PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/9/20.	Prepared by:	SOWMYA
PO/WO no.	70211	PO / WO Date.	8/9/20.
Supplier Name	Sri Ambe Electricals	PO/WO amount	14,160
Firm/Company	SSllp	Project	SSllp
Sl. No.	Bill No.	Bill Date	Bill amount
1.	522	14/9/20.	14,160
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			14,160.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	82994	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	14,160
Amount E – PO / WO value:	14,160
Amount F – Difference (A – E):	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	**26.9.2020**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 23 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	18/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals 5-2-32 to 34/b, Plot No.97 Sri Sai's Oxford Terrace, R.P Road, Opp Gujarati High School, Secunderabad. GSTIN/UIN: 36AAZPL0425H1ZH State Name : Telangana, Code : 36 E-Mail : sriambeelectricals@gmail.com	Invoice No. **522**	Dated **14-Sep-2020**
	Delivery Note	Mode/Terms of Payment
	Supplier's Ref.	Other Reference(s)
Consignee **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Buyer's Order No. **70211/14865**	Dated **8-Sep-2020**
	Despatch Document No.	Delivery Note Date
	Despatched through	Destination
Buyer (if other than consignee) **SUMMIT SALES LLP** 5-4-187/3&4,II ND FLOOR M G ROAD, SECUNDERABAD GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36	Terms of Delivery 17/9/20	

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**R-TPN04 WAY MD DB**	8537	**10 nos**	1,200.00	nos		**12,000.00**
	CGST						**1,080.00**
	SGST						**1,080.00**
	Total		**10 nos**				**Rs. 14,160.00**

MODI PROPERTIES PVT. LTD. SEC'BAD INWARD No. 69472 Date 19/9 Sign.

Amount Chargeable (in words) — *E. & O.E*

INR Fourteen Thousand One Hundred Sixty Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8537	12,000.00	9%	1,080.00	9%	1,080.00	2,160.00
Total	**12,000.00**		**1,080.00**		**1,080.00**	**2,160.00**

Tax Amount (in words) : **INR Two Thousand One Hundred Sixty Only**

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

Authorised Signatory

SRI AMBE ELECTRICALS SEC'BAD

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

This is a Computer Generated Invoice

INWARD	
Inward No: 14901	Dt: 15/9/20
MRN No: 82994	Dt: 16/9/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

 08-09-2020 3:23:14 PM

70211
08.09.20 12:15:08

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Sri Ambe Electricals	**Doc No**	70211	14865
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003	**Doc Date**	08-09-2020	
	Quote No	Nil	
GSTIN 36	**Quote Date**	08-09-2020	
7702963535 7702963535	**SupplyType**	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4 w*	10.00	1,200.00	0.00	18.00	14,160.00
					Total Order Value . . .	**14,160.00**

Rupees : Fourteen Thousand One Hundred Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Sri Ambe Electricals***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP		Date:		5.9.2020	
Site & Phase :	SHLLP		Time:		15.00	
Supplier			Req. No.		14865	
Material required before date:			ID No.		59625	
No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16A	144	NOS		
2	MCB	6A	96	NOS		
3	FP ISOLATOR	40A	48	NOS		
4	DB 4 WAY 70211	3 PHASE	10	NOS		
5	MODULAR PLATE	8M	95	NOS		
6	MODULAR PLATE	6M	360	NOS		
7	MODULAR PLATE	2M	150	NOS		
8	SWITCH	6A	1800	NOS		
9	SOCKET 70156	6A	600	NOS		
10	SOCKET	16A	200	NOS		
11	FAN DIMMER		90	NOS		
12	TV SOCKET		100	NOS		
13	BELL PUSHES		20	NOS		
14	WIPRO LIGHTS	30W	4	NOS		
15	WIPRO LIGHTS	50W	4	NOS		
16						

Remarks: For stock maintenance at ssllp

Prepared By	SOWMYA	Approved by	
Sign.& Date	5.9.2020	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
05 SEP 2020
SOHAM MODI
MANAGING DIRECTOR