PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	15/9/20.	Prepared by:	SOWMYA
PO/WO no.	69702.	PO / WO Date.	27/8/20.
Supplier Name	Veerabhadra Enterprises	PO/WO amount	19,511
Firm/Company	SSllp	Project	Sllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	304	5/9/20.	19,172.
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			19,172

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			82806	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	19,172.
Amount E – PO / WO value:	19,511
Amount F – Difference (A – E):	
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- □ No
Payment – due date	**19.9.2020**
Remarks:_	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	15/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP.
Address : Secunderabad,
699 02 / 14836.
GSTIN No 36ACQFS2044C1Z7
State : State Code : 36.

Invoice No. : 304
Invoice Date : 5/9/2020.
DC No. :
State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1	Wiper		20	80/-		1600.00	
2	Phenyle		40	45/-		1800.00	
3	Lisol.		72	76/-		5472.00	
4	Chease cloth.		120	15/-	1800.00		
5	mopping cloth.		120	15/-	1800.00		
6	Boll		24	28/-		672.00	
7	Rubber mop Bottles		20	175/-		3500.00	

Amount in words :

INWARD
Inward No: 14871 Dt: 9/9/20
MRN No: 82806 Dt: 9/9/20.
Received By: Sign:
SUMMIT SALES LLP

	5%	18%	12% - 0%
Total Amount before Tax	3600.00	13044.00	
Add SGST	90.00	1173.96	
Add CGST	90.00	1173.96.	
Add IGST		+ 08	
Round Off			
Total Amount after Tax	3780.00	15392.00	
Total Tax Amount		GRAND TOTAL	19172.00

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified by:
Stores Manager

Certified that the particulars given above are true and correct
For Veerabhadra Enterprises
Authorised Signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 29303
Date 16/9
Sign.

Purchase Order

 27-08-2020 4:23:38 PM

69902
27.08.20 2:29:36

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV
040 - 66338850 9246269111

Doc No	69902	14836
Doc Date	27-08-2020	
Quote No	Nil	
Quote Date	27-08-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
2	4046 - Consumables - Phinyle - 1Ltr - nos	40.00	45.00	0.00	18.00	2,124.00
3	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	72.00	76.00	0.00	18.00	6,456.96
4	4008 - Consumables - Cleaning Cloth - other - nos	120.00	15.00	0.00	5.00	1,890.00
5	4040 - Consumables - Mopping Cloth - NA - nos	120.00	15.00	0.00	5.00	1,890.00
6	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
7	4004 - Consumables - Bottle - NA - nos *20 ltrs*	20.00	175.00	0.00	18.00	4,130.00
					Total Order Value . . .	**19,511.76**

Rupees : Ninteen Thousand Five Hundred Eleven and Paise Seventy Six Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose
Completion Date	Nil
Measurment	Nil
Security	Nil

For ***Summit Sales LLP***

Authorised Signatory

29/08/2020

Name : ____________________

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	26.08.2020
Site & Phase :	SHLLP	Time:	15.30
Supplier		Req. No.	14836
Material required before date:		ID No.	59384

No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay brooms	Big	50	nos		
2	Coconut brooms		200	nos		
3	Wiper 69903		20	nos		
4	Sponges		500	nos		
5	Bombay brooms	Small	500	nos		
6	Phynile		40	nos		
7	Lizol		72	nos		
8	Cleaning cloth 69902		120	nos		
9	Mopping cloth		120	nos		
10	Vim bar		24	nos		
11	Bubble cans		20	nos		

Remarks: For stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	
Sign.& Date	26.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
25 AUG 2020
SOHAM MODI
MANAGING DIRECTOR