PURCHASE DIVISION,
Advice for approval for credit to contractor

Date:	18/09/2020	Prepared by:	T.D. Murthy
WO no.	-	WO date.	-
Contractor Name	Paddapuram Hanmanthu	WO amount – A	-
Firm/Company	Villa Orchid LLP	Project name	VOC
Nature of work	Polishing work		
Villa/flat/block no.	129,63,65,33 to 36,55,69,203,204,220,218,226,239,241,242,243,44,187 to 191 & 186.		

Request for payment date	07/09/2020	Request for payment amount – B	Rs. 62,500/-
GST on bills – C	Rs. 11,250/-	Total D = B + C	Rs. 73,750/-
Work done from	01/03/2020	Work done to	07/09/2020
Sl. No	Bill No.	Bill date	Bill amount
1.	08	15/09/2020	Rs. 73,750/-
2.	-	-	-
3.	-	-	-
4.	-	-	-
		Amount E - Bills total	Rs. 73,750/-
Amount F - Voucher payment amount F (D-E) – 40% labour charges, 40% allowance for consumables and 20% transport charges – or as per guidelines			-
Amount G - Other Credits :			-
Amount H - Other Debits :			-
Amount I - to be credited to the contractor (E+F+G-H)			Rs. 73,750/-
Amount J – Difference A-B (should be nil)			-
Amount K – Difference D-E-F (should be nil)			-

Quantity received as per WO	□ Yes □ Excess received □ Short received ☑ Explained below
Difference between A & B acceptable	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved - within acceptable limits □ No (explained below),
Close WO	□ Yes □ No – wait for balance material ☑ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – **Rs. /-** ☑ No
Payment – due date	**26/09/2020**
Remarks**: No work order for above bill. Please consider the bill for processing.**	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M.D.	Accounts – receiver of bill	Accountants	Accounts Manager
Sign:	[signature]	[signature]	MANAGER PROCUREMENT / HIMAJA NINI / 18 SEP 2020 / APPROVED				
Date	18/9/20	18/9					

Notes: 1. In case amount to be credited to contractor and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve WOs upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- 4. Attach JV, Office copy of WO, DCs and bills to this advice. 5. To be approved by accounts manager if value exceeds Rs. 10,000/- 6. MD to approve all bills above Rs. 1,00,000/-

PADDAPURAM HANMANTHU PAINTING WORKS

H.No. 8-2-310/A/76/1, Banjarahills Road, No. 10, Ibrahim Nagar, Khairatabad, Hyderabad - 500 034. T.S. Cell : 9030191617,9849251020

GSTIN : AA361217013561K

TAX INVOICE

GSTIN : 36ADGPH9598F2Z1

Name : VILLA ORCHIDS LLP
5-4-187/3 & 4, IInd Floor, M.G. Road, SECUNDERABAD-500 003.
GSTIN:36AANFG4817C1ZH

GSTIN :

Bill No. 08 :

Date : 15/9/20

State : 36 TELANGANA

Sl. No.	Particulars	HSN CODE	Qty	Rate	Amount Rs. Ps.
	main dew polish wen dur villaorcs are 129, 61, 65, 33, 34, 35, 36, 55, 69, 203 204, 220, 218, 226 239, 241, 242 243, 44, 187, 188, 189, 190, 191 186	01	25	2500	62,500

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69237 Date 15/9

Rupess in Words :

TOTAL	62,500
SGST@	5625
CGST@	5625
GRAND TOTAL	73,750

1) Our responsibility ceases after materials are delivered & we are not responsible for any loss or damage in transits
2) Goods once sold will not be taken back.
3) Interest @14%p.a. will be charges on the amount remaining unpaid after 15 days.
4) Subject to Secunderabad Jurisdiction

: Bank Details :

Bank Name : ANDHRA BANK
Account Holder Name : PADDAPURAM HANMANTHU PAINTING WORKS
Bank Account Number : 253310100010794
IFSC CODE : ANDB0002533. - Branch : Kowkoor

FOR PADDAPURAM HANMANTHU PAINTING WORKS

Authorised Signatory

TQ: 7050 to 7074

Construction division.
Advice for giving credit to contractors/suppliers.

Sl. No. – site bills register	11076	Date - site bills Register	07/09/2020
Company Name:	VOC LLP	Site:	VOC
Name of Contractor	P. HANUMANTHU		
Nature of work	PAINTING WORK (MAINDOOR POLISH)		
Work done	From Date 01/1/2020	To Date	07/09/2020

Sl. No.	Villa/Flat/block no.	Qty.	Rate	Units	Amount	Contractors bill no
1.	121, 63, 65	25 Nos	2500	DOORS	2,500	
2.	33, 34, 35, 36					
3.	55, 69, 203					
4.	204, 220					
5.	218, 226					
6.	239, 241, 242					
7.	243, 44, 187					
8.	188, 187, 190, 191					
9.	186					
10.						
11.	Total:				62,500	

Bill required	☐ YES ☑ NO.	GST bill required	☑ YES ☐ NO.
Measurement & estimate sheet:	☑ Required ☐ Not required	Measurement & estimate sheet:	☑ Enclosed ☐ Not enclosed
PO/WO no.	—	PO/WO date:	—

Remarks :

Approved by Project Manager	Approved by Design Team	Approved by M.D.
Date: 07/09/2020	Date: 08/9/2020	Date: - 4 SEP 2020
Sign:	Sign: Nagalaxmi	Sign:

APPROVED BY
SOHAM MODI
MANAGING DIRECTOR

Notes: 1. This advice must be sent within 7 days of completing work. 2. This form can be used for certifying labour bills, bills for hire charges, earth work, turnkey civil contractors. 3. Wherever not applicable – fill NA. 4. Estimate and measurement sheets are not required for turnkey jobs where guideline rates are clearly given.

Measurement Sheet										
Company Name:		Villa orchids LLP								
Project:		Villa Orchids								
Description :		Main door polish work done villas details								
Prepared By:		A Suresh								
Date :		10.06.19								
Name of the Contractor :		P Hanumanthu								
A			A	B	C	D	E=AxBxCxD	F	G=Sum of E	
S No.	Item Head	Item Description	Length	Width	Height	Nos.	Quantity	Units	Item Head Total	Remarks
1	Villa no 129	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
2	Villa no 63	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
3	Villa no 65	Maindoor polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
4	Villa no 34	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
5	Villa no 35	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
6	Villa no 36	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
7	Villa no 36	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
8	Villa no 33	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
9	Villa no 69	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
10	Villa no203	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
11	Villa no 204	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
12	Villa no 220	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
13	Villa no 218	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
14	Villa no 239	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
15	Villa no 241	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
16	Villa no 242	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
17	Villa no 243	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
18	Villa no 226	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
19	Villa no 44	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
20	Villa no 187	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
21	Villa no 188	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
22	Villa no 189	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
23	Villa no 190	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	

APPROVED BY
7-SEP-2020
A. SURESH
PROJECT MANAGER

24	Villa no 191	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	
25	Villa no 186	Main door polish	1.0	1.0	1.0	1.0	1.0	Sft	1.0	

APPROVED BY

7 SEP 2020

A. SURESH
PROJECT MANAGER

APPROVED BY

7 SEP 2020

A. SURESH
PROJECT MANAGER

Estimate Sheet							
Company Name:	Villa orchids LLP				workdone from date :01.03.2020		
Project:	Villa orchids				work done todate 078.09.2020		
work description	Main door polish work done villas details						
Prepared By	A Suresh				Approved by:		
Contractor Name	P. Hanumanthu				Sign:		
Date:	29.05.19						
		A		C	D=AxC	E=Sum of D	
S No.	Item Description	Quantity	Units	Rate	Amount	Item Head Total	Remarks
1	Villa no 129	1	No	2500	2500		
2	Villa no 63	1	No	2500	2500		
3	Villa no 65	1	No	2500	2500		
4	Villa no 34	1	No	2500	2500		
5	Villa no 35	1	No	2500	2500		
6	Villa no 36	1	No	2500	2500		
7	Villa no 55	1	No	2500	2500		
8	Villa no 33	1	No	2500	2500		
9	Villa no 69	1	No	2500	2500		
10	Villa no203	1	No	2500	2500		
11	Villa no 204	1	No	2500	2500		
12	Villa no 220	1	No	2500	2500		
13	Villa no 218	1	No	2500	2500		
14	Villa no 239	1	No	2500	2500		
15	Villa no 241	1	No	2500	2500		
16	Villa no 242	1	No	2500	2500		
17	Villa no 243	1	No	2500	2500		
18	Villa no 226	1	No	2500	2500		
19	Villa no 44	1	No	2500	2500		
20	Villa no 187	1	No	2500	2500		
21	Villa no 188	1	No	2500	2500		
22	Villa no 189	1	No	2500	2500		
23	Villa no 190	1	No	2500	2500		

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7 SEP 2020
A. SURESH
PROJECT MANAGER

24	Villa no 191	1	No	2500	2500		
25	Villa no 186	1	No	2500	2500		
						62500	

APPROVED BY
7 SEP 2020
A. SURESH
PROJECT MANAGER