PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	19/9/20	Prepared by:	SOWMYA
PO/WO no.	70241	PO / WO Date.	8/9/20
Supplier Name	SSllp.	PO/WO amount	829
Firm/Company	Sov llp	Project	Sov llp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13267	17/9/20	829
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			829

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11213	17/9/20	83083.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
4.				☐ Yes ☐ No

Amount B –Other Credits :_	–
Amount C –Other Debits :_	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	829
Amount E – PO / WO value:	829
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	**26.9.2020**

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 23 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	19/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13267
Silver Oak Villas LLP	Invoice Date.	17-09-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	70241
	PO Date.	08-09-2020
	Req ID	59706
GSTIN : 36ADBFS3288A2Z7	Req Date	07-09-2020
	Loc Req No	155974

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7507 - Stationery - other - Box file - Big - nos		20	37.00	740.00	12	88.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	740.00		88.80
	44.40	44.40	Total Invoice Amount	828.80		

Rupees : Eight Hundred Twenty Eight and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69572
Date 19/9
Sign.

Authorised signatory

Purchase Order

 08-09-2020 12:24:02 Or

70241
08.09.20 12:15:09

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	70241	155974
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7507 - Stationery - other - Box file - Big - nos	20.00	37.00	0.00	12.00	828.80
					Total Order Value . . .	**828.80**

Rupees : Eight Hundred Twenty Eight and Paise Eighty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Silver Oak Villas LLP***

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

Company Name:	Silver Oak Villas LLP	Date:	04-09-2020
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	155974
Material required before date:	09-09-2020	ID No.	59706

No	Description	Size	Quantity	Units	Inward No	Date
1	Flat files		20	nos		
2	**Box files**		20	nos		
3						
4						
5						
6	P.O. 70241					
7						
8						
9						

Remarks: -For office use purpose

APPROVED
08 AUG 2023
MINISH PARIKH
MANAGER PROCUREMENT

Prepared By	Meenakshi	Approved by	
Sign.& Date	04.09.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11213
Silver Oak Villas LLP	DC Date.	17-09-2020
SY NO. 291, Cherlapally, Hyderabad	PO No.	70241
	PO Date.	08-09-2020
	Req ID	59706
	Req Date	07-09-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155974

	Description of Goods	HSN/SAC	Qty
1	7507 - Stationery - other - Box file - Big - nos		20
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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INWARD WITH TIME: 17:00
Inward No. 12757 Dt: 17/9/20
MRN No: 83083 Dt: 18/9/20
Received By: Manj Sign:
SILVER OAK VILLAS LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 11243
Date: 20/9
Sign:

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	13267
SY NO. 291, Cherlapally, Hyderabad	Invoice Date.	17-09-2020
	PO No.	70241
	PO Date.	08-09-2020
	Req ID	59706
	Req Date	07-09-2020
GSTIN : 36ADBFS3288A2Z7	Loc Req No	155974

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7507 - Stationery - other - Box file - Big - nos		20	37.00	740.00	12	88.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD WITH TIME: 17.00
Inward No. 14757 Dt: 17/9/20
MRN No: Dt:
Received By: Manip Sign:
SILVER OAK VILLAS LLP

IGST	CGST	SGST				
			Total Taxable Amount	740.00		88.80
	44.40	44.40	Total Invoice Amount		828.80	

Rupees : Eight Hundred Twenty Eight and Paise Eighty Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory