

OUTWARD - GATE PASS

No.: 1415

Date:	19/9/20	Time:	18:30
Company:	MRMLLP		
Project/site:	A.G.H. (Miryalaguda)		
Destination:	H.O.		
Outward No.: 41	Vehicle type: Jago	Vehicle No: TS10UA9758	Vehicle driver: Salmon
Material Description		Quantity	Units
1.	Canon Printer	01	NOS
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Total		01	NOS
Charges/refund		Purpose for transfer	
☐ No charge		☐ Return to supplier for exchange	
☐ For refund from supplier		☐ Return to supplier for refund	
☐ Transfer to other site/project		☐ On loan to be returned	
☐ Transfer to other site/project		Cost of material to be collected: ☐ Collect 100% cost - new material ☐ Collect 60% cost - old material ☐ No charges to be collected - value deemed to be nil.	
☐ Transfer to another phase of firm/company/project		☐ No charges to be collected	
☒ No charge		☒ for repairs & service	
☐ Other:		Details:	
Remarks: Send to HO for repair servicing purpose.			
Gate pass approved by:		Project manager	
Sign:		Admin in-charge	
Received by other site on:		Inward No.	
		Admin sign:	
Approved by		Accounts manager	
Sign:		Admin - Audit	
		MD	

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

OUTWARD - GATE PASS

No.: 1416

Date:	19/9/20	Time:	18:30
Company:	MIRMLLP		
Project/site:	SSLLP	A.G.H. (M/g)	
Destination:	SSLLP		
Outward No.: 42	Vehicle type: Jayo	Vehicle No: TS10UA9758	Vehicle driver: Salmon

	Material Description	Quantity	Units	Approx. rate	Amount
1.	Lappam bag 25kg	12	bag		
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
Total		12	bag		

Charges/refund	Purpose for transfer	Other details (to be filled by Admin - audit)
☒ No charge	☒ Return to supplier for exchange	☐ Material received by inward no. _____ & date _____
☒ For refund from supplier	☐ Return to supplier for refund	Details of credit note from supplier - date _____ & Amount Rs. _____/-
☐ Transfer to other site/project	☐ On loan to be returned	Return of material - inward no. _____ & date _____
☐ Transfer to other site/project	Cost of material to be collected: ☐ Collect 100% cost - new material ☐ Collect 60% cost - old material ☐ No charges to be collected - value deemed to be nil.	GST bills to be raised ☐ Yes ☐ No GST bill no. _____, Amount _____ date _____
☐ Transfer to another phase of firm/company/project	☐ No charges to be collected	NA
☐ No charge	☒ for repairs & service	☐ Material received by inward no. _____ & date _____
☐ Other:	Details:	Details:

Remarks: Good to go for repair service

Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	<i>[Signature]</i>
Received by other site on:	Inward No.	Admin sign:	Security sign.
Approved by	Project accountant	Accounts manager	Admin - Audit
Sign:			MD

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.

OUTWARD - GATE PASS

No.: 1417

Date:	19/9/2022	Time:	6:00 PM
Company:	MRMLP		
Project/site:	A.G.H (miryalaguda)		
Destination:	110		
Outward No.: 142	Vehicle type	Vehicle No	Vehicle driver
	Dayo	TS10VAG758	Salman B. Khan
	Material Description	Quantity	Units
1.	Submersible - 3HP	01	Nos
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
Total		01	
Charges/refund		Purpose for transfer	
☐ No charge		☐ Return to supplier for exchange	
☐ For refund from supplier		☐ Return to supplier for refund	
☐ Transfer to other site/project		☐ On loan to be returned	
☐ Transfer to other site/project		Cost of material to be collected: ☐ Collect 100% cost - new material ☐ Collect 60% cost - old material ☐ No charges to be collected - value deemed to be nil.	
☐ Transfer to another phase of firm/company/project		☐ No charges to be collected	
☐ No charge		☒ for repairs & service	
☐ Other:		Details:	
Remarks: For repairing purpose		Details:	
Gate pass approved by:	Project manager	Admin in-charge	Security
Sign:			
Received by other site on:	Inward No.	Admin sign:	Security sign.
Approved by	Project accountant	Accounts manager	Admin - Audit
Sign:			MD

Note: 1. In case of long list attach a separate signed list. 2. Approx rate & amount to be filled by site. 3. Original (white copy) to be sent with material to recipient site. Recipient must sign it and send it to Admin - audit. 4. Pink copy to be sent to Admin - audit. 5. In units enter nos, kgs, sft, rft, etc. 6. Project manager / Sr. Engg and Admin in-charge from the issuing site must sign the gate pass. 7. Admin-audit to process gate pass, fill required details, make GST bills, etc and send to MD for approval once in a fortnight.