

|                                                                                       |                  |                             |                               |                     |                                                    |
|---------------------------------------------------------------------------------------|------------------|-----------------------------|-------------------------------|---------------------|----------------------------------------------------|
| Prepared by:                                                                          |                  | Keerthi Ch                  |                               |                     |                                                    |
| Report Date:                                                                          |                  | 24-9-20                     |                               |                     |                                                    |
| Site                                                                                  |                  | AGH                         |                               |                     |                                                    |
| Requisition No                                                                        | Requisition Date | Material Description        | Purchase Officer - Remarks    | Material delivered? | If material is not delivered - is delay justified? |
| List of requisitions Where PO/WO is not prepared 3 working days after requisition     |                  |                             |                               |                     |                                                    |
| 165005                                                                                | 21-5-20          | Ms telescopic pole material | Estimate with MD for approval |                     |                                                    |
| 165099                                                                                | 21-8-20          | Swimming pool equipment     | Estimate with MD for approval |                     |                                                    |
| 165116                                                                                | 8-9-20           | Wifi router                 | Online purchase               |                     |                                                    |
| 165118                                                                                | 9-9-20           | Flex kwik adhesive          | Online purchase               |                     |                                                    |
| 165119                                                                                | 9-9-20           | Dc register                 | Fallow up with Admin          |                     |                                                    |
| List of requisitions Where PO/WO is prepared and items have not been received at site |                  |                             |                               |                     |                                                    |
| 52963                                                                                 | 1-5-20           | Batoom Tiles                | Collect from SSLLP            |                     |                                                    |
| 165014                                                                                | 3-6-20           | Gulmohar trees              | This week delivery            |                     |                                                    |
| 165075                                                                                | 30-7-20          | Black granite               | Collect from SSLLP            |                     |                                                    |
| 165077                                                                                | 31-7-20          | Al windows                  | Collect from SSLLP            |                     |                                                    |
| 165080                                                                                | 6-8-20           | MS railing                  | Collect from SSLLP            |                     |                                                    |
| 165082                                                                                | 6-8-20           | NON return valve            | This week delivery            |                     |                                                    |
| 165087                                                                                | 11-8-20          | MS gate & railing           | Collect from SSLLP            |                     |                                                    |
| 165108                                                                                | 1-9-20           | Wires                       | This week delivery            |                     |                                                    |
| 165107                                                                                | 29-8-20          | Glass mosaic tiles          | This week delivery            |                     |                                                    |
| 165120                                                                                | 9-9-20           | wall fan                    | This week delivery            |                     |                                                    |
| 165112                                                                                | 4-9-20           | MS sofa                     | This week delivery            |                     |                                                    |
| 165122                                                                                | 12-9-20          | Granite                     | This week delivery            |                     |                                                    |
| 165123                                                                                | 12-9-20          | Hammer                      | This week delivery            |                     |                                                    |
| 165124                                                                                | 12-9-20          | Electrical material         | This week delivery            |                     |                                                    |
| 165125                                                                                | 15-9-20          | Grills                      | Under fabrication             |                     |                                                    |
| 165126                                                                                | 15-9-20          | Z angle templets            | This week delivery            |                     |                                                    |
|                                                                                       |                  |                             |                               |                     |                                                    |
|                                                                                       |                  |                             |                               |                     |                                                    |
|                                                                                       |                  |                             |                               |                     |                                                    |