PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	18/9/20.	Prepared by:	SOWMYA
PO/WO no.	70020	PO / WO Date.	1/9/20.
Supplier Name	Sri Ambe Electricals	PO/WO amount	17,759
Firm/Company	SSllp	Project	SSllp.
Sl. No.	Bill No.	Bill Date	Bill amount
1.	520	14/9/20	3,599
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,599.

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	82993	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,599
Amount E – PO / WO value:	17,759
Amount F – Difference (A – E):	– 14160/-
Quantity received as per PO /WO	☑ Yes □ Excess received ☒ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes ☒ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- ☑ No
Payment – due date	**26.9.2020**
Remarks: Final Bill received.	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya						
Date	18/9/20						

APPROVED
23 SEP 2020
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

(ORIGINAL FOR RECIPIENT)

Sri Ambe Electricals
5-2-32 to 34/b, Plot No.97
Sri Sai's Oxford Terrace,
R.P Road, Opp Gujarati High School,
Secunderabad.
GSTIN/UIN: 36AAZPL0425H1ZH
State Name : Telangana, Code : 36
E-Mail : sriambeelectricals@gmail.com

Invoice No. **520**	Dated **14-Sep-2020**
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
Buyer's Order No. **70020/14841**	Dated **1-Sep-2020**
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

Consignee
SUMMIT SALES LLP
5-4-187/3&4,II ND FLOOR
M G ROAD, SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

17/9/20

Buyer (if other than consignee)
SUMMIT SALES LLP
5-4-187/3&4,II ND FLOOR
M G ROAD, SECUNDERABAD
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Sl No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Disc. %	Amount
1	**SEN 2P DB ENCLOSURE**	8537	**10 nos**	305.00	nos		**3,050.00**
	CGST						**274.50**
	SGST						**274.50**
	Total		**10 nos**				**Rs. 3,599.00**

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No. 60473
Date 19/9

Amount Chargeable (in words) *E. & O.E*
INR Three Thousand Five Hundred Ninety Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8537	3,050.00	9%	274.50	9%	274.50	549.00
Total	**3,050.00**		**274.50**		**274.50**	**549.00**

Tax Amount (in words) : **INR Five Hundred Forty Nine Only**

Company's Bank Details
Bank Name : **Yes Bank Ltd**
A/c No. : **009786900000484**
Branch & IFS Code : **BEGUMPET & YESB0000097**

for Sri Ambe Electricals

Authorised Signatory

SRI AMBE ELECTRICALS SEC'BAD

Declaration
(1) Goods once sold will be not returned.
(2) Subjict to Secunderebad jurisdiction

This is a Computer Generated Invoice

INWARD	
Inward No: 14900	Dt: 15/9/20
MRN No: 82993.	Dt: 16/9/20
Received By:	Sign:
SUMMIT SALES LLP	

Certified by:

Stores Manager

Purchase Order

01-09-2020 4:48:32 PM

70020
03.09.20 11:46:55

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Ambe Electricals
Plot no-97,Sri Sai Oxford Terrace R.P.Road,Secunderabad-500003

GSTIN 36
7702963535 7702963535

Doc No	70020	14841
Doc Date	01-09-2020	
Quote No	Nil	
Quote Date	11-08-2020	
SupplyType	Supply	

Kind Attn : Hari Prasad/ Subba Reddy

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4547 - Electrical - other - Distribution Board - 3 Phase - nos *4 w*	10.00	1,200.00	0.00	18.00	14,160.00
2	4548 - Electrical - other - Distribution Board - Single Phase - nos	10.00	305.00	0.00	18.00	3,599.00
	Total Order Value . . .					**17,759.00**

Rupees : Seventeen Thousand Seven Hundred Fifty Nine Only.

Terms and Conditions :-

Specification / Brand	All items shall be of 'ABB' brand, Classiq series.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra,9502266233, Mahesh.
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

(1) Part Bill received
a) Inv. no: 479
Amt: 14,160/-
Dt: 4/9/20
Ballance reclobl
9/9/20

=> Final bill received
23/9/20

For *Summit Sales LLP*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Sri Ambe Electricals*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SSLLP	Date:	29.8.2020
Site & Phase :	SHLLP	Time:	16.30
Supplier		Req. No.	14841
Material required before date:		ID No.	59501

No	Description	Size	Quantity	Units	Inward No	Date
1	MCB	16 AMP	48	NOS		
2	MCB	6 AMP	48	NOS		
3	ISOLATOR 4 POLE	40 AMP	30	NOS		
4	DISTRIBUTION BOARD 70020	4 WAY	10	NOS		
5	DISTRIBUTION BOARD	Sing phase	10	NOS		
6	MODULE PLATE	8 M	95	NOS		
7	SOCKET	6 AMP	300	NOS		
8	FAN DIMMER 70019		90	NOS		
9	MODULE PLATE	6M	240	NOS		
10						
11						

Remarks: For stock maintenance And site

Prepared By	HEMENDRA	Approved by	
Sign.& Date	29.08.2020	Sign. & Date	31 AUG 2020

Note: On receipt of material at site write inward number and date in last 2 columns.