

Soham Modi

From: Padmanabha Rao <padmanabha@modiproperties.com>
Sent: 06 07 2017 14:53
To: sohammodi@modiproperties.com
Cc: rambabu.g@modiproperties.com; Saidulu; karnamehta@modiproperties.com
Subject: Audit observations contractors bills of AVG-Mirayalguda

Dear Sir,

The audit is conducted on 6/7/17 and following are the observations.

- 1) The bills are arranged contractor wise & in chronological order(date wise). It is recommended to have a serial number for each bill, so that tracking of a particular bill shall be easy when need arises.
- 2) It is suggested that each bill must have date & sign by the project manager/ Sr.Engineer/Engineer, whoever is in-charge of the project at that particular point of time.
- 3) It is noticed that no signature of the contractor in the bills of allowances of equipment & consumables and labour charges.

Regards,
Padmanabh