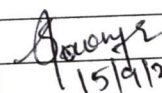


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15/9/20.		Prepared by:		SOWMYA	
PO/WO no.		69702.		PO / WO Date.		27/8/20.	
Supplier Name		Veerasubhadra Enterprises		PO/WO amount		19,511	
Firm/Company		SSlp		Project		Shlp.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	304	5/9/20.		19,172.			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						19,172	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			82806	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :						-	
Amount C –Other Debits :						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						19,172.	
Amount E – PO / WO value:						19,511	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs.____/- ☐ No				
Payment – due date			19.9.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	15/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

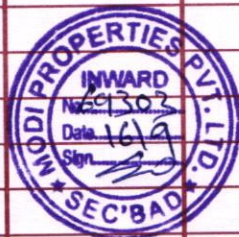
Name : Summit Sales L.L.P.
Address : Secunderabad,
60002/14836.
GSTIN No 36ACA F92044C127
State : _____ State Code : 36.

Invoice No. : **304**
Invoice Date : **5/9/2020**
DC No. :
State : **Telangana** State C

Transportation Mode :

Vehicle Number :

Date of Supply :

[illegible]

INWARD	
Inward No: 1487	Dt: 9/9/20
MRN No: 82806	Dt: 9/9/20
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	

Total Amount before Tax	3600-00	13044-00	
Add SGST	900-00	1173-96	
Add CGST	900-00	1173-96.	
Add IGST		+ 08	
Round Off			
Total Amount after Tax	3780-00	15392-00	
Total Tax Amount		GRAND TOTAL	19172-00

Bank Details :

A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :

- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

Certified by:

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Stores Manager

Purchase Order

Page(s) 1 Of 2

27-08-2020 4:23:38 PM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7



69902

27.08.20 2:29:36

Supplier Details

Veerabhadra Enterprises
D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.

GSTIN 36AEMPG9276J1ZV

040 - 66338850

9246269111

Doc No	69902	14836
Doc Date	27-08-2020	
Quote No	Nil	
Quote Date	27-08-2020	
SupplyType	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4071 - Consumables - Wiper - Other - nos	20.00	80.00	0.00	18.00	1,888.00
2 4046 - Consumables - Phynyle - 1Ltr - nos	40.00	45.00	0.00	18.00	2,124.00
3 4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	72.00	76.00	0.00	18.00	6,456.96
4 4008 - Consumables - Cleaning Cloth - other - nos	120.00	15.00	0.00	5.00	1,890.00
5 4040 - Consumables - Mopping Cloth - NA - nos	120.00	15.00	0.00	5.00	1,890.00
6 4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
7 4004 - Consumables - Bottle - NA - nos 20 ltrs	20.00	175.00	0.00	18.00	4,130.00
Total Order Value . . .					19,511.76

Rupees : Nineteen Thousand Five Hundred Eleven and Paise Seventy Six Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintain Purpose**Completion Date** Nil**Measurment** Nil**Security** NilFor **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Veerabhadra Enterprises**

Name : _____

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		26.08.2020	
Site & Phase :		SHLLP		Time:		15.30	
Supplier				Req. No.		14836	
Material required before date:				ID No.		59384	

No	Description	Size	Quantity	Units	Inward No	Date	
1	Bombay brooms	Big	50	nos			
2	Coconut brooms		200	nos			
3	Wiper		20	nos			
4	Sponges		500	nos			
5	Bombay brooms	Small	500	nos			
6	Phynile		40	nos			
7	Lizol		72	nos			
8	Cleaning cloth		120	nos			
9	Mopping cloth		120	nos			
10	Vim bar		24	nos			
11	Bubble cans		20	nos			
Remarks: For stock maintenance at sslp							
Prepared By		SOWMYA		Approved by			
Sign. & Date		26.08.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

