PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	15/9/20.	Prepared by:	SOWMYA
PO/WO no.	70033	PO / WO Date.	2/9/20
Supplier Name	SSllp.	PO/WO amount	2,290
Firm/Company	Modi realty / Mallapur llp	Project	GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13149	10/9/20.	118
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			118

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	1106	10/9/20	82885	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :_	-
Amount C –Other Debits :_	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	118
Amount E – PO / WO value:	2,290
Amount F – Difference (A – E):	-2,172
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received ☑ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**19.9.2020**
Remarks:_ final bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya	[signature]	[signature]				
Date	15/9/20	21/9					

APPROVED
21 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13149
Modi Reality Mallapur LLP	Invoice Date.	10-09-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	70033
	PO Date.	02-09-2020
	Req ID	59532
	Req Date	02-09-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68396

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4098 - Consumables - Dust pan - NA - nos		4	25.00	100.00	18	18.00
2							
3							
4							
5							
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7							
8							
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11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	100.00		18.00
	9.00	9.00	Total Invoice Amount	118.00		

Rupees : One Hundred Eighteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 69337 Date 16/9 Sign. SEC'BAD

Authorised signatory

Purchase Order

 02-09-2020 11:22:51

Ori

70033

03.09.20 11:46:55

From Company : **Modi Reality Mallapur LLP**
5-4-187/3&3, II nd floor, Soham Mansion, MG Road, Secunderabad.
G S T No. : 36AAEFM1459R1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	70033	68396
Doc Date	02-09-2020	
Quote No	Nil	
Quote Date	02-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4035 - Consumables - Harpic - Cleaner - 500ml - nos	5.00	85.00	0.00	18.00	501.50
2	4046 - Consumables - Phinyle - 1Ltr - nos *Big*	5.00	50.00	0.00	18.00	295.00
3	4001 - Consumables - Air Freshner - NA - nos *Room freshner*	5.00	50.00	0.00	18.00	295.00
4	4098 - Consumables - Dust pan - NA - nos	4.00	25.00	0.00	18.00	118.00
5	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	10.00	16.00	0.00	5.00	168.00
6	4014 - Consumables - Colin - 500ml - nos	6.00	77.00	0.00	18.00	545.16
7	4066 - Consumables - Water bottle - NA - nos	6.00	52.00	0.00	18.00	368.16
					Total Order Value . . .	**2,290.82**

Rupees : Two Thousand Two Hundred Ninty and Paise Eighty Two Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Gulmohar Residency Survey No 19, Mallapur, Hyderabad. NExt to NFC Railway Over Bridge Phone. Contact: Security _______, Admin 9502211011
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

→ Part Bill : 13030 Dt: 9/9/20
10/9/20 Amt: 2172
Bal: 118

→ final bill received.
21/9/20.

For *Modi Reality Mallapur LLP*
Authorised Signatory

Name : ____________

Contact ...

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MODI REALTY MALLAPUR LLP		Date:	01.09.2020	
Site & Phase :	GULMOHAR RESIDENCY		Time:	17:00	
Supplier			Req. No.	68396	
Material required before date:		04.09.2020	ID No.	59532	

No	Description	Size	Quantity	Units	Inward No	Date
1.	Room freshners	Std	05	No's		
2.	harpic	std	05	No's		
3.	Dust Pan	Std	04	No's		
4.	Colin 70033	Std	06	No's		
5.	Phenyl	Big	05	No's		
6	Yellow cloths	Std	10	No's		
7	Water can (drinking)	1 Lts	06	No's		

Remarks: For SITE OFFICE CLEANING WORK PURPOSE

Prepared By	RAM PRASAD	Approved by	
Sign.& Date	01.09.2020	Sign. & Date	

Note:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11106
Modi Reality Mallapur LLP	DC Date.	10-09-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	70033
	PO Date.	02-09-2020
	Req ID	59532
GSTIN : 36AAEFM1459R1ZP	Req Date	02-09-2020
	Loc Req No	68396

	Description of Goods	HSN/SAC	Qty
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INWARD
MODI REALTY MALLAPUR LLP
Ward No 1023 Dt 10/9/20
MRN No 82885 Dt 11/9/2020.
Received By Sona Sign 10/9/20

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 4108
Date 15/9
Sign

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13149
Modi Reality Mallapur LLP	Invoice Date.	10-09-2020
Sy No, 19, Mallapur, Hyderabad, Next to NFC Railway Over Bridge,	PO No.	70033
	PO Date.	02-09-2020
	Req ID	59532
	Req Date	02-09-2020
GSTIN : 36AAEFM1459R1ZP	Loc Req No	68396

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
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INWARD
MODI REALTY MALLAPUR LLP
Inward No 1023 Dt 10/9/20
GRN No .... Dt ....
Received By Sign 10/9/20

IGST	CGST	SGST	Total Taxable Amount	100.00		18.00
	9.00	9.00	Total Invoice Amount	118.00		

Rupees : One Hundred Eighteen Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory