PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| | 15/9/20. | Prepared by: | SOWMYA |
| no. | 69372 | PO / WO Date. | 3/8/20 |
| plier Name | SSllp. | PO/WO amount | 5,256. |
| Firm/Company | Modi realty Mallapur llp | Project | GMR |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 1315 | 10/9/20. | 1,150 |
| 2. | | | |
| 3. | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1,150 |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 1108 | 10/9/20 | 82884 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |
| 4. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits :_ | – |
| Amount C –Other Debits :_ | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,150 |
| Amount E – PO / WO value: | 5,256. |
| Amount F – Difference (A – E): | 4,106 |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☑ Yes □ No (explained below) |
| Excess / short material received | ☑ Approved – within acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | **19.9.2020** |
| Remarks:_ Final bill received | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Sowmya | [signature] | [signature] | | | | |
| Date | 15/9/20 | 21/9 | | | | | |

APPROVED
21 SEP 2020
MINISH PARIKH
MANAGER-PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 13151 |
|---|---|---|
| Modi Reality Mallapur LLP | Invoice Date. | 10-09-2020 |
| Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, | PO No. | 69372 |
| | PO Date. | 03-08-2020 |
| | Req ID | 58928 |
| | Req Date | 03-08-2020 |
| GSTIN : 36AAEFM1459R1ZP | Loc Req No | 68365 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4066 - Consumables - Water bottle - NA - nos | | 5 | 195.00 | 975.00 | 18 | 175.50 |
| | 20 ltrs | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
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| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 975.00 | | 175.50 |
|---|---|---|---|---|---|---|
| | 87.75 | 87.75 | Total Invoice Amount | 1,150.50 | | |

Rupees : One Thousand One Hundred Fifty and Paise Fifty Only.

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 69339 Date 16/9 Sign. SEC'BAD

# Purchase Order

 04-08-2020 14:03:34

69372
31.07.20 12:25:05

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 69372 | 68365 |
| | **Doc Date** | 03-08-2020 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 03-08-2020 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4000 - Consumables - Acid - NA - ltrs | 15.00 | 16.00 | 0.00 | 18.00 | 283.20 |
| 2 | 4041 - Consumables - Mopping stick - NA - nos | 4.00 | 125.00 | 0.00 | 18.00 | 590.00 |
| 3 | 4022 - Consumables - Dettol - NA - nos<br>*Hand wash* | 5.00 | 65.00 | 0.00 | 18.00 | 383.50 |
| 4 | 4071 - Consumables - Wiper - Other - nos | 4.00 | 87.00 | 0.00 | 18.00 | 410.64 |
| 5 | 4003 - Consumables - Bombay Broom - Big - nos | 5.00 | 56.00 | 0.00 | 0.00 | 280.00 |
| 6 | 4040 - Consumables - Mopping Cloth - NA - nos | 10.00 | 16.00 | 0.00 | 5.00 | 168.00 |
| 7 | 4008 - Consumables - Cleaning Cloth - other - nos | 10.00 | 16.00 | 0.00 | 5.00 | 168.00 |
| 8 | 4112 - Consumables - Sanitizer - 500 ml - Nos | 3.00 | 200.00 | 0.00 | 12.00 | 672.00 |
| 9 | 4066 - Consumables - Water bottle - NA - nos<br>*20 ltrs* | 10.00 | 195.00 | 0.00 | 18.00 | 2,301.00 |
| | | | | | **Total Order Value . . .** | **5,256.34** |

Rupees : Five Thousand Two Hundred Fifty Six and Paise Thirty Four Only.

→ Partly Bill : 12608 Dt: 4/8/20
Amt : 2402
Bal : 2854/-
11/8/20

<u>Terms and Conditions :-</u>

**Specification / Brand** As per details given in the quotation.

**Payment Terms** After Delivery & Production of bill

**Tax** All taxes included in above price.

**Delivery Date** Next Working Day.

**Delivery Location** Gulmohar Residency
Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge
Phone. Contact: Security ______, Admin 9502211011

**Penality For Delay** Nil

**Transportation Cost** Transport cost shall be borne by us.

**Warranty** Nil

**Advance Paid** Nil

2) Part bill received 553/- and Bal. bill of Rs. 2301/- to be receivable.
15/8/20.

=) Part bill received for Rs. 1150/- and Bal. bill of Rs 1150/- to be receivable.
8/9/20.

For *Modi Reality Mallapur LLP*

Authorised Signatory
04/08/2020

Accepted the above Terms And Conditions
For *Summit Sales LLP*

→ Final bill received.
21/9/20

Name : ____________ Name : ____________ Date : __/__/____

Contact - -

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MODI REALTY MALLAPUR LLP | Date: | 01.08.2020 |
| Site & Phase : | GULMOHAR RESIDENCY | Time: | 13:30 |
| Supplier | | Req. No. | 68365 |
| Material required before date: | 04.08.2020 | ID No. | 58928 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1. | Dettol hand wash | Std | 05 | No's | | |
| 2. | Acid bottles | std | 15 | No's | | |
| 3. | Mopping sticks | Std | 4 | No's | | |
| 4. | Whipping sticks 69372 | Std | 4 | No's | | |
| 5. | Bombay broom | Big | 5 | No's | | |
| 7. | White cloths | Std | 10 | No's | | |
| 8 | Yellow cloths | Std | 10 | No's | | |
| 9 | Sanitizers | Std | 3 | No's | | |
| 10 | Water can (drinking) | 20 Lts | 10 | No's | | |
| 11 | | | | | | |
| 12 | | | | | | |

Remarks: For SITE OFFICE CLEANING WORK PURPOSE

APPROVED
03 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

| | | | |
|---|---|---|---|
| Prepared By | RAM PRASAD | Approved by | |
| Sign.& Date | 01.08.2020 | Sign. & Date | |

Note:

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 11108 |
|---|---|---|
| Modi Reality Mallapur LLP | DC Date. | 10-09-2020 |
| Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, | PO No. | 69372 |
| | PO Date. | 03-08-2020 |
| | Req ID | 58928 |
| GSTIN : 36AAEFM1459R1ZP | Req Date | 03-08-2020 |
| | Loc Req No | 68365 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4066 - Consumables - Water bottle - NA - nos | | 5 |
| 2 | | | |
| 3 | | | |
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INWARD
MODI REALTY MALLAPUR LLP
Ward No 1022 Dt 10/9/20
MRN No 82884 Dt 11/9/2020
Received By Sowa Sign 10/9/20

for Summit Sales LLP

Authorised signatory

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 41080
Date 15/9
Sign

Subject to Hyderabad Jurisdiction

TAX INVOICE

# Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Reality Mallapur LLP | Invoice No. | 13151 |
| Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge, | Invoice Date. | 10-09-2020 |
| | PO No. | 69372 |
| | PO Date. | 03-08-2020 |
| | Req ID | 58928 |
| GSTIN : 36AAEFM1459R1ZP | Req Date | 03-08-2020 |
| | Loc Req No | 68365 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4066 - Consumables - Water bottle - NA - nos 20 ltrs | | 5 | 195.00 | 975.00 | 18 | 175.50 |
| 2 | | | | | | | |
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| 4 | | | | | | | |
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INWARD
MODI REALTY MALLAPUR LLP
Ward No 1022 Dt 10/9/20
MRN No............... Dt...............
Received By Jeevan Sign 10/9/20

| IGST | CGST | SGST | Total Taxable Amount | 975.00 | | 175.50 |
|---|---|---|---|---|---|---|
| | 87.75 | 87.75 | Total Invoice Amount | | 1,150.50 | |

Rupees : One Thousand One Hundred Fifty and Paise Fifty Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

*Authorised signatory*