PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	10/9/20.	Prepared by:	SOWMYA
PO/WO no.	70247	PO / WO Date.	8/9/20
Supplier Name	SSllp.	PO/WO amount	1,298
Firm/Company	NE	Project	NE
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13107	9/9/20.	1,298
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,298

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	11076	9/9/20	8282	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,298
Amount E – PO / WO value:	1,298
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**12.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 23 SEP 2020 MINISH PARIKH MANAGER-PROCUREMENT				
Date	10/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13107
Nilgiri Estates	Invoice Date.	09-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70247
	PO Date.	08-09-2020
	Req ID	59668
GSTIN : 36AAHFN0766F1ZA	Req Date	07-09-2020
	Loc Req No	72938

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6621 - Paints - Janta pasta - NA - Nos	3506	20	55.00	1,100.00	18	198.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	1,100.00		198.00
	99.00	99.00	Total Invoice Amount		1,298.00	

Rupees : One Thousand Two Hundred Ninty Eight Only.

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 69265
Date 15/9
Sign

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 08-09-2020 12:24:02 Ori

70247
08.09.20 12:15:09

From Company : **Nilgiri Estates**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.
G S T No. : 36AAHFN0766F1ZA

Supplier Details			
Summit Sales LLP	**Doc No**	70247	72938
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	08-09-2020	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	08-09-2020	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6621 - Paints - Janta pasta - NA - Nos	20.00	55.00	0.00	18.00	1,298.00
					Total Order Value . . .	**1,298.00**

upees : One Thousand Two Hundred Ninty Eight Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Homes Phase - II Sy.No.143/133/134/135/136, Rampally Village. Phone. Mallesham 9553797190
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
her Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for siteuse purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	

For ***Nilgiri Estates***

Authorised Signatory

Name : ________________

Contact

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ________________

Date : __/__/____

Requisition Form

Company Name:	NILGIRI ESTATES	Date:	31.08.2020
Site & Phase :	NILGIRI ESTATE	Time:	11:26
Supplier		Req. No.	72938
Material required before date:		ID No.	59668

No	Description	Size	Quantity	Units	Inward No	Date
1	Janatha Paste	400 Grams	20	Nos		
2						
3						
4						
-						
6	P.O. 70247					
7			APPROVED 08 AUG 2020 MINISH PARIKH MANAGER PROCUREMENT			
8						
9						
10						

Remarks: - For Site use purpose

Prepared By	Rahul	Approved by	
Sign.& Date	31.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:		Date:	
Site & Phase :		Time:	
Supplier		Req. No.	
Material required before date:	Urgent	ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						

Remarks:

Prepared By		Approved by	
Sign.& Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11076
Nilgiri Estates	DC Date.	09-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	PO No.	70247
	PO Date.	08-09-2020
	Req ID	59668
GSTIN : 36AAHFN0766F1ZA	Req Date	07-09-2020
	Loc Req No	72938

	Description of Goods	HSN/SAC	Qty
1	6621 - Paints - Janta pasta - NA - Nos	3506	20
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
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29			
30			

INWARD
In ward No: 27023 Dt: 9/9/20
MRN No: 82812 Dt: 9/9/20
Sign:
Received By: Ashish
Nilgiri Estates

MODI PROPERTIES PVT. LTD. SECBAD
INWARD
No: 41224
Date: 10/9
Sor.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com

TRANSIT COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Nilgiri Estates	Invoice No.	13107
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad	Invoice Date.	09-09-2020
	PO No.	70247
	PO Date.	08-09-2020
	Req ID	59668
GSTIN : 36AAHFN0766F1ZA	Req Date	07-09-2020
	Loc Req No	72938

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	6621 - Paints - Janta pasta - NA - Nos	3506	20	55.00	1,100.00	18	198.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

INWARD
In ward No: 20023 Dt: 9/9/20
MRN No: 8286 Dt: 9/9/20
Received By: Ashish Sign:
Nilgiri Estates

IGST	CGST	SGST	Total Taxable Amount	1,100.00	198.00
	99.00	99.00	Total Invoice Amount	1,298.00	

Rupees : One Thousand Two Hundred Ninty Eight Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction