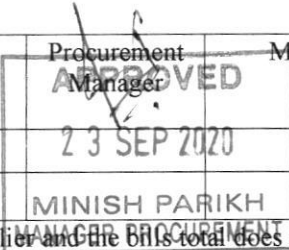


PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 18/9/20.		Prepared by: SOWMYA	
PO/WO no. 70020		PO / WO Date. 1/9/20.	
Supplier Name Sri Ambe Electronics		PO/WO amount 17,759	
Firm/Company Sslp		Project Sslp.	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	520	14/9/20	3,599
2.			
3.			
4.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,599.
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	✓	✓	82993 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
4.			☐ Yes ☐ No
Amount B –Other Credits :			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			3,599
Amount E – PO / WO value:			17,759
Amount F – Difference (A – E):			- 14160/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☒ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☒ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ____/- ☒ No	
Payment – due date		26.9.2020	
Remarks: final bill received ✓			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign: <i>Sowmya</i>			
Date: 18/9/20			
			
		Accounts – receiver of bill	
		Accountant	
		Accounts Manager	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Authorised Signatory

Certified by: _____

Stores Manager

Purchase Order

Page(s) 1 Of 1

01-09-2020 4:48:32 PM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

70020
03.09.20 11:46:55

Supplier Details

Sri Ambe Electricals
Plot no-97, Sri Sai Oxford Terrace R.P. Road, Secunderabad-500003

GSTIN 36

7702963535

7702963535

Doc No	70020	14841
Doc Date	01-09-2020	
Quote No	Nil	
Quote Date	11-08-2020	
SupplyType	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4547 - Electrical - other - Distribution Board - 3 Phase - nos 4 w	10.00	1,200.00	0.00	18.00	14,160.00
2 4548 - Electrical - other - Distribution Board - Single Phase - nos	10.00	305.00	0.00	18.00	3,599.00
Total Order Value . . .					17,759.00

Rupees : Seventeen Thousand Seven Hundred Fifty Nine Only.

Terms and Conditions :-

Specification / Brand All items shall be of 'ABB' brand, Classiq series.**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra, 9502266233, Mahesh.

Penalty For Delay Nil**Transportation Cost** Transport cost shall be borne by us.**Warranty** 10 years warranty.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.**Completion Date** Nil**Measurment** Nil**Security** Nil**Remarks**

① Part Bill received
a) Inv. no: 479
Amt: 14,160/-
Dt: 4/9/20
Balance received
2/9/20
Final bill received
28/9/20

For **Summit Sales LLP**

Authorised Signatory

Name :

Name :

Date : _/_/

Accepted the above Terms And Conditions

For **Sri Ambe Electricals**

Requisition Form

Company Name:		SSLLP		Date:		29.8.2020	
Site & Phase :		SHLLP		Time:		16.30	
Supplier				Req. No.		14841	
Material required before date:					ID No.		59501
No	Description	Size	Quantity	Units	Inward No	Date	
1	MCB	16 AMP	48 ✓	NOS			
2	MCB	6 AMP	48 ✓	NOS			
3	ISOLATOR 4 POLE	40 AMP	30 ✓	NOS			
4	DISTRIBUTION BOARD	4 WAY	10	NOS			
5	DISTRIBUTION BOARD	Sing phase	10	NOS			
6	MODULE PLATE	8 M	95 ✓	NOS			
7	SOCKET	6 AMP	300 ✓	NOS			
8	FAN DIMMER		90 ✓	NOS			
9	MODULE PLATE	6M	240 ✓	NOS			
10							
11							
Remarks: For stock maintenance And site							
Prepared By		HEMENDRA		Approved by			
Sign. & Date		29.08.2020		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

31 AUG 2020