PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	16/9/20	Prepared by:	SOWMYA
PO/WO no.	70284	PO / WO Date.	9/9/20.
Supplier Name	SSllp.	PO/WO amount	3,144
Firm/Company	Mehta & Modi realty	Project Gokul llp	Mehta & Modi realty Gokul
Sl. No.	Bill No.	Bill Date	Bill amount
1.	13190	12/9/20.	2,955
2.			
3.			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,955

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	4147	12/9/20	82947	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
4.				□ Yes □ No
Amount B –Other Credits :_				–
Amount C –Other Debits :_				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2,955
Amount E – PO / WO value:				3,144.
Amount F – Difference (A – E):				-189/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.______/- □ No
Payment – due date	**19.9.2020**

Remarks: Part bill received.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sowmya		APPROVED 23 SEP 2020 MINISH PARIKH MANAGER PROCUREMENT				
Date	16/9/20						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	13190
Mehta & Modi Realty Kowkur LLP	Invoice Date.	12-09-2020
Sy No. 196, Kowkur, Hyderabad	PO No.	70284
	PO Date.	09-09-2020
	Req ID	59727
GSTIN : 36ABLFM7631F1A3	Req Date	08-09-2020
	Loc Req No	140270

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7514 - Stationery - other - Cello Tape - other - nos		5	40.00	200.00	18	36.00
	Big -Brown						
2	7560 - Stationery - other - Pen - NA - nos	9608	30	3.50	105.00	12	12.60
	Blue						
3	7523 - Stationery - other - Eraser - NA - nos		5	1.50	7.50	18	1.36
	small						
4	7585 - Stationery - other - Sharpner - NA - nos	8214	5	3.00	15.00	12	1.80
5	7555 - Stationery - other - Paper - A4 - bundles	4810	10	230.00	2,300.00	12	276.00
6							
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IGST	CGST	SGST				
			Total Taxable Amount	2,627.50		327.76
	163.88	163.88	Total Invoice Amount	2,955.25		

Rupees : Two Thousand Nine Hundred Fifty Five and Paise Twenty Five Only.

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

MODI PROPERTIES PVT. LTD. INWARD No. 29395 Date 18/9 Sign. SEC'BAD

Authorised signatory

Purchase Order

 09-09-2020 11:40:41

Orig

70284
08.09.20 12:15:09

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	70284	140270
Doc Date	09-09-2020	
Quote No	Nil	
Quote Date	09-09-2020	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7514 - Stationery - other - Cello Tape - other - nos *Big-White*	4.00	40.00	0.00	18.00	188.80
2	7514 - Stationery - other - Cello Tape - other - nos *Big -Brown*	5.00	40.00	0.00	18.00	236.00
3	7560 - Stationery - other - Pen - NA - nos *Blue*	30.00	3.50	0.00	12.00	117.60
4	7523 - Stationery - other - Eraser - NA - nos *small*	5.00	1.50	0.00	18.00	8.85
5	7585 - Stationery - other - Sharpner - NA - nos	5.00	3.00	0.00	12.00	16.80
6	7555 - Stationery - other - Paper - A4 - bundles	10.00	230.00	0.00	12.00	2,576.00
	Rupees : Three Thousand One Hundred Fourty Four and Paise Five Only.				**Total Order Value . . .**	**3,144.05**

Terms and Conditions :-

→ Part bill received of Rs. 2955/- and bal. bill of Rs. 189/- to be receivable.
23/9/20

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
T--	GST included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above items for Site use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***
Authorised Signatory

09/09/2020

Name :
Contact ..

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name :

Date : __/__/____

Requisition Form

Company Name:	MMRK LLP	Date:	07.09.2020
Site & Phase:	GHT	Time:	16:22
Supplier:	SSLLP	Req. No.	140270
Material required before :	**11.09.2020**	ID No.	59727

No	Description	Size	Quantity	Units	Inward No	Date
1	White Tapes	Big	04	No.s		
2	Blue pens	Std	30	No.s		
3	Erasers	Small	05	No.s		
4	Sharpeners	Small	05	No.s		
5	Paper bundles	A4	10	No.s		
6	Brown Tapes	Big	05	No.s		

P.O- 70284

APPROVED
09 AUG 2020
MINISH PARIKH
MANAGER PROCUREMENT

Remarks: For Office use purpose

Prepared by	N.Shravya	Approved by	A.Suresh
Sign.& Date	07.09.2020	Sign& Date	07.09.2020

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	11147
Mehta & Modi Realty Kowkur LLP	DC Date.	12-09-2020
Sy No. 196, Kowkur, Hyderabad	PO No.	70284
	PO Date.	09-09-2020
	Req ID	59727
	Req Date	08-09-2020
GSTIN : 36ABLFM7631F1A3	Loc Req No	140270

	Description of Goods	HSN/SAC	Qty
1	7514 - Stationery - other - Cello Tape - other - nos		5
2	7560 - Stationery - other - Pen - NA - nos	9608	30
3	7523 - Stationery - other - Eraser - NA - nos		5
4	7585 - Stationery - other - Sharpner - NA - nos	8214	5
5	7555 - Stationery - other - Paper - A4 - bundles	4810	10
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INWARD
Inward No: 10522 Dt: 12/09/20
MRN No: 82947 Dt: 14/9/2020
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

Time - 18:12

for Summit Sales LLP

MODI PROPERTIES PVT. LTD. SEC'BAD
INWARD
No: 41198
Date: 20/9

Subject to Hyderabad Jurisdiction

Authorised signatory

TAX INVOICE

TRANSIT COPY

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Mehta & Modi Realty Kowkur LLP	Invoice No.	13190
Sy No. 196, Kowkur, Hyderabad	Invoice Date.	12-09-2020
	PO No.	70284
	PO Date.	09-09-2020
	Req ID	59727
GSTIN : 36ABLFM7631F1A3	Req Date	08-09-2020
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INWARD
Inward No: 10522 Dt: 12/09/20
MRN No: 82947 Dt: 14/9/20
Received By: Sign: Joy
MEHTA & MODI REALTY KOWKUR LLP
Time - 18:12

IGST	CGST	SGST	Total Taxable Amount	2,627.50		327.76
	163.88	163.88	Total Invoice Amount	2,955.25		

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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction