

Other issues at site – that require Sohni's attention.



S. No.	Issue.
1.	Priority of work: - Madusudhan - Footings / RCC of villa no 2 to 7 – complete Plinth of 5 to 7 by 25-5, footings of 2 to 4 by 25-5-17 - Ellesh - Footing for villa no 22 and 30 to new contractor - complete PCC by 25-5-17 - Rambabu – Anant Reddy - Footing for villa no 48 and 57 to new contractor - complete PCC by 25-5-17 – <u>Assign to other contractor.</u> - Compound wall RCC work to be completed by 30-5-17 - Labour quarters – complete 2 qtrs @ 2 nos per week from 25-5-17 - Sagar road tree plantation by – 30-5-17. Make 90 tree guards. - Nala work at Gyarahi township - complete by 18-5-17 - CRS on north side of approach road – 18” below existing ground level upto ht of road. – 15” to 18” thick. - Manholes for 2 hume pipes under the road.
2.	Other guidelines: - Bills must be made for work completed every wed and thu. <u>File bills properly. Take contractors sign.</u> - Vouchers for sat payment must be made and approved by Friday. - All payments to contractors and building material suppliers must be made on sat. - For work not completed estimate work done and pay 80% of amount after deduction of on a/c paid. - Get ledger statement of on a/c and loans given every thu. Compare before making vouchers / request for payment. - DO NOT DISGUISE DEPT WORK AS JOB WORK. - Requisitions must be signed by site in charge / engg every day. - Material cannot be received at site in absence of engg or admin. - Originals plans don't move out of site office except for photo copying purpose. - All original bills of labour contractor to be maintained at site. Send scanned copy to HO. (and RMC pour report, cement blocks report, steel supply report)

S no.	Date	Task	Remarks.
1.	4-5-17	Start creche at site as soon as 4 qtrs are completed	
2.	4-5-17	Fill back of 2 to 7. Upto footing ht fill with good mohhrum. After that any earth.	Filling 5,6 and 7 done
3.	11-5-17	Get details of ferrous sulphate cement. And rate.	
4.	11-5-17 revised on 25-5-17 again revised on 9-6-17	Note on accounts: - Make estimate of work done by G Venkatesh – 10K paid. Check if bills were made. - Make bill of Khaja Khan, V Srinivas, Venkat Swamy, Kanta Rao, - T Saidulu, V Venkatesh, Balu Niak – check on a/c vs JB - K Swapna – material payment vs on a/c check. - On account paid to several contractors. Check why payment was made.	Bills made of KHAJA KHAN V srinivas Balu Naik and Venkatesh G Venkatesh 10 k paid bills were made and submitted. All bills pertaining to Contractors are made and

		Make bills where work is done. Karan, Saidulu & Ram babu to report to site to make bills on 11-6-17. Send ATR by 29-6-17	submitted.
5.	25-5-17	Other tasks: a. Gift deeds of Sujay.- Sujay has approved the deeds . b. Admin overhead cost estimate per month. c. Huzoomagar site- understand owners expectation of terms of development.	Gift deeds are ready. Second option still in process Huzoomagar land details of owners expectation mailed
6.	25-5-17	Karan to sit with Nagalaxmi and list of all drawings issued till date. (s no, date of drawing, date of mds approval, drawing for villa type, drawing type, drawing description, in force / cancelled). By 15-6-17	Done
7.	25-5-17	Plot -remarking: a. Mark all plots with ½ size kaddis. 12" to 24" inside ground. Mark all 4 sides of plot.- In progress- Ram babu on leave for 3 days due to health issues pertaining in family b. Start with plot No. 1. Consider exactly 12 m from north site on CC main road c. Thereafter the mark plot nos 28, 29, 54, 55, 73, 74, 85, 86 and road face of club house considering 9 / 12 m roads. Consider exactly 12 m from north site on CC main road. d. Send plan to Soham for approval for further marking. e. If these match then mark 2 to 7, 27 to 22, 30 to 35, 53 to 48, 56 to 61 72 to 71, 75 to 76, 84 to 83, 87 to 88 and road face of 92 and 91. f. Again send plan to Soham for approval for further marking. g. Then mark 9, 21, 36, 47, 62, 70, 77, 82, 89. h. Again send plan to Soham for approval for further marking. i. Then mark 10 to 15, 20 to 16, 37 to 41, 46 to 42, 63 to 66, 69 to 67, 78 to 79, 81 to 80 & 90.	Plot marking done and Kadis replacement is in process.
8.	9-6-17	Data entry on days Vijay is absent – Sunil to permit data entry for 2 hours with approval of Karan – email to be marked to Soham.	
9.	9-6-17	3BHK villa plans printing	
10.	9-6-17	Karan & Saidulu – to move around Miryalguda for at least 2/4 hrs a day, starting at 3 pm on 9-6-17, till 2 new civil and 2 new earth work contractors are found.	We have got on bored with 2 new earth work and civil contractors MR. KHAIJA MR Sreenivasa They are likely to start the work this week. Khaja wants to start the work from Tuesday. Sreenivasa

			will start from Friday as he has his fleet of labor working in surrounding township. Apart from that we have 3 more contractors who we are in touch The rates they are asking for is 220 per sft for Civil Centering and Earthwork which is not matching ur circular rates so we are holding them for future assistance and Job work purpose
11.	9-6-17	Ask him to manually complete south side road works – last 10 to 15 ft.	Spoke to Yellaiah he said he will be coming and sending labor by this week in between 20 to 25-06-2017 as he is busy with NE phase II work
12.	9-6-17	Meet Surya Prakash on 12 th June for solution to water problem.	Met Surya Prakash on 12-06-2017. He has put me in touch with Subbramanyam..mailed him the soil testing report on 17-06-2017. will be expecting a reply on Monday.
			His consultant Mr Subbramanyam will be visiting the site this week.
13.	9-6-17	a. Road cleaning of Gyatri town ship road – complete by 6 pm on 10-6-17 – send photos – fine for default on Rambabu – Rs 500 per day. b. Transfer level of plots on DP boxes – all boxes. c. Manhole cover for 12" hume pipe under the main road – use for dewatering. d. Sift electric pole on SE site. e. 5 hp dewatering pumps to be in operation by 23-6-17 6pm. Send photos.	Road cleaning of Gayatri township is done. Levels not yet transferred on the DB box. Manhole work in progress Shifting of electric pole spoke to the line manager will be done
14.	22-6-17	Back up internet connection – get beam cable / or jio or airtel. Review existing bsnl plan.	Jio, Beam quotation received on 27-06-2017, will finalize it and get on bored by 28-06-2017.
15.	22-6-17	Earth & RCC works can be started for plot nos 37, 62, 64, 71, 72 & 74. Assign one or two villas per contractor.	Greenivasa contractor, to start with Villa no. 37 and 62.
16.	22-6-17	Make guideline rates from for road works, compound wall work, etc.	
17.	22-6-17	a. Manhole near shiva industries. b. Footings near clubhouse manhole – complete. c. Dump mohrum on side on main cc road. d.	Manhole near the Clubhouse work has not yet started, will commence the work from 29-06-2017. Footings near clubhouse work not yet started will commence the work from 29-06-2017. Mohrum dumped on side of the CC Road, Done

Wall Singer. *reper* *revent*