

PURCHASE DIVISION
Advice for approval for credit to supplier

		15/9/20.		Prepared by:		SOWMYA	
no.		69372		PO / WO Date.		3/8/20	
plier Name		SSlp.		PO/WO amount		5,256.	
Firm/Company		Modi Realty Mallapur		Project		GMR	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.		13151		10/9/20.		1,150	
2.						1	
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,150	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11108	10/4/20	82884	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :-						-	
Amount C – Other Debits :-						-	
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,150 ✓	
Amount E – PO / WO value:						5,256.	
Amount F – Difference (A – E):						✓ 4,106 ✓	
Quantity received as per PO / WO				☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)			
Is difference between PO / Bill acceptable?				☒ Yes ☐ No (explained below)			
Excess / short material received				☒ Approved – within acceptable limits ☐ No (explained below)			
Close PO / W?O				☒ Yes ☐ No – wait for balance material ☐ No (explained below)			
Advance paid / PDC given (deduct when paying)				☐ Yes – Rs. _____ /- ☒ No			
Payment – due date				19.9.2020			
Remarks: <u>final bill received</u>							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>	<i>[Signature]</i>	<i>[Signature]</i>				
Date	15/9/20	21/9	21/9				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

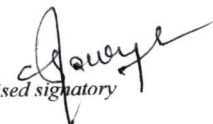
GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 10-09-2020

Customer Details				Invoice No.		13151	
Modi Reality Mallapur LLP				Invoice Date.		10-09-2020	
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,				PO No.		69372	
GSTIN : 36AAEFM1459R1ZP				PO Date.		03-08-2020	
				Req ID		58928	
				Req Date		03-08-2020	
				Loc Req No		68365	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4066 - Consumables - Water bottle - NA - nos 20 ltrs		5	195.00	975.00	18	175.50
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
IGST					975.00		175.50
CGST							
SGST							
Total Taxable Amount							
Total Invoice Amount					1,150.50		

Rupees : One Thousand One Hundred Fifty and Paise Fifty Only.

for Summit Sales LLP


 Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 2

04-08-2020 14:03:34



69372

31.07.20 12:25:05

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	69372	68365
Doc Date	03-08-2020	
Quote No	Nil	
Quote Date	03-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4000 - Consumables - Acid - NA - ltrs	15.00	16.00	0.00	18.00	283.20
2 4041 - Consumables - Mopping stick - NA - nos	4.00	125.00	0.00	18.00	590.00
3 4022 - Consumables - Dettol - NA - nos Hand wash	5.00	65.00	0.00	18.00	383.50
4 4071 - Consumables - Wiper - Other - nos	4.00	87.00	0.00	18.00	410.64
5 4003 - Consumables - Bombay Broom - Big - nos	5.00	56.00	0.00	0.00	280.00
6 4040 - Consumables - Mopping Cloth - NA - nos	10.00	16.00	0.00	5.00	168.00
7 4008 - Consumables - Cleaning Cloth - other - nos	10.00	16.00	0.00	5.00	168.00
8 4112 - Consumables - Sanitizer - 500 ml - Nos	3.00	200.00	0.00	12.00	672.00
9 4066 - Consumables - Water bottle - NA - nos 20 ltrs	10.00	195.00	0.00	18.00	2,301.00
Total Order Value . . .					5,256.34

Rupees : Five Thousand Two Hundred Fifty Six and Paise Thirty Four Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NEXT to NFC Railway Over Bridge Phone. Contact: Security _____, Admin 9502211011
Penalty For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil

For **Modi Reality Mallapur LLP**

Authorised Signatory

Name : _____

Contact - -

Partly bill : 12608 dt: 4/8/20
11/8/20 At: 2402
Bal: 2854

Part bill received 553/-
and Bal. bill of Rs. 2301/-
to be received.

Part bill received for Rs. 1150/- and Bal. bill of Rs. 1150/-
to be received.
Accepted the above Terms And Conditions
For **Summit Sales LLP**
Final bill received
21/9/20

Date : ____/____/____

Requisition Form

Company Name:		MODI REALTY MALLAPUR LLP		Date:		01.08.2020	
Site & Phase :		GULMOHAR RESIDENCY		Time:		13:30	
Supplier				Req. No.		68365	
Material required before date:			04.08.2020		ID No.		58928

No	Description	Size	Quantity	Units	Inward No	Date
1.	Dettol hand wash	Std	05 ✓	No's		
2.	Acid bottles	std	15 ✓	No's		
3.	Mopping sticks	Std	4 ✓	No's		
4.	Whipping sticks	Std	4 ✓	No's		
5.	Bombay broom	Big	5 ✓	No's		
7.	White cloths	Std	10 ✓	No's		
8.	Yellow cloths	Std	10 ✓	No's		
9.	Sanitizers	Std	3	No's		
10.	Water can (drinking)	20 Lts	10	No's		
11.						
12.						

Remarks: For SITE OFFICE CLEANING WORK PURPOSE

Prepared By	RAM PRASAD	Approved by	
Sign. & Date	01.08.2020	Sign. & Date	

Note:

Summit Sales LLP

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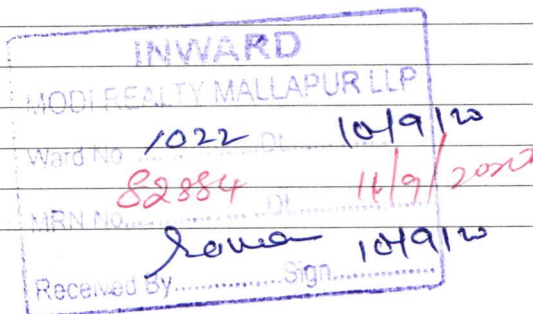
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Supplier / Customer / Transporter - Copy

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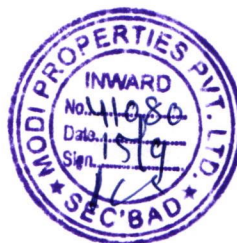
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		Req ID	58928
		Req Date	03-08-2020
GSTIN : 36AAEFM1459R1ZP		Loc Req No	68365
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction



Authorized signatory

Summit Sales LLP

TRANSIT COPY

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8							
9							
10							
11							
12							
13							
14							
15							
IGST				CGST	SGST	Total Taxable Amount	975.00
				87.75	87.75	Total Invoice Amount	1,150.50

Rupees : One Thousand One Hundred Fifty and Paise Fifty Only.

for Summit Sales LLP

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Authorized signatory