ID : **36AAGFV2068PIZJ**

S.No.	Description of Goods	HSN Code	Qty	Unit	Rate	Disc.	Taxable Amount	CGST %	CGST Amt.	SGST %	SGST Amt.	IGST %	IGST Amt.
1	PANEL BOX.	85369010	2.000	NO	2000.00		4000.00	9.00	360.00	9.00	360.00		
	Add : CGST-						4000.00						
	Add : SGST-						360.00	9.00%	360.00				
							360.00	9.00%	360.00				
			2.000						360.00		360.00		



Rupees Four Thousand Seven Hundred Twenty Only

Total : **4720.00**

Our Bank: KARUR VYASYA BANK, BRANCH-R.P.ROAD, SECUNDERABAD, A/C NO:141013500005939, IFSC CODE-KVBL0001410.  
 KIRLOSKAR BROTHERS Service No- Toll Free no-18001034443

Remarks:  
 1. Payment must be made within thirty days otherwise interest @21% p.a will be charged extra on overdue payment.  
 2. Seller's liability ceases with delivery to Carrier's godown or at workshop.  
 3. Goods once sold or despatched cannot be taken back

**E.& O.E**  
**For SHRI GANESH PUMPS & MACHINERY CENTRE**





# Purchase Order

Page(s) 1 Of 1

02-09-2020 4:34:37 PM



70070

03.09.20 11:46:55

From Company : **Vista Homes**  
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003  
G S T No. : 36AAGFV2068P1ZJ

**Supplier Details**

Shri Ganesh Pumps & Machinery Centre  
5-2-174/2, RP Road, Secundrabad-500003

9849095161

9849095161

<b>Doc No</b>	70070	99794
<b>Doc Date</b>	02-09-2020	
<b>Quote No</b>	NIL	
<b>Quote Date</b>	02-09-2020	
<b>SupplyType</b>	Supply	

**Kind Attn : Bahvesh Parikh**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST%	Amount
1 7182 - Plumbing - pumps - Pump Starter - NA - nos Single Phase Starter	2.00	2,000.00	0.00	18.00	4,720.00
<b>Total Order Value . . .</b>					<b>4,720.00</b>

Rupees : Four Thousand Seven Hundred Twenty Only.

**Terms and Conditions :-****Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Day.**Delivery Location** Vista Homes  
Sy. No. 193, Kapra, Hyd. From ECIL take left in lane opposite MRR school  
Phone. Contact: 8790166611**Penalty For Delay** Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** 1Year**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. for Above order for E&F-Block Electrical Room Purpose**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks**For **Vista Homes**

Authorised Signatory

Name : \_\_\_\_\_

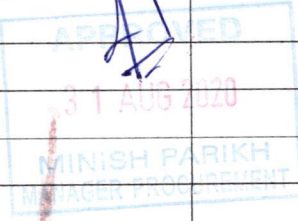
Accepted the above Terms And Conditions

For **Shri Ganesh Pumps & Machinery Centre**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

### Requisition Form

Company Name:		Vista Homes		Date:		29.08.2020	
Phase :		Vista Homes		Time:		13:00	
Supplier			-		Req. No.		99794
Material required before date:			02.09.20		ID No.		59479
No	Description	Size	Quantity	Units	Inward No	Date	
1	Single Phase Starter		02	No's	2000/-	18/	
2							
3							
4							
5							
6							
7							
8							
9							
<div style="text-align: center;">    <span style="font-size: 2em; font-weight: bold;">PO</span>  <span style="font-size: 1.5em; font-weight: bold;">70070</span> </div>							
Remarks: For E & F-Block Electrical room purpose.							
Prepared By		T. Madhu		Approved by		T. Madhu	
Sign.& Date		29.08.20		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.