

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		5/9/20.		Prepared by:		SOWMYA	
PO/WO no.		70003		PO / WO Date.		1/9/20	
Supplier Name		SSIP.		PO/WO amount		2,460	
Firm/Company		NE		Project		NE	
Sl. No.	Bill No.	Bill Date	Bill amount				
1.	13024	4/9/20.	2,460				
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,460				
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	10995	4/9/20	82646	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B – Other Credits :							
Amount C – Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2,460				
Amount E – PO / WO value:			2,460				
Amount F – Difference (A – E):							
Quantity received as per PO / WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. _____/- ☒ No				
Payment – due date			12.9.2020				
Remarks:							
1							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>Sowmya</i>		<i>MINISH PARIKH</i>				
Date	5/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-09-2020

Customer Details				Invoice No.		13024			
Nilgiri Estates Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad GSTIN : 36AAHFN0766F1ZA				Invoice Date.		04-09-2020			
				PO No.		70003			
				PO Date.		01-09-2020			
				Req ID		59486			
				Req Date		01-09-2020			
				Loc Req No		72940			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos Hand wash			3401	5	85.00	425.00	18	76.50
2	4057 - Consumables - Sponges - NA - nos			3921	200	8.30	1,660.00	18	298.80
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		2,085.00	375.30
		187.65		187.65		Total Invoice Amount		2,460.30	
Rupees : Two Thousand Four Hundred Sixty and Paise Thirty Only.									

Rupees : Two Thousand Four Hundred Sixty and Paise Thirty Only.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page(s) 1 Of 1

01-09-2020 12:43:18

Orig

From Company : **Nilgiri Estates**

5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA



70003

03.09.20 11:46:54

Supplier Details

Summit Sales LLP

5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No

70003

72940

Doc Date

01-09-2020

Quote No

Nil

Quote Date

01-09-2020

SupplyType

Supply

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4022 - Consumables - Dettol - NA - nos Hand wash	5.00	85.00	0.00	18.00	501.50
2 4057 - Consumables - Sponges - NA - nos	200.00	8.30	0.00	18.00	1,958.80
Total Order Value . . .					2,460.30

Rupees : Two Thousand Four Hundred Sixty and Paise Thirty Only.

Terms and Conditions :-**Specification / Brand** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** Nilgiri Homes Phase - II

Sy.No.143/133/134/135/136, Rampally Village.

Phone. Malleshham 9553797190

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Nilgiri Estates**

Authorised Signatory

Name :

Contact - -

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name :

Date : _/_/_

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		31.08.2020	
Site & Phase :		NILGIRI ESTATE		Time:		11:50	
Supplier				Req. No.		72940	
Material required before date:					ID No.		59486

No	Description	Size	Quantity	Units	Inward No	Date
1	Sponges	STD	200	Nos		
2	Detol Hand Wash	STD	05	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

10003

Remarks: - For Site use purpose			
Prepared By	Bhargavi	Approved by	
Sign. & Date	31.08.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:			Urgent		ID No.		

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						

Remarks:			
Prepared By		Approved by	
Sign. & Date		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

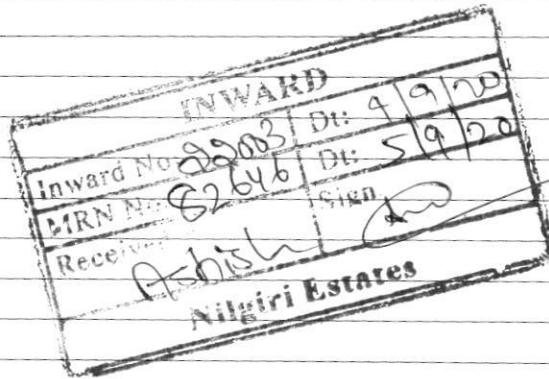
Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-09-2020

Customer Details		DC No.	10995
Nilgiri Estates		DC Date.	04-09-2020
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad		PO No.	70003
		PO Date.	01-09-2020
		Req ID	59486
GSTIN : 36AAHFN0766F1ZA		Req Date	01-09-2020
		Loc Req No	72940
	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	5
2	4057 - Consumables - Sponges - NA - nos	3921	200
3			
4			
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Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 04-09-2020

Customer Details				Invoice No. 13024			
Nilgiri Estates				Invoice Date. 04-09-2020			
Sy No.143/133/134/135/136, Rampally,keesara,Hyderabad				PO No. 70003			
GSTIN : 36AAHFN0766F1ZA				PO Date. 01-09-2020			
				Req ID 59486			
				Req Date 01-09-2020			
				Loc Req No 72940			
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos Hand wash	3401	5	85.00	425.00	18	76.50
2	4057 - Consumables - Sponges - NA - nos	3921	200	8.30	1,660.00	18	298.80
3							
4							
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9							
10							
11							
12							
13							
14							
15							
IGST	CGST	SGST	Total Taxable Amount		2,085.00		375.30
	187.65	187.65	Total Invoice Amount		2,460.30		

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