PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	14/9/20.	Prepared by:	SOWMYA
PO/WO no.	69660	PO / WO Date.	18/8/20
Supplier Name	SSllp.	PO/WO amount	6,262
Firm/Company	GVRC	Project	GVRC
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13128	9/9/20.	3,177
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,177

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11085	9/9/20	82877.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,177
Amount E – PO / WO value:	6,262
Amount F – Difference (A – E):	– 3085/–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**19.9.2020**

Remarks: Final bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	APPROVED 21 SEP 2020 MINISH PARIKH MANAGER-PROCUREMENT				
Date	14/9/20	21/9					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13128
GV Research Centre Pvt Ltd	Invoice Date.	09-09-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	69660
	PO Date.	18-08-2020
	Req ID	59192
	Req Date	18-08-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163122

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4112 - Consumables - Sanitizer - 500 ml - Nos		8	200.00	1,600.00	12	192.00
2	7584 - Stationery - other - Scribbling Pads - other -		20	12.00	240.00	18	43.20
3	9600 - Tools - mask - NA - Nos		100	10.50	1,050.00	5	52.50
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15							

IGST	CGST	SGST				
			Total Taxable Amount	2,890.00		287.70
	143.85	143.85	Total Invoice Amount	3,177.70		

Rupees : Three Thousand One Hundred Seventy Seven and Paise Seventy Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. * SEC'BAD *
INWARD
No. 69316
Date 16/9
Sign.

Authorised signatory

Purchase Order

 07-09-2020 13:11:50 Orig

69660
14.08.20 11:47:15

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36AAHCG4562D1ZP

Supplier Details			
Summit Sales LLP 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc No**	69660	163122
	Doc Date	18-08-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	18-08-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	4.00	80.00	0.00	18.00	377.60
2	4000 - Consumables - Acid - NA - ltrs	10.00	50.00	0.00	18.00	590.00
3	4112 - Consumables - Sanitizer - 500 ml - Nos	10.00	200.00	0.00	12.00	2,240.00
4	7584 - Stationery - other - Scribbling Pads - other - nos	60.00	12.00	0.00	18.00	849.60
5	9600 - Tools - mask - NA - Nos	200.00	10.50	0.00	5.00	2,205.00
					Total Order Value . . .	**6,262.20**

Rupees : Six Thousand Two Hundred Sixty Two and Paise Twenty Only.

=> already we sent part bills to account
B.no: 12934, 12922.
=> Final bill also received.
B.no: 13128.
21/9/20

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***G V Reserch Centers Pvt Ltd***
Authorised Signatory

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________________ Name : ____________________ Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	17.08.20
Site & Phase :	INNOPOLIS	Time:	12:50
Supplier		Req. No.	163122
Material required before date:	urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1	Lizol	STD	04	No's		
2	Masks	STD	200	No's		
3	Sanitizer	STD	10	No's		
4	Umbrella(large size)	STD	10	No's		
5	Surf	STD	01	No's		
6	Bath room wiper	STD	04	No's		
7	Room freshners	STD	10	No's		
8	Water bottles	STD	06	No's		
9						
10						

Remarks : For site office use purpose.

APPROVED
09 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Harini.P	Approved by	VENKATESH.G
Sign.& Date	17.08.20	Sign. & Date	17.08.20

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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GV Research Centre Pvt Ltd	DC Date.	09-09-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	69660
	PO Date.	18-08-2020
	Req ID	59192
	Req Date	18-08-2020
GSTIN : 36AAHCG4562D1ZP	Loc Req No	163122

	Description of Goods	HSN/SAC	Qty
1	4112 - Consumables - Sanitizer - 500 ml - Nos		8
2	7584 - Stationery - other - Scribbling Pads - other - nos		20
3	9600 - Tools - mask - NA - Nos		100
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MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 4119 Date 15/9 Sign

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 727 Dt: 9.9.20
MRN No: 82817 Dt: 09-9-20
Received By: Sign:
G.V. RESEARCH CENTER PVT. LTD.

Authorised signatory

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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GV Research Centre Pvt Ltd	Invoice Date.	09-09-2020
Sy no. 542, Genome Valley, Turkapally, Hyderabad	PO No.	69660
	PO Date.	18-08-2020
	Req ID	59192
GSTIN : 36AAHCG4562D1ZP	Req Date	18-08-2020
	Loc Req No	163122

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