PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/9/20.	Prepared by:	SOWMYA
PO/WO no.	69474.	PO / WO Date.	8/8/20
Supplier Name	Jai Sri rama Cover Blocks	PO/WO amount	5,015
Firm/Company	sslp	Project	Sllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	059	17/8/20.	5,015
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5,015.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	36	17/8/20.	82108	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5,015
Amount E – PO / WO value:	5,015
Amount F – Difference (A – E):	-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**19.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	15/9/20	21/9					

APPROVED
21 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Cell:9618242689
9603484877

JAI SRI RAMA COVER BLOCKS

Plot No: 266, Near Ice Factory, Gandimaisamma X Road ,
Bowrampet, Ranga Reddy, Telangana -500055

TAX INVOICE

To M/S Summit sales LLP -4-187/3&4, 11nd floor, MG road, secundrabad. 500003 **GSTIN -** 36ACQFS2044C1Z7	**INVOICE NO:059** **INVOICE DATE:** **17-08-2020** **GST: 36CQWPD4814M1Z9** **DOCNO :69474**

S.NO	DESCRIPTION	UOM	QTY	RATE	AMOUNT
1	20/25/40/50 mm Cement Cover blocks	Nos	5000	0.85	4250.00
		TOTAL AMOUNT			**4250.00**
		SGST 9%			**382.50**
		CGST 9%			**382.50**
		GRAND TOTAL			**5015.00**

Thanking You,

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69296
Date 16/9
Sign.

Yours Faithfully
FOR JAI SRI RAMA COVER BLOCKS

Proprietor

INWARD	
Inward No:	Dt: 17/8/20
GRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

QUOTATION

Ph : 040-65512689
Cell : 9603484877
8185035464

JAI SRI RAMA COVER BLOCKS

P.No. 266, Near Ice Factory, Gandimaisamma 'X' Road,
Bowrampet, Ranga Reddy, Telangana-500 055.

No.

Date : 17/8/20

M/s Summit Sales LLP

Po - 69474/14781

Sl. No.	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	COVER BLOCKS	5000			
1					
	TOT No. HYD/0075/5175		TOTAL		

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 40631
Date 25/8
Sign.

INWARD
Inward No: 14733 Dt: 17/8/20
GRN No: 82108 Dt: 18/8/20
Received By: Sign:
SUMMIT SALES LLP

Certified by:

Stores Manager

For JAI SRI RAMA COVER BLOCKS

Purchase Order

 10-08-2020 5:14:46 PM

69474
06.08.20 2:48:33

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Jai Sri Rama Cover Blocks Bowrampet, Ranga Reddy, Telangana	**Doc No**	69474	14781
	Doc Date	08-08-2020	
	Quote No	Nil	
GSTIN 36BTVPD4864J2ZO	**Quote Date**	08-08-2020	
9052171934 8185035464	**SupplyType**	Supply	

Kind Attn : Chandan Mishra

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6094 - Miscellaneous - Spacers - Other - nos	5,000.00	0.85	0.00	18.00	5,015.00
					Total Order Value . . .	**5,015.00**

Rupees : Five Thousand Fifteen Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Name : ____________________

Accepted the above Terms And Conditions

For ***Jai Sri Rama Cover Blocks***

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	05.08.2020
Site & Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	14780
Material required before date:		ID No.	59024

No	Description	Size	Quantity	Units	Inward No	Date
1	SPACERS -ALL IN ONE 69474		5000	NOS		
2	PLASTIC BLUE SHEET	12X18	3024	SFT		
3	SPADE WITH HANDLE		20	NOS		
4	CROW BAR 69475		5	NOS		
5						
6						
7						
8						
9						
10						

Remarks: For Stock maintenance and site

Prepared By	SOWMYA	Approved by	
Sign.& Date	05.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 AUG 2020
SOHAM MODI
MANAGING DIRECTOR