

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		15/9/20		Prepared by:		SOWMYA	
PO/WO no.		70248		PO / WO Date.		26/8/20	
Supplier Name		SS Ip.		PO/WO amount		3,245	
Firm/Company		Modi properties prt lta		Project		MPL	
Sl. No.	Bill No.	Bill-Date		Bill amount			
1.	13171	11/9/20.		3,245			
2.							
3.							
4.							
Amount A – Bills total(Excluding Transport & Hamali Charges):						3,245	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	11128	11/9/20	82915	☒ Yes ☐ No			
2.				☐ Yes ☐ No			
3.				☐ Yes ☐ No			
4.				☐ Yes ☐ No			
Amount B –Other Credits :							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						3,245	
Amount E – PO / WO value:						3,245	
Amount F – Difference (A – E):							
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☒ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ___/- ☒ No				
Payment – due date			19.9.2020				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>						
Date	15/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP**ORIGINAL INVOICE**

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-09-2020

Customer Details				Invoice No.		13171			
Modi Properties Private Limited,. Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		11-09-2020			
				PO No.		70248			
				PO Date.		26-08-2020			
				Req ID		59563			
				Req Date		03-09-2020			
				Loc Req No		11916			
	Description of Goods			HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7571 - Stationery - other - Projects folder - NA - nos Covers-A3				500	5.50	2,750.00	18	495.00
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
IGST		CGST		SGST		Total Taxable Amount		2,750.00	495.00
		247.50		247.50		Total Invoice Amount		3,245.00	
Rupees : Three Thousand Two Hundred Fourty Five Only.									

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction



Purchase Order

Page 1 Of 1

08-09-2020 12:24:02



70248

08.09.20 12:15:09

From Company : **Modi Properties Pvt.Ltd.**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP

5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7

040-66335551

9618244433

Doc No	70248	11916
Doc Date	26-08-2020	
Quote No	Nil	
Quote Date	26-08-2020	
SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7571 - Stationery - other - Projects folder - NA - nos Covers-A3	500.00	5.50	0.00	18.00	3,245.00
Total Order Value . . .					3,245.00

Rupees : Three Thousand Two Hundred Fourty Five Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill**Tax** All taxes included in above price.**Delivery Date** Next Working Day.**Delivery Location** May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for Site office use purpose.**Completion Date** NA**Measurment** NA**Security** Nil**Remarks**For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : -

Requisition Form

Company Name:		Modi Properties Pvt Ltd		Date:		02-09-2020	
Site & Phase :		May Flower Platinum		Time:		12:10	
Supplier				Req.No.		11916	
Material required before date:			05-09-2020		ID No.		59563
No	Description	Size	Quantity	Units	Inward No	Date	
1	DRAWING COVERS	A3	500	NOS			
2							
3							
Remarks : for site use purpose							
Prepared By		K.sravani		Approved by		SV.subbareddy	
Sign. & Date		02-09-2020		Sign. & Date			

P.O. 70248

APPROVED
08 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-09-2020

Customer Details		DC No.	11128
Modi Properties Private Limited.,		DC Date.	11-09-2020
Sy No. 82/1, Mallapur, Nacharam, Hyderabad		PO No.	70248
		PO Date.	26-08-2020
		Req ID	59563
GSTIN : 36AABCM4761E1ZM		Req Date	03-09-2020
		Loc Req No	11916
	Description of Goods	HSN/SAC	Qty
1	7571 - Stationery - other - Projects folder - NA - nos		500
2			
3			
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Subject to Hyderabad Jurisdiction

INWARD	
INWARD NO. 41035	DT. 11/9/20
MRN NO. 82915	DT.
Received By	Sign. <i>Wizcom</i>
Modi Properties Pvt. Ltd.	
Sy.No.82/1	

for Summit Sales LLP

Authorised signatory

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 11-09-2020

Customer Details				Invoice No.		13171			
* Modi Properties Private Limited., Sy No. 82/1, Mallapur, Nacharam, Hyderabad GSTIN : 36AABCM4761E1ZM				Invoice Date.		11-09-2020			
				PO No.		70248			
				PO Date.		26-08-2020			
				Req ID		59563			
				Req Date		03-09-2020			
				Loc Req No		11916			
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IGST				CGST		SGST		Total Taxable Amount	
				247.50		247.50		Total Invoice Amount	
						2,750.00		495.00	
								3,245.00	
Rupees : Three Thousand Two Hundred Fourty Five Only.									

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INWARD	
Inward No. 1035	Dr. 11/9/20
MRN No. 82915	Dr.
Received By	Sign
Modi Properties Pvt. Ltd.	
Sy.No.82/1	

for Summit Sales LLP

Authorised signatory