PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	18/9/20.	Prepared by:	SOWMYA
PO/WO no.	69928	PO / WO Date.	28/8/20
Supplier Name	Sri Ambe Electricals	PO/WO amount	17,759
Firm/Company	SSllp	Project	Shllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	581	14/9/20	3,599
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,599

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	82992	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,599.
Amount E – PO / WO value:				17,759
Amount F – Difference (A – E):				– 14,160/-

Quantity received as per PO /WO	☑ Yes □ Excess received ☒ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☒ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☒ No
Payment – due date	**26.9.2020**
Remarks: Final bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 23 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	18/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **521**	Dated **14-Sep-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **69928/14825**	Dated **28-Aug-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery	

17/9/20

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**SEN 2P DB ENCLOSURE**	8537	**10 nos**	305.00	nos		**3,050.00**
	CGST						**274.50**
	SGST						**274.50**
	Total		**10 nos**				**Rs. 3,599.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 19474
Date 19/9

Amount Chargeable (in words) *E. & O.E*

INR Three Thousand Five Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8537	3,050.00	9%	274.50	9%	274.50	549.00
Total	**3,050.00**		**274.50**		**274.50**	**549.00**

Tax Amount (in words) : **INR Five Hundred Forty Nine Only**

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

SRI AMBE ELECTRICALS SEC'BAD

Authorised Signatory

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

This is a Computer Generated Invoice

INWARD	
Inward No: 14899	Dt: 15/9/20
MRN No: 82992	Dt: 15/9/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 29-08-2020 10:25:53 AM Ori

69928
27.08.20 2:29:37

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals	**Doc No**	69928	14825
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc Date**	28-08-2020	
	Quote No	Nil	
GSTIN 36	**Quote Date**	28-08-2020	
7702963535 7702963535	**SupplyType**	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4 w*	10.00	1,200.00	0.00	18.00	14,160.00
2	4548 - Electrical - other - Distribution Board - Single Phase - nos	10.00	305.00	0.00	18.00	3,599.00
	Total Order Value . . .					**17,759.00**

Rupees : Seventeen Thousand Seven Hundred Fifty Nine Only.

Partly bill : 481 Dt : 4/9/20
At : 14160/-
Bal : 3599/-
10/9/20

⇒ Final bill received
23/9/20

Terms and Conditions :-

Specification / Brand	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory
29/08/2020
Name : ____________

Accepted the above Terms And Conditions
For ***Sri Ambe Electricals***
Name : ____________ Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	21.08.2020
Site & Phase :	SHLLP	Time:	16.00
Supplier		Req. No.	14825
Material required before date:		ID No.	59303

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	96	NOS		
2	DB 4 WAY	3PHASE	10	NOS		
3	DB-SINGLE PHASE 69928		10	NOS		
4	MODULAR PLATE	2M	210	NOS		
5	SWITCH	6A	600	NOS		
6	SOCKET 69930	6A	300	NOS		
7	SWITCH	16A	100	NOS		
8	SOCKET	16A	100	NOS		
9	FAN DIMMER		200	NOS		
10	BELL PUSH		25	NOS		

Remarks:For Stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	APPROVED BY
Sign.& Date	21.08.2020	Sign. & Date	28 AUG 2020 SOHAM MODI MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.