

Reply to remarks on requisition by site report.

Prepared by: Hari babu

Date: 23.08.17

Site: Modi Realty Miryalguda LLP

Date

Requisition No

Requisition Date

Material Description

Purchase Manager - Remarks

Material delivered?

If material is not delivered - is delay justified?

52128/23.06.17

Curb stone

Estimations with MD

52169/10.08.17

Electrical

Estimations with MD

52171/14.08.17

Plumbing

Estimations with MD

52162/03.08.17

Cement

Delivered

23/8/17  
V. S. S. S.

Kamath chlo

Remarks from site on the 'Requisition by Site Report' of purchase division

| Company:                                                                                           | Modi Reality Miryalaguda LLP | Date:                     | 19.08.2017                       |         |
|----------------------------------------------------------------------------------------------------|------------------------------|---------------------------|----------------------------------|---------|
| Site:                                                                                              | AVR Gulmohar homes           | Prepared by:              | A. Vijay Baaskar                 |         |
| Report From / To                                                                                   | 14.08.2017 to 19.08.2017     | Approved by:              | Suman Kumar                      |         |
| Report Date                                                                                        | 19.08.2017                   |                           |                                  |         |
| List of requisitions numbers missing in the report*:                                               |                              |                           |                                  |         |
| List of requisitions where PO/WO not prepared 3 working days after requisition:                    |                              |                           |                                  |         |
| Req No.                                                                                            | Req Date                     | Item Description          | Remarks                          |         |
| 52128                                                                                              | 23.6.17                      | Curb stone                | As per requisition Md to dema    |         |
| 52169                                                                                              | 12.8.17                      | Electrical                | As per requisition eshaile wit   |         |
| 52171                                                                                              | 14.8.17                      | Plumbing                  | As per requisition S D u         |         |
|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
| List of requisitions where items have not been received at site beyond the lead time:              |                              |                           |                                  |         |
| Req No.                                                                                            | Req Date                     | Serial no of item in Req. | Details of quantity not received |         |
| 52162                                                                                              | 03.08.17                     | Sr no 1                   | Cement As per requisition De Goo |         |
|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
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|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
| Details of pending installation beyond due date of modular kitchen, furniture & soft furnishings*: |                              |                           |                                  |         |
| Req No                                                                                             | Flat/ Villa No               | Installation due date     | Item                             | Remarks |
|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
|                                                                                                    |                              |                           |                                  |         |
| No. of gate passes issued this week:                                                               |                              |                           | From No.                         | To No.  |
| Delivery van site visit on:                                                                        |                              | 19.08.17                  |                                  |         |
| Inward report (MRN/other) & stock report emailed in pdf format to purchase?                        |                              |                           |                                  | YES     |
| Items not ordered but received: Nil                                                                |                              |                           |                                  |         |
| Other corrections & remarks:                                                                       |                              |                           |                                  |         |

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. \* Details of furniture not received to be given in the previous section. 3. Send this report to HO by email on every Saturday. 4. Admin offices shall not leave the site without completing this report. 5. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 6. Mention PO & MRN no. on DCs / bills.