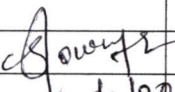


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15/9/20.		Prepared by:		SOWMYA	
PO/WO no.		70155		PO / WO Date.		7/9/20	
Supplier Name		elegant enterprises		PO/WO amount		28,524.	
Firm/Company		SSlp		Project		CShlp.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1.	EE 2021 - 0159	8/9/20.		28,910			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						28,910.	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.			82830	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						28,910.	
Amount E – PO / WO value:						28,524.	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs.____/- ☐ No				
Payment – due date			19.9.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date	15/9/20.						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

07-09-2020 2:02:51 PM

Or



70155

03.09.20 11:50:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No 70155 14867**Doc Date** 07-09-2020**Quote No** Nil**Quote Date** 07-09-2020**SupplyType** Supply**Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4710 - Electrical - wires - TV wire - RG-6 - mtrs 5 coils	500.00	11.35	0.00	18.00	6,696.50
2 4782 - Electrical - wires - A1 service Wire - 7/20 - mts 10 coils	1,000.00	15.00	0.00	18.00	17,700.00
3 4647 - Electrical - other - Spring wire - NA - mtrs 10 box	300.00	11.66	0.00	18.00	4,127.64
Total Order Value . . .					28,524.14

Rupees : Twenty Eight Thousand Five Hundred Twenty Four and Paise Fourteen Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** On complete delivery of all materials only !**Tax** GST included in above price.**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Payment as per actual wgmt. Above order for Stock maintain Purpose.

Completion Date Nil**Measurment** Nil**Security** Nil**Remarks**For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Elegant Enterprises**Name : 

Name : _____

Date : __/__/__

Requisition Form

Company Name:		SSLLP		Date:		5.9.2020	
Site & Phase :		SHLLP		Time:		15.00	
Supplier				Req. No.		14867	
Material required before date:					ID No.		59627

No	Description	Size	Quantity	Units	Inward No	Date
1	CHANGE OVER SWITCH		12	NOS		
2	STRIP CONNECTORS		200	NOS		
3	PVC ROUND COVERS	3"	1000	NOS		
4	PVC ROUND COVERS	6"	100	NOS		
5	PVC BENDS	1.5MM	1000	NOS		
6	T.V WIRE		500	MTRS		
7	AL SERVICE WIRE	7/20	1000	MTRS		
8	SPRING WIRE		10	BOXES		
9						
10						
11						
12						
13						
14						
15						
16						

Remarks: For stock maintenance at sslp

Prepared By	SOWMYA	Approved by	
Sign. & Date	5.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

